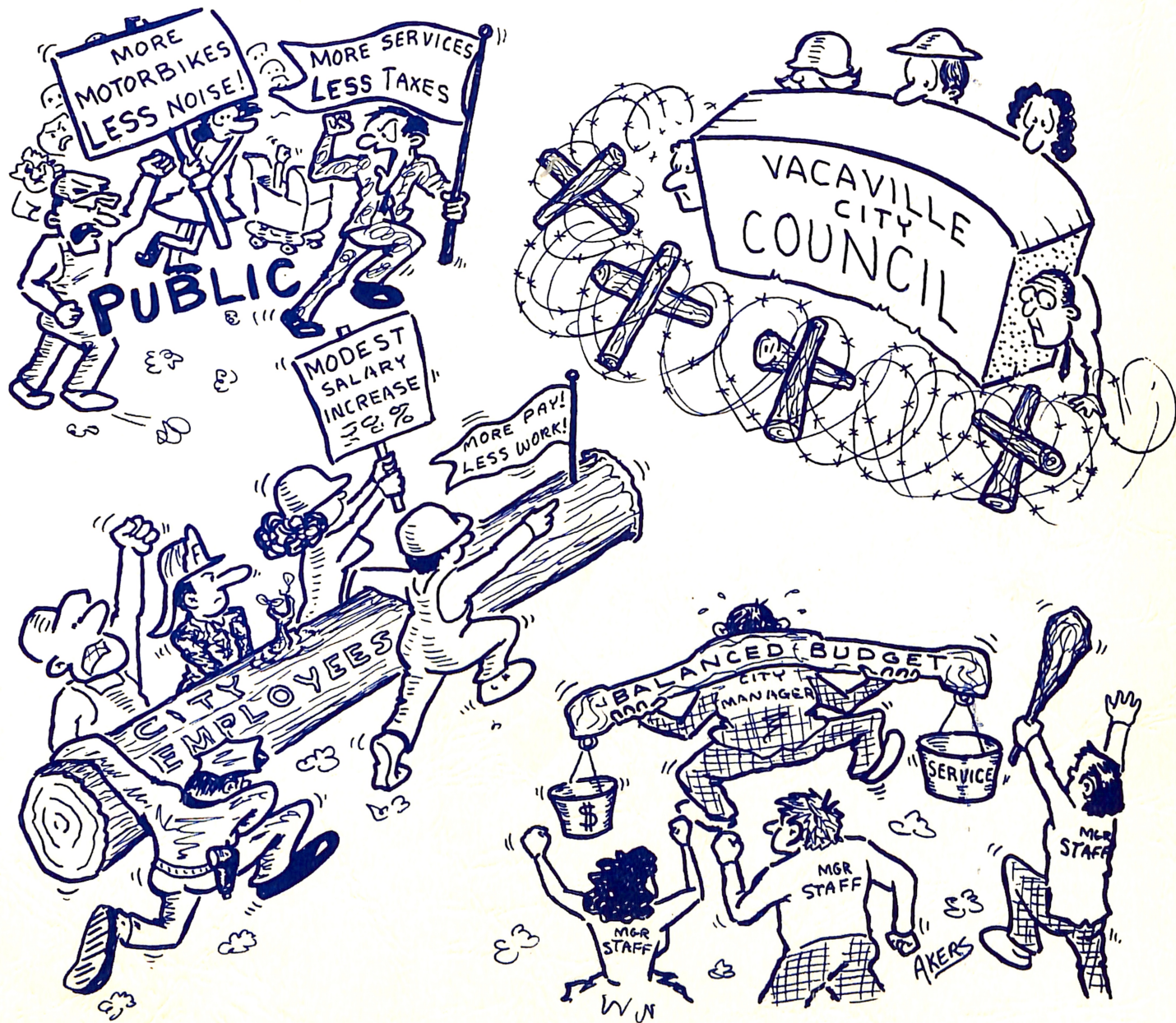


# City of Vacaville

SOLANO COUNTY, CALIFORNIA



## PRELIMINARY BUDGET

FISCAL YEAR 1976-1977







CITY OF VACAVILLE

PRELIMINARY BUDGET

1976-77

CITY COUNCIL

William J. Carroll, Mayor

Barbara J. Jones, Vice Mayor

Etheal C. Gilley, Councilman

Berton N. Hassing, Councilman

Carolyn M. Van Loo, Councilwoman



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## Population

The City has a population of 32,000<sub>±</sub> (7/1/76) and during the next fiscal year the City will grow to a population of 34,000<sub>±</sub>. This represents a rate of 6%<sub>±</sub> or 2,000 new residents.

## Personnel

Eleven new employees are proposed in the following departments:

Police -----	4	Fire/Ambulance -----	1*
Finance -----	1	Building Inspection -----	1
Planning -----	1	Engineering -----	1
Parks -----	1	Public Works -----	1

These additions would increase the personnel component by 6% over the previous year. (From 184 to 195 - plus part-time positions)

\*Should surplus funds become available an additional fire position would be proposed. Although every effort is made to maintain a "lean and competent" employee force, it is not possible to continue present levels of service without this modest increase.

A City provides service and to a very great degree these services require the skills of people. A City is also a regulator and each year it seems there is more of a demand to "pass another law". These laws must be administered and enforced. Finally, just the population growth alone would require additional personnel to provide the same level of service as before. The proposed increases are modest but necessary.

## Capital Improvements

Numerous improvements have been scheduled for the coming year. The improvements range from major to minor in cost but all are important to the community. In total, these projects represent \$3,606,500 in new and needed improvements for the citizens. (Additional projects may be considered by the Council in the Park & Recreation area due to "advance" building permit payments.)

### Public Buildings & Grounds

Corporation Yard Improvements	\$ 6,000
-------------------------------	----------

### Street Construction & Lighting

Overlays - Residential	\$ 40,000
Overlays - Arterial	75,000



## Street Construction & Lighting - Cont'd

Street Sealing	\$ 10,000
Street Lights	2,500
Traffic Signal - Merchant & Walnut	40,000
Engineering - Mason Street Reconstruction	5,000
Elmira Road Turn Lanes - Corporation Yard	10,000
Markham Ave. Roadway	12,000
Alonzo Road Widening	10,000
Engineering - Nut Tree Road Bridge	15,000
Alamo Drive Reconstruction	60,000
	<u>\$279,500</u>

## Parks & Recreation

Parking Lots - Andrews Park	\$ 10,000
Community Center Improvements	1,000
Senior Citizen Center - Phase II	75,000
Pena Adobe Renovation	2,500
Markham Park Acquisition	40,000
Athletic Club Renovation	20,000
Asphalt Creek Bikeways	5,000
	<u>\$153,500</u>

## Storm Drainage

Fairmont Payback	\$ 15,000
Creek Maintenance Program	10,000
	<u>\$ 25,000</u>

## Sewer System

Offsite & Oversize Payments	\$ 7,500
Main Replacement - McKnight to Mason	15,000
Lift Station Abandonment - North Orchard	5,000
Easterly Plant Upgrading & Expansion	3,000,000
	<u>\$3,027,500</u>

## Water System

Offsite & Oversize Payments	\$ 45,000
Engineering - Reservoirs	50,000
Purchase Well & Equipment - Phase I	20,000
	<u>\$115,000</u>

<u>Total Capital Improvements</u>	<u>\$3,606,500</u>
-----------------------------------	--------------------



It is suggested that the Council appoint a Capital Improvements Committee to review the proposals for the next 3 - 5 years. This will focus more attention on the projects, provide more interest and ultimately provide for a better community understanding of the governmental process.

#### Energy Costs

This is one area where the lessening of inflation has little impact. The costs are going up due to the price of crude oil which is substantially beyond this nation's ability to control. The demand for more night recreation (i. e., tennis courts and Little League demands), the continued demand for higher lighting intensities coupled with new home developments and the cost to run the City's vehicles all contribute to these heavy energy costs.

#### Sewage Treatment Plant Upgrading/Expansion

This is a major ongoing project which will begin after all Federal/State clearances are obtained. The exact time of construction is unknown but early 1977 is a reasonable estimate at the present time. This major project will represent a \$6,000,000 expenditure of which 80% will be funded through grants. This project alone represents a significant portion of this proposed budget.

#### Civic Center Expansion

Additional personnel means additional space and funds have been set aside to accumulate \$100,000 during the next two/three years for expansion of the Civic Center area. Additionally, it is proposed that a \$50/\$100 fee be established for each new dwelling unit to pay for fire and police facility expansion as well as other public building needs.

#### Governmental Grants

Each year Vacaville receives a large number of grants from various governmental jurisdictions. For example, the City now has 28 positions filled from a C. E. T. A. grant. A sewer plant grant for \$4,500,000 is presently under active review by Federal/State agencies. Two police youth service positions come from a State grant. The Senior Citizen Center received a \$75,000 grant last year and we anticipate another similar grant this year. A \$60,000 grant from the State Highway Commission has been announced for the Butcher Road/ Pena Adobe bike trail. The Fairmont/Beelard Park is under construction with a H. U. D. grant.

Whenever possible and feasible grants will be sought to "extend" the local revenues. Grants, however, are not the only answer. Sometimes they leave a legacy of costs which must be borne by the local community. Grants for grants sake alone is not good business and will be avoided. For example, a



grant for a golf course is only worthwhile if the City has the money to maintain the course once acquired. A grant for a police helicopter may mean massive costs in maintenance and operations. Grants must be selective! We will continue to search for the good ones and avoid the "costly" ones.

### Revenues

Vacaville continues to improve and expand its revenue sources. The recent increase in commercial activity (i. e., Alamo Plaza, Longs Drug Store, Peabody Shopping Center, etc.) will result in a substantial increase in the sales tax base. At the same time these commercial enterprises add to the property tax base thus providing another revenue increase.

Recent Council actions have provided increased building fees and charges for a better park/recreation system and increases for both users and builders have been implemented to meet new sewage standards imposed by Federal/State legislation.

General Revenue Sharing will probably continue beyond its present January 1, 1977 expiration date. This program will produce \$284,000 in general revenue for the City. Should the program be discontinued, the City would still be able to meet these budget commitments from existing resources (the following year budget adjustments would be necessary).

Construction revenue (fees associated with building activity) is based upon 500 new residential units during the next fiscal year. This does not mean 500 new homes built, it does mean 500 new permits taken out.

In almost every category, revenues have increased due to inflation, new construction, new business and direct City Council action in implementing new or increased fee schedules. In total, the General Fund will increase by 9% over the previous year. Major revenue categories include the property tax, sales tax, motor vehicle in-lieu tax, construction permits, court fines, cigarette taxes, homeowners' in-lieu tax and the gas tax.

Although Vacaville is not a rich City and the revenue picture cannot be called "excellent", it is "adequate" to fund this proposed budget. Should additional major programs be desired, then additional revenues must be produced!

### Summary

Vacaville has for many years been a growing City. This growth has resulted in increasing revenues. The revenue produced has permitted the City to initiate many new beneficial services, programs and projects. The Civic Center Complex, the Community Center/Swim Pool Complex, the Senior



Citizen Center, the ambulance service, the Pena Adobe, the Senior Taxi Service have all been definite improvements of benefit to the community.

Vacaville is continuing to generate new and increased revenues and the future for this community appears excellent. The commercial base is being substantially improved and the industrial base may be broadened significantly over the next few years. This continued growth vitality will permit the Council to provide additional improvements for the community.

It is important to note, however, that Vacaville is not able to produce all of the resources that each individual would like. The cumulative total of the individual desires is beyond the capability of your City government - or any other government. Instead an "adequate" level of service must be emphasized, not a "maximum" level. In order for the City government to provide "more" the individual must have "less". Obviously in many instances, the individual is willing to be taxed in order to obtain benefits not otherwise available (or available only at an uneconomical individual cost). In fact, City services were initiated for that purpose. City services such as, water, sewer, police and fire protection all represent services that benefit every individual. These City services do not represent a drain on the individual's resources - instead they represent a savings over the cost of providing them individually. City government is a good investment for the individual!

The City has grown in recent years and the budget has grown also. The comparisons listed below indicate the extent of that growth.

	<u>1970-71</u>	<u>1974-75</u>	<u>1975-76</u>	<u>1976-77</u>
Salaries/Benefits	\$1,142,938	\$2,148,103	\$2,903,271	\$3,287,548
Materials/Supplies	<u>602,035</u>	<u>1,098,333</u>	<u>1,564,374</u>	<u>1,811,889</u>
Total Operations	\$1,744,973	\$3,246,436	\$4,467,645	\$5,099,437
Debt Service	243,344	254,263	264,592	259,316
Capital Improvements	383,000	1,036,000	1,082,500	3,606,500
Equipment	<u>8,654</u>	<u>78,499</u>	<u>88,963</u>	<u>144,436</u>
Total Budget	<u>\$2,379,971</u>	<u>\$4,615,198</u>	<u>\$5,903,700</u>	<u>\$9,109,689</u>

Personnel (Full-time including C. E. T. A.)	104	173	184	195
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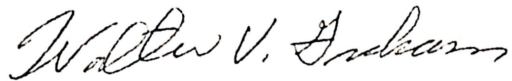
This budget does provide for an adequate level of service in all categories based upon available funds.

All department managers have worked diligently to provide a maximum degree of service at a minimum cost to the taxpayer. This budget reflects the earnest efforts of the staff to meet both fiscal reality and service requirements. They are to be commended for their efforts!



After the City Council reviews and amends this preliminary budget, it will be used as the document against which all expenditures will be compared. In effect, it will be the guideline for the City's services during the coming year.

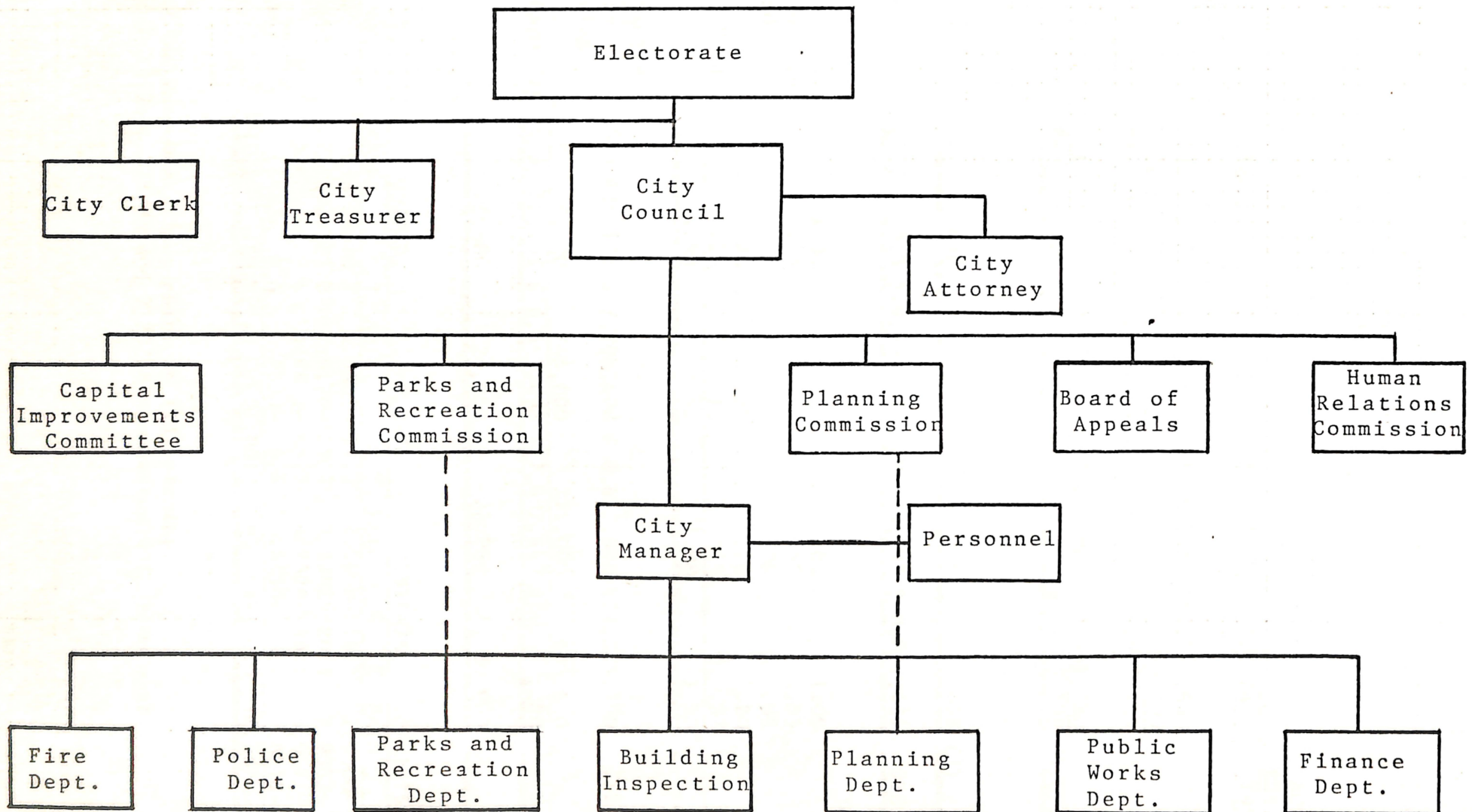
Yours very truly,

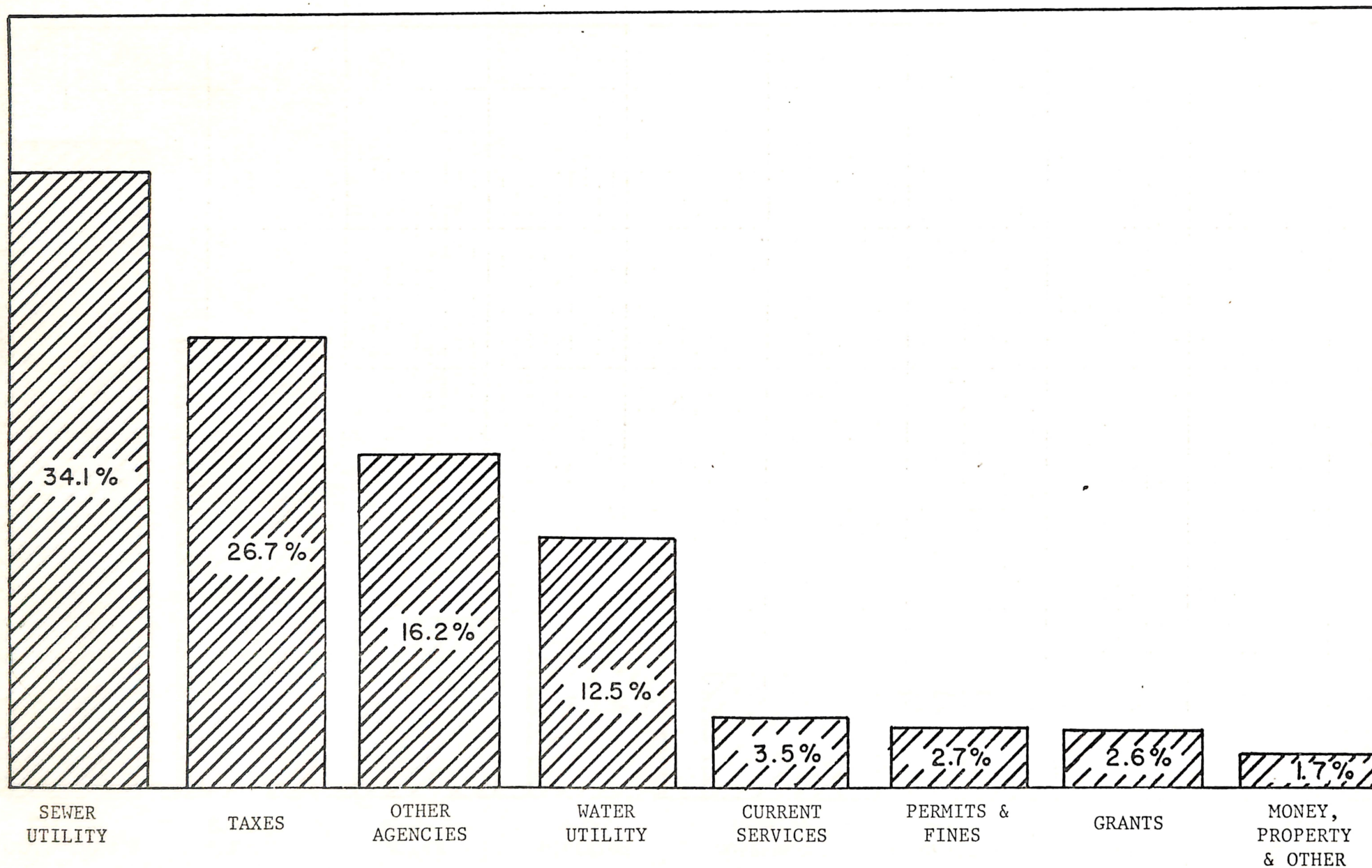
A handwritten signature in cursive script, reading "Walter V. Graham". The ink is dark and the signature is fluid, with a long, sweeping tail on the final letter.

Walter V. Graham  
City Manager



# CITY OF VACAVILLE ORGANIZATION CHART



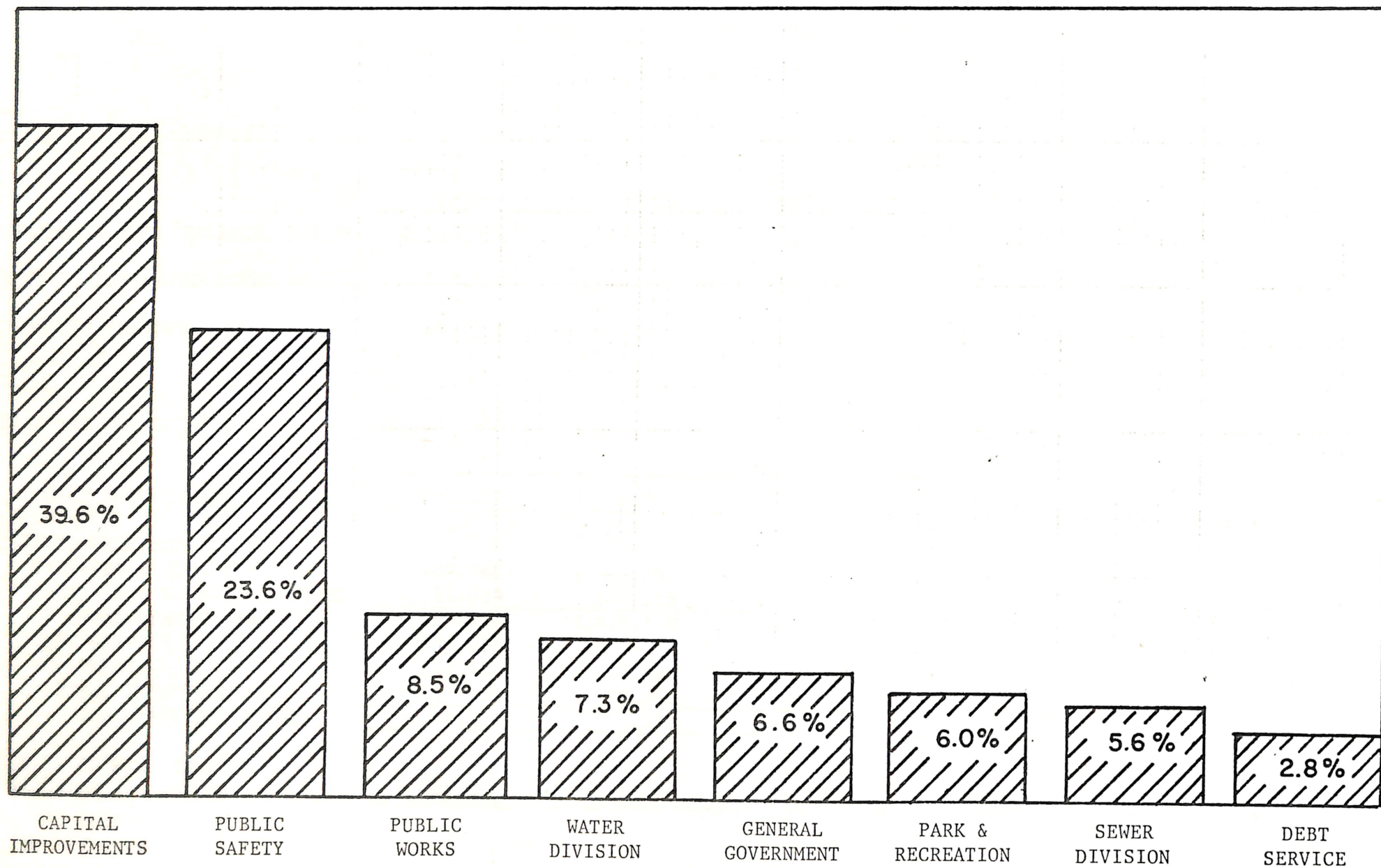


CITY OF VACAVILLE

THE CITY BUDGET DOLLAR - WHERE IT COMES FROM

1976-77 ESTIMATED REVENUES - \$9,260,307





CITY OF VACAVILLE  
THE CITY BUDGET DOLLAR - WHERE IT GOES  
1976-77 PROPOSED BUDGET - \$9,109,689

CITY OF VACAVILLE  
SCHEDULE OF ESTIMATED FUND BALANCES  
FISCAL YEAR 1976-77

	TOTAL ALL FUNDS	GENERAL	SPECIAL REVENUE FUNDS			
			STREET FUNDS			PARKS & RECREATION
			M.T.C. TRANSPORTATION	F.A.U.	GAS TAX SEC. 2106	
ESTIMATED FUND BALANCE, 7/1/76	2,520,850	510,000	35,000	100,000	23,000	-
1976-77 ESTIMATED REVENUES	9,260,307	3,154,057	156,000	110,000	122,000	653,100
PROPOSED TRANSFERS IN	2,483,350	(3)170,650 (4)234,000	-	-	-	-
PROPOSED TRANSFERS OUT	(2,483,350)	-	-	-	-	-
TOTAL AMOUNTS AVAILABLE	11,781,157	4,068,707	191,000	210,000	145,000	653,100
1976-77 PROPOSED BUDGET						
SALARIES & BENEFITS	3,287,548	2,567,061	-	-	-	327,981
MATERIALS, SUPPLIES & OTHER	1,811,889	851,285	-	-	-	203,059
TOTAL OPERATIONS	5,099,437	3,418,346	-	-	-	531,040
DEBT SERVICE	259,316	-	-	-	-	-
EQUIPMENT	144,436	62,486	-	-	-	12,740
CAPITAL IMPROVEMENTS	3,614,500	70,500	140,000	-	75,000	88,500
TOTAL PROPOSED BUDGET	9,117,689	3,551,332	140,000	-	75,000	632,280
ESTIMATED FUND BALANCE, 6/30/77	2,663,468	517,375	51,000	210,000	70,000	20,820



SCHEDULE OF ESTIMATED FUND BALANCES - CONTINUED

	SPECIAL REVENUE FUNDS					BOND FUNDS
	STORM DRAINAGE	RETIREMENT	REVENUE SHARING	NEIGHBORHOOD PARKS	COMMUNITY RECREATION DEVELOPMENT	1959 SEWER BOND
ESTIMATED FUND BALANCE, 7/1/76	10,000	-	-	270,000	45,000	63,500
1976-77 ESTIMATED REVENUES	76,300	170,650	284,000	120,000	40,000	60,500
PROPOSED TRANSFERS IN	-	-	-	-	-	-
PROPOSED TRANSFERS OUT		(3) (170,650)	(4) (234,000) (4) ( 50,000)	-	-	-
TOTAL AMOUNTS AVAILABLE	86,300	-	-	390,000	85,000	124,000
1976-77 PROPOSED BUDGET						
SALARIES & BENEFITS	42,557	-	-	-	-	-
MATERIALS, SUPPLIES & OTHER	10,079	-	-	-	-	-
TOTAL OPERATIONS	52,636	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	62,856
EQUIPMENT	-	-	-	-	-	-
CAPITAL IMPROVEMENTS	25,000	-	-	53,000	20,000	-
TOTAL PROPOSED BUDGET	77,636	-	-	53,000	20,000	62,856
ESTIMATED FUND BALANCE, 6/30/77	8,664	-	-	337,000	65,000	61,144

SCHEDULE OF ESTIMATED FUND BALANCES - CONTINUED

	SEWER UTILITY FUNDS					
	CAPITAL OUTLAY FUND	SEWER REVENUE	BOND INTEREST & REDEMPTION	BOND RESERVE	MAINTENANCE & OPERATION	SEWER CAPITAL OUTLAY
ESTIMATED FUND BALANCE, 7/1/76	-	90,000	-	68,250	10,000	565,000
1976-77 ESTIMATED REVENUES	-	907,000	-	-	-	2,250,000
PROPOSED TRANSFERS IN	(4)50,000	-	(1)63,375	-	(1)517,079	(1)316,546
PROPOSED TRANSFERS OUT	-	(1)(897,000)	-	-	-	-
TOTAL AMOUNTS AVAILABLE	50,000	100,000	63,375	68,250	527,079	3,131,546
1976-77 PROPOSED BUDGET						
SALARIES & BENEFITS	-	-	-	-	174,082	-
MATERIALS, SUPPLIES & OTHER	-	-	-	-	316,022	-
TOTAL OPERATIONS	-	-	-	-	490,104	-
DEBT SERVICE	-	-	63,375	-	-	-
EQUIPMENT	-	-	-	-	15,660	-
CAPITAL IMPROVEMENTS	-	-	-	-	-	3,027,500
TOTAL PROPOSED BUDGET	-	-	63,375	-	505,764	3,027,500
ESTIMATED FUND BALANCE, 6/30/77	50,000	100,000	-	68,250	21,315	104,046



SCHEDULE OF ESTIMATED FUND BALANCES - CONTINUED

	WATER UTILITY FUNDS					
	WATER REVENUE	BOND INTEREST & REDEMPTION	BOND RESERVE	MAINTENANCE & OPERATION	WATER CAPITAL OUTLAY	REPLACEMENT & REPAIR
ESTIMATED FUND BALANCE, 7/1/76	225,000	-	146,100	10,000	330,000	20,000
1976-77 ESTIMATED REVENUES	1,156,700	-	-	-	-	-
PROPOSED TRANSFERS IN	-	(2)133,085	-	(2)672,292	(2)326,323	-
PROPOSED TRANSFERS OUT	(2)(1,131,700)	-	-	-	-	-
TOTAL AMOUNTS AVAILABLE	250,000	133,085	146,100	682,292	656,323	20,000
1976-77 PROPOSED BUDGET						
SALARIES & BENEFITS	-	-	-	175,867	-	-
MATERIALS, SUPPLIES & OTHER	-	-	-	431,444	-	-
TOTAL OPERATIONS	-	-	-	607,311	-	-
DEBT SERVICE	-	133,085	-	-	-	-
EQUIPMENT	-	-	-	53,550	-	-
CAPITAL IMPROVEMENTS	-	-	-	-	115,000	-
TOTAL PROPOSED BUDGET	-	133,085	-	660,861	115,000	-
ESTIMATED FUND BALANCE, 6/30/77	250,000	-	146,100	21,431	541,323	20,000

CITY OF VACAVILLE  
SCHEDULE OF REVENUES BY FUND  
ACTUAL AND ESTIMATED  
1971-72 THROUGH 1976-77

DESCRIPTION BY FUNDS	ACTUAL				ESTIMATED	
	1971-72	1972-73	1973-74	1974-75	1975-76	1976-77
<u>GENERAL FUND</u>						
<u>TAXES</u>						
Property Taxes	359,579	400,024	421,753	483,066	647,700	731,900
Sales & Use Tax	347,009	432,841	515,176	601,897	775,000	875,000
Transient Occupancy Tax	21,525	20,550	19,878	21,891	25,000	26,000
P.G.&E. Franchise Tax	20,433	21,774	25,081	31,001	46,815	58,500
Cable T.V. Franchise Tax	10,446	12,189	14,223	20,455	25,141	31,425
Garbage Franchise Tax	180	180	180	180	180	180
Business License Tax	42,817	42,845	43,856	48,206	52,000	55,000
Property Transfer Tax	8,862	14,490	13,659	19,183	30,000	32,500
<u>LICENSES &amp; PERMITS</u>						
Bicycle Licenses	831	843	2,836	1,962	2,000	2,500
Construction Permits	73,822	186,064	73,981	92,091	230,000	140,000
<u>FINES, FORFEITS &amp; PENALTIES</u>						
Court Fines	46,378	54,091	62,969	104,047	105,000	110,000
<u>USE OF MONEY &amp; PROPERTY</u>						
Investment Earnings	39,067	74,857	122,932	102,147	65,000	75,000
Rents & Concessions	450	450	450	455	450	450
<u>REVENUES FROM OTHER AGENCIES</u>						
Alcoholic Beverage Licenses	8,896	8,387	9,127	7,811	12,000	15,000
Motor Vehicle In Lieu	175,728	202,265	247,783	240,468	266,000	330,000
Gas Tax Maintenance-2107	63,963	66,364	113,207	116,945	125,000	135,000
Gas Tax Engineering-2107.5	5,000	5,000	6,000	6,000	6,000	6,000
Homeowner's & Business						
Inventory Relief	25,866	29,771	85,274	92,281	107,000	121,000
Trailer Coach Tax	7,033	9,462	14,098	16,961	20,000	25,000
Cigarette Taxes	72,005	76,032	81,979	83,677	95,000	100,000
Off-Highway Motor License	-	1,732	4,737	3,255	4,000	5,000
Grants - POST Training	-	-	-	4,701	10,000	18,000
Grants - Youth Service	-	-	-	43,555	39,500	36,602
Grants - Other	-	55,690	33,121	-	-	-
Grants - CETA	-	-	-	-	58,974	69,000
<u>CHARGES FOR CURRENT SERVICES</u>						
Inspection & Engineering	21,617	59,527	34,944	16,736	22,000	25,000
Ambulance Charges	20,703	15,630	20,126	24,453	25,000	27,000
Other Service Charges	9,017	18,101	12,847	24,568	30,000	33,000
<u>OTHER INCOME</u>						
In Lieu Charges	45,000	50,000	52,000	54,000	56,000	58,000
Other Income	2,916	4,263	4,624	8,480	10,000	12,000
TOTAL GENERAL FUND	1,429,143	1,863,422	2,036,841	2,270,472	2,890,760	3,154,057



SCHEDULE OF REVENUES BY FUND - CONTINUED

DESCRIPTION BY FUNDS	ACTUAL				ESTIMATED	
	1971-72	1972-73	1973-74	1974-75	1975-76	1976-77
<u>STREET FUNDS</u>						
<u>USE OF MONEY &amp; PROPERTY</u>						
Investment Earnings	4,888	5,413	12,813	6,381	5,000	5,000
<u>REVENUES FROM OTHER AGENCIES</u>						
MTC Transportation Fund	-	75,000	102,000	102,000	144,389	156,000
FAU Fund	-	-	-	-	326,000	110,000
Gas Tax - 2107	42,642	44,243	-	-	-	-
Gas Tax - 2106	87,625	93,229	95,027	100,782	110,000	117,000
Gas Tax - TOPICS	-	39,188	-	24,226	-	-
<b>TOTAL STREET FUNDS</b>	<b>135,155</b>	<b>257,073</b>	<b>209,840</b>	<b>233,389</b>	<b>585,389</b>	<b>388,000</b>
<u>PARKS &amp; RECREATION FUND</u>						
<u>TAXES</u>						
Property Taxes	194,901	220,049	231,960	265,682	356,300	402,600
<u>REVENUES FROM OTHER AGENCIES</u>						
Homeowner's & Business						
Inventory Relief	14,191	16,377	46,900	50,754	58,850	66,500
School Contribution	11,273	-	-	-	-	-
Grants - Proposition No.1	-	-	-	-	53,000	-
Grants - Bike Trails	-	-	-	-	72,500	-
Grants - Fairmont Park	-	-	-	-	18,500	-
Grants - Senior Citizen's Center	-	-	-	-	62,000	75,000
Grants - Other	-	115,645	-	-	-	-
Grants - CETA	-	-	-	-	37,316	39,000
<u>CHARGES FOR CURRENT SERVICES</u>						
Recreation Fees	19,801	23,223	41,584	58,402	65,000	70,000
<b>TOTAL PARK &amp; RECREATION FUND</b>	<b>240,166</b>	<b>375,294</b>	<b>320,444</b>	<b>374,838</b>	<b>723,466</b>	<b>653,100</b>
<u>STORM DRAIN FUND</u>						
<u>TAXES</u>						
Property Taxes	28,725	32,004	33,734	38,638	51,850	58,600
<u>REVENUES FROM OTHER AGENCIES</u>						
Homeowner's & Business						
Inventory Relief	2,069	2,382	6,821	7,381	8,575	9,700
<u>CHARGES FOR CURRENT SERVICES</u>						
Drainage Fees	15,201	36,809	13,793	10,405	10,500	8,000
<b>TOTAL STORM DRAIN FUND</b>	<b>45,995</b>	<b>71,195</b>	<b>54,348</b>	<b>56,424</b>	<b>70,925</b>	<b>76,300</b>
<u>RETIREMENT FUND</u>						
<u>TAXES</u>						
Property Taxes	35,971	78,249	84,334	96,594	129,600	146,450
<u>REVENUES FROM OTHER AGENCIES</u>						
Homeowner's & Business						
Inventory Relief	2,586	5,927	17,051	18,453	21,400	24,200
<b>TOTAL RETIREMENT FUND</b>	<b>38,557</b>	<b>84,176</b>	<b>101,385</b>	<b>115,047</b>	<b>151,000</b>	<b>170,650</b>

SCHEDULE OF REVENUES BY FUND - CONTINUED

DESCRIPTION BY FUNDS	ACTUAL				ESTIMATED	
	1971-72	1972-73	1973-74	1974-75	1975-76	1976-77
<u>REVENUE SHARING FUND</u>						
<u>USE OF MONEY &amp; PROPERTY</u>						
Investment Earnings	-	6,801	21,169	6,989	8,000	9,000
<u>REVENUES FROM OTHER AGENCIES</u>						
Revenue Sharing	-	283,390	222,461	268,604	251,165	275,000
<u>TOTAL REVENUE SHARING FUND</u>	<u>-</u>	<u>290,191</u>	<u>243,630</u>	<u>275,593</u>	<u>259,165</u>	<u>284,000</u>
<u>NEIGHBORHOOD PARK BEAUTIFICATION FUND</u>						
<u>CHARGES FOR CURRENT SERVICES</u>						
Park Dedication Fees	43,320	254,360	18,530	61,320	300,000	120,000
<u>TOTAL PARK BEAUTIFICATION FUND</u>	<u>43,320</u>	<u>254,360</u>	<u>18,530</u>	<u>61,320</u>	<u>300,000</u>	<u>120,000</u>
<u>COMMUNITY RECREATION DEVELOPMENT FUND</u>						
<u>CHARGES FOR CURRENT SERVICES</u>						
Open Space Fees	-	-	5,700	19,450	60,000	40,000
<u>TOTAL RECREATION DEVELOPMENT FUND</u>	<u>-</u>	<u>-</u>	<u>5,700</u>	<u>19,450</u>	<u>60,000</u>	<u>40,000</u>
<u>1959 SEWER BOND FUND</u>						
<u>TAXES</u>						
Property Taxes	53,956	60,042	63,209	72,398	46,000	52,000
<u>REVENUES FROM OTHER AGENCIES</u>						
Homeowner's & Business Inventory Relief	3,882	4,469	12,780	13,830	7,500	8,500
<u>TOTAL 1959 SEWER BOND FUND</u>	<u>57,838</u>	<u>64,511</u>	<u>75,989</u>	<u>86,228</u>	<u>53,500</u>	<u>60,500</u>
<u>SEWER UTILITY FUNDS</u>						
Sewer Service Charges	203,953	248,541	269,322	299,513	510,000	650,000
Sewer Connection Charges	134,543	499,974	35,869	127,546	470,000	250,000
Grants	-	691,557	150,556	56,300	-	2,250,000
Other Income	4,325	4,526	10,695	6,261	6,500	7,000
<u>TOTAL SEWER UTILITY FUNDS</u>	<u>342,821</u>	<u>1,444,598</u>	<u>466,442</u>	<u>489,620</u>	<u>986,500</u>	<u>3,157,000</u>
<u>WATER UTILITY FUNDS</u>						
Residential & Business	465,574	479,259	508,846	576,437	685,000	800,000
Contractual	54,929	52,739	44,301	50,442	62,000	63,000
Fire Protection Services	12,462	12,462	12,462	12,679	13,000	13,500
Outside City	2,903	2,526	2,604	2,473	2,200	2,200
Meter Installation Charges	38,694	80,470	16,531	20,808	40,000	40,000
Water Connection Charges	-	-	35,600	75,579	430,000	210,000
Investment Earnings	21,682	34,982	47,886	44,984	35,000	25,000
Sale of Property	-	104,321	129,978	-	-	-
Grants	-	8,255	-	-	-	-
Other Income	949	678	4,573	2,967	2,500	3,000
<u>TOTAL WATER UTILITY FUNDS</u>	<u>597,193</u>	<u>775,692</u>	<u>802,781</u>	<u>786,369</u>	<u>1,269,700</u>	<u>1,156,700</u>
<u>TOTAL REVENUES</u>	<u>2,930,188</u>	<u>5,480,512</u>	<u>4,335,930</u>	<u>4,768,750</u>	<u>7,350,405</u>	<u>9,260,307</u>



CITY OF VACAVILLE  
SUMMARY OF EXPENDITURES - ACTUAL, ESTIMATED & PROPOSED  
1972-73 THROUGH 1976-77

DEPARTMENT	1972-73	1973-74	1974-75	ESTIMATED 1975-76	PROPOSED 1976-77
<u>GENERAL GOVERNMENT</u>					
City Council	19,864	22,559	28,783	30,000	30,115
City Manager	64,978	78,426	92,822	121,500	122,723
City Clerk	5,297	4,646	5,474	6,500	15,326
Finance	62,390	69,772	82,825	98,000	98,854
City Treasurer	923	919	1,062	1,500	1,247
City Attorney	7,593	8,747	9,578	12,500	19,957
Planning	45,516	64,539	83,167	88,000	110,558
Public Buildings & Grounds	66,169	79,577	87,631	120,000	129,616
Non-Departmental	28,567	38,871	40,094	65,000	76,690
Total	301,297	368,056	431,436	543,000	605,086
<u>PUBLIC SAFETY</u>					
Police	630,442	737,605	836,824	1,025,000	1,215,979
Police Youth Diversion Unit	-	-	35,712	36,500	43,573
Fire	337,917	426,082	508,758	630,000	725,888
Ambulance	24,342	31,943	29,020	52,000	48,165
Civil Defense	834	982	1,025	1,200	1,425
Building Regulations	49,692	71,561	81,451	97,000	116,919
Total	1,043,227	1,268,173	1,492,790	1,841,700	2,151,949
<u>PUBLIC WORKS</u>					
Engineering & Administration	129,806	180,252	180,228	225,000	249,457
Street Maintenance	201,684	250,376	287,187	350,000	382,237
Street Cleaning	25,120	31,321	32,721	35,000	34,287
Traffic Safety	25,177	37,252	47,921	63,500	57,816
Storm Drainage	16,051	30,303	26,449	20,000	52,636
Total	397,838	529,504	574,506	693,500	776,433
<u>PARK &amp; RECREATION</u>					
Recreation	99,448	166,456	210,654	275,000	358,169
Parks	76,200	101,388	140,074	180,000	185,611
Total	175,648	267,844	350,728	455,000	543,780
<u>CENTRAL SERVICES</u>					
Central Stores	-	-	-	-	-
Central Garage	-	-	-	-	-
Central Office	-	-	-	-	-
Total	-	-	-	-	-
<u>DEBT SERVICE - GENERAL CITY</u>					
1959 Sewer Bond	72,455	62,000	60,725	64,344	62,856

SUMMARY OF EXPENDITURES - ACTUAL, ESTIMATED & PROPOSED - CONTINUED

<u>DEPARTMENT</u>	<u>ACTUAL</u>			<u>ESTIMATED</u>	<u>PROPOSED</u>
	<u>1972-73</u>	<u>1973-74</u>	<u>1974-75</u>	<u>1975-76</u>	<u>1976-77</u>
<u>SEWER UTILITY SYSTEM</u>					
Easterly Sewage Plant	113,897	148,348	214,381	265,000	247,796
Brown Street Plant	21,400	20,044	-	-	-
Industrial Plant	-	-	27,376	52,000	56,330
Sewer System	40,118	41,258	63,235	64,500	82,099
Administration	52,859	60,775	70,805	71,000	119,539
Debt Service	52,967	61,836	60,706	64,713	63,375
Total	281,241	332,261	436,503	517,213	569,139
<u>WATER UTILITY SYSTEM</u>					
Pumping & Source of Supply	134,965	168,910	180,075	225,500	225,667
Transmission & Distribution	138,059	153,939	177,855	205,000	269,268
Administration	94,383	120,804	134,416	152,500	165,926
Debt Service	135,108	132,733	109,458	135,535	133,085
Total	502,515	576,386	601,804	718,535	793,946
<u>CAPITAL IMPROVEMENTS</u>	1,199,412	1,089,681	1,372,474	2,041,050	3,606,500
TOTALS	3,973,633	4,493,905	5,320,966	6,874,342	9,109,689



CITY OF VACAVILLE  
JOB CLASSIFICATION RANGES  
FISCAL YEAR 1976-77

DESCRIPTION	NUMBER	NUMBER	SALARY	1975-76 SALARY RATES		
	AUTHORIZED	PROPOSED		ACTUAL	BI-WEEKLY	SALARY
	1975-76	1976-77	RANGE	START		TOP
<u>CITY MANAGER</u>						
City Manager	1	1	-		1325.00	
Assistant City Manager	1	1	-		716.00	
Administrative Secretary	1	1	-		466.40	
**Administrative Aide - CETA	1	1	-		356.00	
Typist Clerk II	2	2	42	285.60	-	347.20
	<u>6</u>	<u>6</u>				
<u>FINANCE</u>						
Director of Finance	1	1	-		874.40	
Assistant Director of Finance	-	1	197	608.00	-	738.40
Accounts Supervisor	1	1	132	443.20	-	537.60
Storekeeper & Purchasing Asst.	1	1	107	392.00	-	476.00
**Asst. Storekeeper Intern - CETA	1	1	-		280.00	
**Accountant Intern - CETA	1	1	-		346.40	
Senior Account Clerk	2	2	72	330.40	-	401.60
Secretary	1	1	72	330.40	-	401.60
Account Clerk	5	5	52	300.00	-	364.80
	<u>13</u>	<u>14</u>				
<u>PLANNING</u>						
Planning Director	1	1	-		874.40	
Associate Planner	1	2	167	525.60	-	638.40
Planning Technician - Draftsman	1	1	122	421.60	-	512.80
Secretary	1	1	72	330.40	-	401.60
	<u>4</u>	<u>5</u>				
<u>POLICE</u>						
Chief of Police	1	1	-		968.00	
Police Captain	1	1	212	654.40	-	795.20
Police Lieutenant	3	4	192	592.80	-	720.80
Police Sergeant	5	4	178	554.40	-	673.60
Police Officer - Invest.	1	1	158	502.40	-	611.20
Youth Service Officer	2	2	-		624.80	
Traffic Officer	1	1	148	478.40	-	581.60
Police Officer	22	26	148	478.40	-	581.60
Supervising Dispatcher Clerk	1	1	82	347.20	-	421.60
Dispatcher Clerk	8	8	68	324.00	-	393.60
**Law Enforcement Intern - CETA	2	2	-		304.80	
Switchboard Operator	1	1	22	259.20	-	315.20
	<u>48</u>	<u>52</u>				
<u>FIRE</u>						
Fire Chief	1	1	-		890.00	
Assistant Fire Chief	1	1	197	608.00	-	738.40
Fire Captain	3	6	177	551.20	-	670.40
Fire Engineer	6	6	152	488.00	-	592.80
Fireman	15	13	142	464.80	-	564.80
Dispatcher Clerk	1	1	67	322.40	-	392.00
**Fire Intern- CETA	2	2	-		304.80	
	<u>29</u>	<u>30</u>				

JOB CLASSIFICATION RANGES - CONTINUED

DESCRIPTION	NUMBER	NUMBER	SALARY	1975-76 SALARY RATES		
	AUTHORIZED 1975-76	PROPOSED 1976-77		RANGE	ACTUAL START	BI-WEEKLY SALARY TOP
<u>BUILDING</u>						
Chief Building Inspector	1	1	-		785.60	
Building Inspector	3	3	162	512.80	-	623.20
Building Inspector Trainee	-	1	142	464.80	-	564.80
Typist Clerk II	1	1	42	285.60	-	347.20
	<u>5</u>	<u>6</u>				
<u>RECREATION</u>						
Park & Recreation Director	1	1	-		785.60	
Sr. Recreation Supervisor	1	1	177	551.20	-	670.40
Recreation Supervisor	2	2	137	453.60	-	551.20
**Athletic Club Leader	1	1	-		356.00	
**2/3 Senior Citizens Project Director	1	1	-		356.00	
Secretary	1	1	72	330.40	-	401.60
Typist Clerk II	1	1	42	285.60	-	347.20
	<u>8</u>	<u>8</u>				
<u>PUBLIC WORKS</u>						
Director of Public Works	1	1	-		1014.40	
Asst. City Engineer	1	1	217	670.40	-	815.20
Street Superintendent	1	1	187	578.40	-	704.00
Utility Plant Superintendent	1	1	187	578.40	-	704.00
Civil Engineer Asst. III	1	1	182	564.80	-	687.20
Civil Engineer Asst. II	1	1	177	551.20	-	670.40
Junior Civil Engineer	1	-	167	525.60	-	638.40
Civil Engineer Asst. I	1	2	143	467.20	-	567.20
Street Foreman	1	1	142	464.80	-	564.80
Water Foreman	1	1	142	464.80	-	564.80
Sewer Maintenance Foreman	1	1	142	464.80	-	564.80
Utility Plant Operator III	1	1	132	443.20	-	537.60
Equipment Mechanic	1	1	128	434.40	-	528.00
Drafting Aid III	1	1	127	432.00	-	525.60
Engineering Aid III	2	2	123	424.00	-	515.20
Utility Electrician	1	1	118	413.60	-	502.40
Maintenance Man III	2	2	113	403.20	-	490.40
Water Service Man II	1	1	113	403.20	-	490.40
Utility Plant Lab Technician	1	1	108	393.60	-	478.40
Utility Plant Operator II	3	2	108	393.60	-	478.40
Engineering Aid II	1	1	103	384.80	-	467.20
Building Maintenance Man	1	1	103	384.80	-	467.20
Street Sweeper Operator	1	1	103	384.80	-	467.20
Maintenance Man II	5	5	98	375.20	-	456.00
Water Service Man I	1	1	98	375.20	-	456.00
Park Maintenance Leadman	1	1	98	375.20	-	456.00
Utility Plant Operator I	4	3	88	357.60	-	434.40
Meter Reader	1	1	83	348.80	-	424.00
Maintenance Man I	6	6	83	348.80	-	424.00
Grounds Maintenance Man	1	1	83	348.80	-	424.00
Utility Plant Operator Trainee	-	2	78	340.80	-	413.60



JOB CLASSIFICATION RANGES - CONTINUED

DESCRIPTION	NUMBER AUTHORIZED 1975-76	NUMBER PROPOSED 1976-77	SALARY RANGE	1975-76 SALARY RATES		
				ACTUAL START	BI-WEEKLY -	SALARY TOP
<u>PUBLIC WORKS - Continued</u>						
Laborer	4	5	73	332.00	-	403.20
Secretary	1	1	72	330.40	-	401.60
**Ornamental Horticulturist	2	2	-		304.80	
Typist Clerk II	1	1	42	285.60	-	347.20
Traffic Engineer	-	1	182	564.80	-	687.20
Park Superintendent	-	1	187	578.40	-	704.00
	<u>54</u>	<u>57</u>				
TOTAL PERSONNEL	<u>167</u>	<u>178</u>				

**\*\*CETA Employees - Title II**

Does not include Title VI CETA Employees

## GENERAL GOVERNMENT RECAP

CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>SALARIES</u>	225,155	267,340	310,322	353,313	
<u>EMPLOYEE BENEFITS</u>					
Retirement				40,089	
Group Insurance				19,472	
Workman's Compensation				2,749	
Total Benefits	35,588	32,367	48,235	62,310	
Total Salaries & Benefits	260,743	299,707	358,557	415,623	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
<u>UTILITIES</u>	19,000	24,000	28,000	34,000	
<u>RADIO &amp; TELEPHONE</u>	8,055	8,080	9,200	10,285	
<u>ADVERTISING &amp; PUBLICATIONS</u>	4,650	5,460	5,660	5,450	
<u>OFFICE SUPPLIES</u>	7,305	8,895	13,385	19,218	
<u>TRAVEL</u>	2,220	4,080	4,380	5,868	
<u>VEHICLE &amp; EQUIPMENT OPERATION</u>	6,600	7,600	8,241	9,155	
<u>DEPARTMENTAL EQUIPMENT</u>	642	150	150	150	
<u>OFFICE EQUIPMENT MAINTENANCE</u>	3,440	3,675	3,750	4,300	
<u>BUILDING OPERATING SUPPLIES</u>	150	180	200	200	
<u>RENT</u>	26	28	28	40	
<u>SMALL TOOLS</u>	100	150	150	300	
<u>DEPARTMENTAL SUPPLIES</u>	11,290	16,550	23,270	25,378	
<u>CONTRACTUAL SERVICES</u>	19,500	22,000	26,600	58,264	
<u>DEPARTMENTAL SERVICES</u>	7,430	8,600	10,875	11,575	
<u>INSURANCE</u>	7,768	8,546	18,802	24,777	
<u>MEMBERSHIPS &amp; MEETINGS</u>	9,745	12,599	11,884	14,698	
<u>NON-DEPARTMENTAL</u>	49,577	40,372	92,187	76,690	
Total	157,498	170,965	256,762	300,348	
<u>EQUIPMENT</u>	7,216	9,505	5,205	2,990	
<u>INTERDEPARTMENTAL CHARGES</u>	(45,576)	(52,769)	(61,638)	(113,875)	



## CITY OF VACAVILLE

## BUDGET

19.76. - 1977....

FUND ..... GENERAL .....

ACTIVITY ..... - .....

FUNCTION ..... GENERAL GOVERNMENT .....

SUB-ACTIVITY ..... - .....

ACTIVITY CODE ..... - .....

## GENERAL GOVERNMENT RECAP

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	211,906	260,743	299,707	358,557	415,623	
MATERIAL, SUPPLIES & OTHER	127,301	157,498	170,965	256,762	300,348	
EQUIPMENT	1,819	7,216	9,505	5,205	2,990	
INTERDEPARTMENTAL CHARGES	(39,729)	(45,576)	(52,769)	(61,638)	(113,875)	
DEBT SERVICE	-	-	-	-	-	
TOTAL	301,297	379,881	427,408	558,886	605,086	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
City Manager	1	1	1325/1392	36,291			
Director of Finance	1	1	918	23,944			
Planning Director	1	1	874	22,796			
Asst. City Manager	1	1	716	18,667			
Asst. Director of Finance	-	1	608/638	12,461			
Associate Planner	1	2	526/638	27,960			
Accounts Supervisor	1	1	593	15,512			
Planning Technician	1	1	513	13,369			
Building Maintenance Leadman	-	1	456	11,888			
Building Maintenance Man	1	-	-	-			
Administrative Secretary	1	1	466	12,160			
Senior Account Clerk	2	2	402	20,942			
Secretary	2	2	347/402	19,758			
Laborer	1	1	332/349	8,874			
Account Clerk	5	5	315/382	46,650			
Typist Clerk II	1	1	315/330	8,421			
Typist Clerk I	1	-	-	-			
Management Incentive Program	-	-	-	5,199			
Part Time							
Councilman (5)	PT	PT	190	11,400			
City Attorney	PT	PT	734	14,800			
City Treasurer	PT	PT	70	840			
City Clerk	PT	PT	50	600			
Part Time	-	-	-	1,720			
Overtime	-	-	-	750			
CETA - Administrative Aid	1	1	356	9,280			
Accountant Intern	1	1	346	9,031			
	<u>23</u>	<u>24</u>		<u>353,313</u>			

## CITY COUNCIL

The City Council is composed of five members elected by the voters for a term of four years. There is no limit to the number of terms a Council member may serve. The Council members elect from their own rank one member to serve as Mayor and presiding officer of the Council. The Mayor and Council members are entitled to vote on all matters placed before them. These positions are all part-time and the people who serve on the City Council devote numerous hours of their own time in meeting the office responsibilities. The Council's duties include: attendance at all Council meetings; the establishment of all ordinances, resolutions and orders pertaining to the City government; adoption of the yearly budget; responsibility to the people of Vacaville for all programs and services provided by the City. In addition to these mandatory requirements, Council members must attend numerous meetings with local, state and federal officials to maintain an up-to-date knowledge of actions affecting the community. The Mayor carries an additional responsibility of representing the Council and community in numerous and varied ceremonies and functions.

The City Council budget is relatively unchanged from last year. The increase in the membership and meetings account reflects travel to the League of California Cities meeting in San Diego (last year it was in San Francisco) and various new seminars to be conducted by the League.



## CITY COUNCIL - 500

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,501 - <u>SALARIES</u>	10,380	10,380	11,400	11,400	
1,502 - <u>EMPLOYEE BENEFITS</u>					
.02 Group Insurance				3,338	
.03 Workman's Compensation				34	
Total Benefits	1,813	2,388	2,545	3,372	
Total Salaries & Benefits	12,193	12,768	13,945	14,772	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,503.02 - <u>RADIO &amp; TELEPHONE</u>					
Mayor's office & caucus room	95	100	100	100	
1,503.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Books, pamphlets, plaques & printed forms	50	100	150	100	
1,503.14 - <u>DEPARTMENTAL SERVICES</u>					
Councilmen's expense, Christmas party, Easter egg hunt & various awards	7,000	7,500	9,500	9,600	
1,503.15 - <u>INSURANCE</u>					
General & liability	11	12	26	34	
1,503.17 - <u>MEMBERSHIPS &amp; MEETINGS</u>					
League of Calif. Cities Mayor's & Councilmen's Institute, Redwood Empire, Mayor's Conference and various	4,000	5,000	5,000	5,500	
Total	11,156	12,712	14,776	15,334	
1,505 - <u>INTERDEPARTMENTAL CHARGES</u>					
Central Services	-	-	-	9	

## CITY OF VACAVILLE

## BUDGET

19.76 - 1977

FUND ..... GENERAL .....

ACTIVITY ..... CITY COUNCIL .....

FUNCTION ..... GENERAL GOVERNMENT .....

SUB-ACTIVITY ..... - .....

ACTIVITY CODE ..... 500 .....

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	10,613	12,193	12,768	13,945	14,772	
MATERIAL, SUPPLIES & OTHER	9,251	11,156	12,712	14,776	15,334	
EQUIPMENT	-	-	-	-	-	
INTERDEPARTMENTAL CHARGES	-	-	-	-	9	
DEBT SERVICE	-	-	-	-	-	
TOTAL	19,864	23,349	25,480	28,721	30,115	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Councilmen (5)	<u>PT</u>	<u>PT</u>	5 @ 190	<u>11,400</u>			



## CITY MANAGER

The City Manager, the Chief Administrative Officer of the City, is appointed by the City Council. He is responsible to the City Council for the efficient administration of all departments of city government, except the City Attorney's office and the elected officials. The duties and responsibilities of the City Manager's Office include: the enforcement of all ordinances, laws and policies adopted by the City Council; all personnel responsibilities including the appointment or removal of department heads and employees and labor relations; providing the Council with recommendations and information on all matters placed before them; developing an annual budget proposal; keeping the Council fully informed as to the financial condition and needs of the City; maintaining a liaison with other city, state and federal agencies; and, such other assignments as the Council may wish to establish.

This account provides for no new personnel and, in fact, has decreased by one with the creation of the Central Office account.

The major budget changes in this account reflect some reorganization as well as increases as a result of greater activity and cost. These changes include the transfer of the word processing equipment to the Central Office account which will disperse the cost of operating the word processing and duplication equipment to all using departments. There is a change in the travel account to reflect an increase in the rate for the Assistant City Manager as well as mileage for the CETA Administrative Aide, which will be reimbursed by the grant. Departmental supplies and contractual services will decrease as a result of purchasing a typewriter rather than continued leasing which will afford savings over the long run. An increase in the membership and meetings account represents attendance at various League, professional and government conferences to maintain informational competency in the many aspects of city government.

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,511 - <u>SALARIES</u>	54,961	71,716	90,587	87,160	
1,512 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				9,559	
.02 Group Insurance				3,106	
.03 Workman's Compensation				255	
Total Benefits	9,039	7,977	13,076	12,920	
Total Salaries & Benefits	64,000	79,693	103,663	100,080	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,513.02 - <u>RADIO &amp; TELEPHONE</u> Includes car radio	1,050	1,270	1,350	1,825	
1,513.03 - <u>ADVERTISING &amp; PUBLICATIONS</u> Personnel hirings	350	500	1,700	1,250	
1,513.04 - <u>OFFICE SUPPLIES</u> Postage & stationery	1,700	1,900	3,000	4,673	
1,513.05 - <u>TRAVEL</u>	420	600	600	1,128	
1,513.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u> Operation (325), insurance (205) & depreciation (970)	1,400	1,400	1,600	1,500	
1,513.08 - <u>OFFICE EQUIPMENT MAINTENANCE</u> Typewriters, calculators & copier	130	50	100	100	
1,513.12 - <u>DEPARTMENTAL SUPPLIES</u> Personnel forms, printed forms, pamphlets & books	300	450	1,500	800	
1,513.13 - <u>CONTRACTUAL SERVICES</u> Dictating lease	-	1,000	600	312	
1,513.14 - <u>DEPARTMENTAL SERVICES</u> Training	-	300	200	600	
1,513.15 - <u>INSURANCE</u> General & liability	116	128	282	372	
1,513.17 - <u>MEMBERSHIPS &amp; MEETINGS</u> League of Calif. Cities I.C.M.A. & Labor Negotiations	2,350	3,600	3,575	4,358	
Total	7,816	11,198	14,507	16,918	



## CITY MANAGER - 510 (Continued)

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,514 - <u>EQUIPMENT</u>	4,890	5,200	3,000	-	
1,515 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	32	36	46	5,725	

## CITY OF VACAVILLE

## BUDGET

19.76 - 1977

FUND ..... GENERAL .....

ACTIVITY ..... CITY MANAGER .....

FUNCTION ..... GENERAL GOVERNMENT .....

SUB-ACTIVITY ..... - .....

ACTIVITY CODE ..... 510 .....

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	57,126	64,000	79,693	103,663	100,080	
MATERIAL, SUPPLIES & OTHER	7,664	7,816	11,198	14,507	16,918	
EQUIPMENT	157	4,890	5,200	3,000	-	
INTERDEPARTMENTAL CHARGES	31	32	36	46	5,725	
DEBT SERVICE	-	-	-	-	-	
TOTAL	64,978	76,738	96,127	121,216	122,723	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
City Manager	1	1	1325/1392	36,291			
Assistant City Manager	1	1	716	18,667			
Administrative Secretary	1	1	466	12,160			
Typist Clerk II	2	1	315/330	8,421			
Management Incentive Program	-	-	-	2,341			
<u>CETA</u>							
Administrative Aid	1	1	356	9,280			
	<u>6</u>	<u>5</u>		<u>87,160</u>			
NOTE: Typist Clerk II transferred to Central Office							



## CITY CLERK

The City Clerk is located in the City Manager's Office and has responsibilities which include: maintaining all City Council minutes; recording all ordinances and official documents; conducting municipal elections; responsibility for publishing all necessary legal notices pursuant to City Council actions; and, preparing various documents and papers pertaining to the City Council.

The major increase in this budget reflects the \$7,000 requested to proceed with a complete codification of the City ordinances felt very necessary as a result of the increased public interest with respect to particular ordinances as well as decreasing significantly the tremendous amount of time spent by staff researching specific ordinances as a part of their routine function. The last codification occurred in 1958 and since that time new ordinances and amended ordinances have increased manyfold.

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,521 - <u>SALARIES</u>	600	600	600	600	
1,522 - <u>EMPLOYEE BENEFITS</u>					
.03 Workman's Compensation				2	
Total Salaries & Benefits	601	601	601	602	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,523.02 - <u>RADIO &amp; TELEPHONE</u>	150	150	150	160	
1,523.03 - <u>ADVERTISING &amp; PUBLICATIONS</u>					
Bids, annexations, resolutions & ordinances	3,500	4,000	3,000	3,200	
1,523.04 - <u>OFFICE SUPPLIES</u>					
Postage & stationery	150	150	900	990	
1,523.05 - <u>TRAVEL</u>	-	-	300	480	
1,523.08 - <u>OFFICE EQUIPMENT MAINTENANCE</u>					
Typewriters	60	75	100	100	
1,523.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Resolution books, tapes, printed forms & books	200	1,200	1,500	1,370	
1,523.13 - <u>CONTRACTUAL SERVICES</u>					
Ordinance codification	-	-	-	7,000	
1,523.14 - <u>DEPARTMENTAL SERVICES</u>					
Training	-	-	75	75	
1,523.15 - <u>INSURANCE</u>					
General & liability	3	4	8	11	
1,523.17 - <u>MEMBERSHIPS &amp; MEETINGS</u>					
City Clerk's Institute	325	300	300	300	
Total	4,388	5,879	6,333	13,686	
1,524 - <u>EQUIPMENT</u>					
	600	-	-	-	
1,525 - <u>INTERDEPARTMENTAL CHARGES</u>					
Central Services	-	-	-	1,038	





## FINANCE DEPARTMENT

The Finance Department is responsible for the administration of the City's financial affairs. The Department is basically comprised of four areas of responsibility: the general administration of all departmental activities including the administration of the City's investment program and preparation of various reports; Customer Services which includes the billing and collecting for water and sewer charges as well as all other City revenues; Accounting and Records which is responsible for the payment of vendors claims, City payroll and recording and accounting by fund all the City's receipts and disbursements; and, Purchasing and Central Stores which includes the purchasing and storing of routine supplies for all City departments as well as maintaining and recording all gasoline usage by the City as well as disposing of surplus City property.

The major changes in the Finance budget for this year include the addition of an Assistant Finance Director to assist the Finance Director in the administration of the Department as well as the introduction of data processing, initially to the utility billing and payroll sections of the Finance Department. The data processing system is seen as a means by which we can reduce the need for new accounting personnel. One other major change will be noted in the inter-departmental charges. In that the Finance Department is a service department to the other City departments, a portion of its time is charged to other funds and this year the percent of the Finance budget being charged to the Water and Sewer funds has been increased from forty percent to fifty percent to more accurately reflect the amount of time spent in administering those accounts. Membership and training accounts reflect increases due to the need for data processing information.



## FINANCE - 530 (Continued)

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,533.15 - <u>INSURANCE</u> General & liability	246	270	594	784	
1,533.17 - <u>MEMBERSHIPS &amp; MEETINGS</u> California Society of Municipal Finance Officers, MFOA, League of Calif. Cities & Municipal Business Tax Association	1,120	1,455	1,135	2,128	
Total	17,146	20,917	29,561	57,034	
1,534 - <u>EQUIPMENT</u> 2 - Secretary desks 4 - Secretary chairs 1 - Payroll posting tray 1 - Adder	800	2,875	130	995	
1,535 - <u>INTERDEPARTMENTAL CHARGES</u> To Sewer Division To Water Division	(47,522)	(54,951)	(64,482)	(56,388) (68,919) (125,307)	

## CITY OF VACAVILLE

## BUDGET

19.76. - 1977...

FUND ..... GENERAL .....

ACTIVITY ..... FINANCE .....

FUNCTION ..... GENERAL GOVERNMENT .....

SUB-ACTIVITY ..... - .....

ACTIVITY CODE ..... 530 .....

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	86,036	100,860	113,585	132,251	166,132	
MATERIAL, SUPPLIES & OTHER	16,603	17,146	20,917	29,561	57,034	
EQUIPMENT	1,343	800	2,875	130	995	
INTERDEPARTMENTAL CHARGES	(41,592)	(47,522)	(54,951)	(64,482)	(125,307)	
DEBT SERVICE	-	-	-	-	-	
TOTAL	62,390	71,284	82,426	97,460	98,854	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Director of Finance	1	1	918	23,944			
Asst. Director of Finance	-	1	608/638	12,461			
Accounts Supervisor	1	1	593	15,512			
Senior Account Clerk	2	2	402	20,942			
Secretary	1	1	347/365	9,287			
Account Clerk	5	5	315/382	46,650			
Management Incentive Program	-	-	-	1,416			
Overtime	-	-	-	500			
<u>CETA</u>							
Accountant Intern	<u>1</u>	<u>1</u>	346	9,031			
	<u>11</u>	<u>12</u>		<u>139,743</u>			



## CITY TREASURER

The City Treasurer position is part-time and the duties primarily include the processing of assessment district accounts and investments of surplus City funds. This person works very closely with the Finance Department.

The City Treasurer account is essentially the same as last year.

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,541 - <u>SALARIES</u>	840	840	840	840	
1,542 - <u>EMPLOYEE BENEFITS</u>					
.03 Workman's Compensation				3	
Total Salaries & Benefits	841	841	842	843	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,543.04 - <u>OFFICE SUPPLIES</u>					
Stationery	10	15	15	15	
1,543.05 - <u>TRAVEL</u>	60	60	360	360	
1,543.10 - <u>RENT</u>					
Safety deposit box	6	6	6	10	
1,543.15 - <u>INSURANCE</u>					
General & liability	5	6	14	19	
Total	81	87	395	404	



## CITY OF VACAVILLE

## BUDGET

19.76 - 1977

FUND ..... GENERAL .....

ACTIVITY ..... CITY TREASURER .....

FUNCTION ..... GENERAL GOVERNMENT .....

SUB-ACTIVITY ..... - .....

ACTIVITY CODE ..... 540 .....

CLASSIFICATION	19.72- 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	841	841	841	842	843	
MATERIAL, SUPPLIES & OTHER	82	81	87	395	404	
EQUIPMENT	-	-	-	-	-	
INTERDEPARTMENTAL CHARGES	-	-	-	-	-	
DEBT SERVICE	-	-	-	-	-	
TOTAL	923	922	928	1,237	1,247	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	19.75- 19.76 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
City Treasurer	<u>PT</u>	<u>PT</u>	70	<u>840</u>			

## CITY ATTORNEY

The City Attorney is the chief legal advisor to the City Council. He is appointed by the Council and is employed on a part-time basis. The City Attorney is responsible for reviewing all ordinances, resolutions, contracts and other legal documents involving Council action or consideration. The Attorney also provides legal advice for City staff in the preparation and implementation of Council directives.

The major change in the City Attorney's account is in the retainer fee increased to reflect a doubling of Attorney time deemed necessary as a result of the increased complexity of issues facing the City. This increase represents a first step toward providing for a full-time attorney within the next three years.



CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,551 - <u>SALARIES</u>	7,500	7,500	8,100	16,000	
1,552 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				2,109	
.02 Group Insurance				668	
.03 Workman's Compensation				48	
Total Benefits	11	485	1,343	2,825	
Total Salaries & Benefits	7,511	7,985	9,443	18,825	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,553.04 - <u>OFFICE SUPPLIES</u>					
Stationery & postage	25	30	40	40	
1,553.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Legal Books	800	600	600	600	
1,553.15 - <u>INSURANCE</u>					
General & liability	29	32	70	92	
1,553.17 - <u>MEMBERSHIPS &amp; MEETINGS</u>					
City Attorney's	350	400	400	400	
Conference	1,204	1,062	1,110	1,132	
Total					

## CITY OF VACAVILLE

## BUDGET

1976 - 1977

FUND ..... GENERAL .....

ACTIVITY ..... CITY ATTORNEY .....

FUNCTION ..... GENERAL GOVERNMENT .....

SUB-ACTIVITY ..... - .....

ACTIVITY CODE ..... 550 .....

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	7,512	7,511	7,985	9,443	18,825	
MATERIAL, SUPPLIES & OTHER	81	1,204	1,062	1,110	1,132	
EQUIPMENT	-	-	-	-	-	
INTERDEPARTMENTAL CHARGES	-	-	-	-	-	
DEBT SERVICE	-	-	-	-	-	
TOTAL	7,593	8,715	9,047	10,553	19,957	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
City Attorney	PT	PT	1,233	14,800			
Part Time Clerical	PT	PT	100	1,200			
	PT	PT		16,000			



## PLANNING DEPARTMENT

The Planning Department is responsible for land use and environmental/aesthetics within the City. The responsibilities of the Department include: recommendations to the Planning Commission on subdivisions, zoning matters and General Plan changes; enforcement of various planning laws such as the sign ordinance; liaison with various groups and agencies involved with the planning process at the State, Local and Federal level; and, coordinating the work of all other departments in presentations to the Planning Commission, serving as the principal staff to that body.

In past years the planning functions of the City have been centered on the administration of current planning policies. The growth of the community has brought about the need to commence advance planning programs at the earliest possible date. Due to this increased concern for advanced planning, there is included in this budget request one additional associate planner seen as necessary to administer some of these new programs. This budget also contains funds for the Planning Commission to attend various conferences and seminars relating to the planning function.

CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,561 - <u>SALARIES</u>	47,196	56,225	63,077	76,558	
1,562 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				8,407	
.02 Group Insurance				2,994	
.03 Workman's Compensation				226	
Total Benefits	7,175	6,108	8,980	11,627	
Total Salaries & Benefits	54,371	62,333	72,057	88,185	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,563.02 - <u>RADIO &amp; TELEPHONE</u>	1,100	900	900	1,000	
1,563.03 - <u>ADVERTISING &amp; PUBLICATIONS</u> Public hearings & zoning changes	800	960	960	1,000	
1,563.04 - <u>OFFICE SUPPLIES</u> Postage & stationery	920	1,300	2,430	3,500	
1,563.05 - <u>TRAVEL</u>	840	2,460	2,160	2,580	
1,563.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u> Operation (1000), insurance (205) & depreciation (900)	1,800	1,900	1,991	2,105	
1,563.07 - <u>DEPARTMENTAL EQUIPMENT</u> Repairs to miscellaneous equipment	592	100	100	100	
1,563.08 - <u>OFFICE EQUIPMENT MAINTENANCE</u> Typewriters	50	50	50	100	
1,563.12 - <u>DEPARTMENTAL SUPPLIES</u> Books, film, recording tape & E.I.R. material	440	1,200	1,520	1,700	
1,563.13 - <u>CONTRACTUAL SERVICES</u> General Plan & various consultant services	1,500	3,000	3,000	2,500	
1,563.14 - <u>DEPARTMENTAL SERVICES</u> Planning & environmental courses	280	600	800	800	
1,563.15 - <u>INSURANCE</u> General & liability	79	87	192	253	



PLANNING - 560 (Continued)

CLASSIFICATION DETAIL	19_73_ 19_74	19_74_ 19_75	19_75_ 19_76	19_76	19_77
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,563.17 - <u>MEMBERSHIPS &amp; MEETINGS</u> American Institute of Planners, American Society of Planning Officials, Roadside Council & League of Calif. Cities	1,600	1,844	1,474	2,012	
Total	10,001	14,401	15,577	17,650	
1,564 - <u>EQUIPMENT</u> 1 - File/Map Cabinet 1 - Camera lens for SLR	317	1,000	500	500 150 650	
1,565 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	35	40	52	4,073	

## CITY OF VACAVILLE

## BUDGET

19.76 - 1977...

FUND ..... GENERAL .....

ACTIVITY ..... PLANNING .....

FUNCTION ..... GENERAL GOVERNMENT .....

SUB-ACTIVITY ..... - .....

ACTIVITY CODE ..... 560 .....

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	38,655	54,371	62,333	72,057	88,185	
MATERIAL, SUPPLIES & OTHER	6,861	10,001	14,401	15,577	17,650	
EQUIPMENT	-	317	1,000	500	650	
INTERDEPARTMENTAL CHARGES	-	35	40	52	4,073	
DEBT SERVICE	-	-	-	-	-	
TOTAL	45,516	64,724	77,774	88,186	110,558	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Planning Director	1	1	874	22,796			
Associate Planner	1	2	526/638	27,960			
Planning Technician	1	1	513	13,369			
Secretary	1	1	402	10,471			
Management Incentive Program	-	-	-	1,442			
Part Time Clerical & minutes	PT	PT	-	520			
	<u>4</u>	<u>5</u>		<u>76,558</u>			



## PUBLIC BUILDINGS AND GROUNDS

The Public Buildings and Grounds account includes all of the maintenance work for the Civic Center Complex, the Firehouses, the Corporation Yard, the Senior Citizen Center, the Community Center, Swimming Pool Complex, Pena Adobe and the park buildings at Andrews Park. With the increasing number of buildings plus the aging of the City Hall Complex, the majority of the work in this account is repair and routine maintenance. One other major portion of this account is in contractual services which include such things as maintenance on the City Hall Complex.

Major changes in this account include a promotion of the Building Maintenance Man to Building Maintenance Leadman in that this position now has supervisory responsibilities and works more independently. The other major change is in the utilities account and this is as a result of Pacific Gas and Electric notifying the City that we will be anticipating rates in the neighborhood of twenty-five percent above our experience last year.

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,581 - <u>SALARIES</u>	16,960	18,970	21,474	21,012	
1,582 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				2,340	
.02 Group Insurance				1,121	
.03 Workman's Compensation				1,711	
Total Benefits	3,406	2,931	4,281	5,172	
Total Salaries & Benefits	20,366	21,901	25,755	26,184	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,583.01 - <u>UTILITIES</u>					
Gas, electricity & water - City Hall, Police & Fire, alarms	19,000	24,000	28,000	34,000	
1,583.02 - <u>RADIO &amp; TELEPHONE</u>					
Switchboard & vehicle radios	4,700	4,700	5,500	5,900	
1,583.05 - <u>TRAVEL</u>	-	-	-	180	
1,583.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u>					
Operation (801), insurance (324) & depreciation (775)	900	1,300	1,350	1,900	
1,583.09 - <u>BUILDING OPERATING SUPPLIES</u>					
Light tubes, lumber & repair supplies	150	180	200	200	
1,583.11 - <u>SMALL TOOLS</u>					
Wrenches, hammers, screwdrivers & various small tools	100	150	150	300	
1,583.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Plumbing & electrical supplies, paint, building materials, glass & carpeting	6,000	8,000	11,500	13,808	
1,583.13 - <u>CONTRACTUAL SERVICES</u>					
Janitorial & various contracted repair services	18,000	18,000	18,000	22,000	
1,583.15 - <u>INSURANCE</u>					
General, liability & fire	7,279	8,007	17,616	23,212	
Total	56,129	64,337	82,316	101,500	



## PUBLIC BUILDINGS &amp; GROUNDS - 580 (Continued)

CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,584 - EQUIPMENT					
1 - Skill Saw				100	
1 - Drill Press				400	
1 - Sabre Saw				70	
1 - Shop Heater				325	
1 - Port. Air Compressor				450	
	609	430	1,575	1,345	
1,585 - INTERDEPARTMENTAL CHARGES					
Central Services	1,879	2,106	2,746	587	

## CITY OF VACAVILLE

## BUDGET

19.76.. - 1977....

FUND ..... GENERAL .....

ACTIVITY ..... PUBLIC BUILDINGS &amp; GROUNDS .....

FUNCTION ..... GENERAL GOVERNMENT .....

SUB-ACTIVITY ..... - .....

ACTIVITY CODE ..... 580 .....

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	9,846	20,366	21,901	25,755	26,184	
MATERIAL, SUPPLIES & OTHER	54,172	56,129	64,337	82,316	101,500	
EQUIPMENT	319	609	430	1,575	1,345	
INTERDEPARTMENTAL CHARGES	1,832	1,879	2,106	2,746	587	
DEBT SERVICE	-	-	-	-	-	
TOTAL	66,169	78,983	88,774	112,392	129,616	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Building Maintenance Leadman	-	1	456	11,888			
Building Maintenance Man	1	-	-	-			
Laborer	1	1	332/349	8,874			
Overtime	-	-	-	250			
	<u>2</u>	<u>2</u>		<u>21,012</u>			



## NON-DEPARTMENTAL

This account includes a variety of special services and activities including allocations to such groups as the Chamber of Commerce, the Solano County Industrial Development Agency, League of California Cities, ABAG, etc. This account also includes the Senior Citizen Express Bus Program as well as any other special project deemed necessary by the Council. One variable in the non-departmental budget is the reserve for contingencies. This account is used by the City Council to fund those requests and projects received by the Council during the year which were not anticipated at the time the budget was adopted.

This activity is less than the previous year due to a slight reduction in the contingency account and the non-recurring census costs. The City will incur some costs for the "Directly elected Mayor" ballot issue in November which can be taken out of the contingency account.

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,590.01 - <u>CHAMBER OF COMMERCE</u>	7,000	7,500	8,000	8,500	
1,590.02 - <u>FIESTA DAYS</u>	1,500	1,650	-	-	
1,590.03 - <u>CHRISTMAS DECORATIONS</u>	750	750	800	850	
1,590.04 - <u>FIREWORKS DISPLAY</u>	1,500	-	-	-	
1,591 - <u>ELECTIONS</u> Municipal	2,500	-	3,000	-	
1,592 - <u>AUDIT FEES</u> General City	1,500	1,500	1,700	2,000	
1,593 - <u>SPECIAL CENSUS</u> City & County	500	500	8,000	-	
1,594 - <u>SPECIAL PROJECTS &amp; OTHER</u>					
.01 Solano County Industrial Dev. Agency	2,500	4,030	4,500	4,800	
.02 Vacaville Industrial Dev. Committee	250	250	250	-	
.03 League of Calif. Cities	1,883	2,000	2,000	2,000	
.04 Armed Forces Committee	1,500	1,600	1,700	1,800	
.05 Association of Bay Area Governments	1,200	1,500	1,750	2,000	
.06 Capital Improvements Committee	-	-	-	-	
.07 Solano County Humane Society	150	150	150	-	
.08 City Maps	900	-	1,200	-	
.09 Other meetings & special projects	4,000	4,750	9,000	8,000	
.10 Summer Student Help	-	1,000	-	-	
.11 CETA Program	-	4,000	-	-	
.12 Safety Fund	-	-	1,500	1,500	
1,595 - <u>PUBLIC WELFARE</u> Health Officer-12 @ 20	240	240	240	240	
1,596 - <u>SENIOR CITIZENS EXPRESS</u> Bus Program	-	-	10,000	10,000	
1,597 - <u>RESERVE FOR CONTINGENCIES</u> General City	21,704	8,952	38,397	35,000	
Total	49,577	40,372	92,187	76,690	







## PUBLIC SAFETY RECAP

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>SALARIES</u>	891,338	1,080,150	1,255,382	1,378,403	
<u>EMPLOYEE BENEFITS</u>				183,651	
Retirement				55,357	
Group Insurance				108,940	
Workman's Compensation				347,948	
Total Benefits	184,735	178,953	265,583		
Total Salaries & Benefits	1,076,073	1,259,103	1,520,965	1,726,351	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
<u>UTILITIES</u>	20,604	22,404	10,156	23,156	
<u>RADIO &amp; TELEPHONE</u>	19,519	21,426	28,584	31,212	
<u>OFFICE SUPPLIES</u>	4,111	4,611	7,197	7,524	
<u>TRAVEL</u>	2,400	3,360	3,360	5,800	
<u>VEHICLE &amp; EQUIPMENT OPERATION</u>	102,440	100,168	161,908	188,922	
<u>DEPARTMENTAL EQUIPMENT</u>	18,500	20,190	39,768	31,318	
<u>OFFICE EQUIPMENT MAINTENANCE</u>	994	1,088	1,463	1,828	
<u>BUILDING OPERATING SUPPLIES</u>	650	650	852	1,278	
<u>RENT</u>	-	-	-	900	
<u>SMALL TOOLS</u>	150	150	200	200	
<u>DEPARTMENTAL SUPPLIES</u>	12,050	15,550	24,929	27,033	
<u>CONTRACTUAL SERVICES</u>	2,980	3,400	4,050	5,662	
<u>DEPARTMENTAL SERVICES</u>	8,566	32,721	41,353	32,571	
<u>INSURANCE</u>	3,818	4,199	9,438	12,459	
<u>MEMBERSHIPS &amp; MEETINGS</u>	5,051	5,456	6,037	7,441	
Total	201,833	235,373	339,295	377,304	
<u>EQUIPMENT</u>	25,120	18,441	16,168	41,431	
<u>INTERDEPARTMENTAL CHARGES</u>	1,156	1,297	1,750	6,863	
<u>GRANT</u>	-	-	-	-	



## CITY OF VACAVILLE

## BUDGET

1976 - 1977

FUND GENERAL

ACTIVITY -

FUNCTION PUBLIC SAFETY

SUB-ACTIVITY -

ACTIVITY CODE -

## PUBLIC SAFETY RECAP

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	864,611	1,076,073	1,259,103	1,520,965	1,726,351	
MATERIAL, SUPPLIES & OTHER	161,757	201,833	235,373	339,295	377,304	
EQUIPMENT	15,724	25,120	18,441	16,168	41,431	
INTERDEPARTMENTAL CHARGES	1,135	1,156	1,297	1,750	6,863	
DEBT SERVICE GRANT	-	-	-	-	-	
TOTAL	1,043,227	1,304,182	1,514,214	1,878,178	2,151,949	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Chief of Police	1	1	968/1017	26,509			
Fire Chief (net)	1	1	980	14,475			
Chief Building Inspector	1	1	826	21,524			
Police Captain	1	1	877	22,859			
Police Lieutenant	3	3	757	59,192			
Asst. Fire Chief	1	1	815	21,253			
Fire Captain	3	6	670/704	110,319			
Police Sergeants	5	5	611/742	92,121			
Police Officer-Invest.-Juv.	1	1	674	17,561			
Youth Service Officer	2	2	625	32,579			
Traffic Officer	1	1	642	16,727			
Building Inspector	3	4	465/654	57,448			
Police Officer	22	26	478/611	383,983			
Fire Engineers	6	6	608/638	99,093			
Fireman	15	13	465/593	183,565			
Supervising Dispatcher Clerk	1	1	465	12,118			
Dispatcher Clerk	9	9	341/414	90,184			
Switchboard Operator	1	1	315	8,218			
Typist Clerk II	1	1	347	9,052			
P.T., Overtime & Incentive Pay	-	-	-	67,837			
CETA	4	4	305	31,786			
	<u>82</u>	<u>88</u>		<u>1,378,403</u>			



## POLICE DEPARTMENT

The Police Department has a primary mission to maintain the peace and uphold the laws of the City, State and Nation. In order to undertake this task the Department has been divided into specific areas of responsibility, these are: the administration consisting of the Chief and Captain; crime prevention unit under the direction of a Lieutenant; the investigation division administered by a Lieutenant; and, the patrol division also administered by a Lieutenant and consisting of four beats with twenty-four hour service. The dispatcher clerks are under the direction of the Supervising Dispatcher Clerk who also serves as the secretary to the Police Chief. In addition there is a reserve officer force consisting of six officers who carry out the basic functions of police work as a supplement to the patrol division and also provide assistance at football games, dances, etc.

Major increases include: the addition of four (4) new police officers (\$75,000) to provide for five patrol areas in the City; a recording system to "log" all phone calls to and from the Police Department. Although expensive (\$8,726) most police departments use this system for better internal control (i.e., logging of dispatch calls, insuring accuracy of received calls, etc.); a new patrol vehicle (\$5,000); vehicle operation and insurance (\$18,000).

The additional personnel should provide Vacaville with an adequate number of police personnel to adequately carry out the departmental responsibilities.

### Comparison Chart

<u>City</u>	<u>Population</u>	<u>Personnel/1000 Population</u>
Redding	18,500	2.97
Roseville	20,300	2.12
Chico	22,500	2.04
Vacaville*	30,100	1.79
Woodland	25,550	1.72
Petaluma	32,050	1.65
Fairfield	50,500	1.64
Davis	32,000	1.50
Vallejo	78,000	1.49
Novato	36,500	1.26

\* Includes 4 proposed Police Officers and 4 CETA personnel



## POLICE - 600

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,601 - <u>SALARIES</u>	529,148	612,554	701,239	779,267	
1,602 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				103,983	
.02 Group Insurance				33,325	
.03 Workman's Compensation				57,636	
Total Benefits	110,779	100,889	144,331	194,944	
Total Salaries & Benefits	639,927	713,443	845,570	974,211	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,603.02 - <u>RADIO &amp; TELEPHONE</u> Signal channels, Clets Teletype & vehicle radios	13,541	14,472	18,485	20,938	
1,603.04 - <u>OFFICE SUPPLIES</u> Stationery & postage	2,801	2,801	4,472	4,135	
1,603.05 - <u>TRAVEL</u>	-	-	-	350	
1,603.06 - <u>VEHICLE &amp; EQUIPMENT</u> <u>OPERATION</u> Operation (70,200), insurance (3,218) & depreciation (51,315)	61,570	49,823	106,006	124,733	
1,603.07 - <u>DEPARTMENTAL EQUIPMENT</u> Uniform allowance, ammunition, investiga- tion & photo supplies, equipment repairs & alarm modules	11,000	11,990	20,468	16,318	
1,603.08 - <u>OFFICE EQUIPMENT</u> <u>MAINTENANCE</u> Typewriters, adders & tape recorders	854	948	1,323	1,442	
1,603.12 - <u>DEPARTMENTAL SUPPLIES</u> Photo & investigation supplies, books, printed forms & mobats	5,600	5,600	9,994	10,733	
1,603.13 - <u>CONTRACTUAL SERVICES</u> Copy machine rental & polygrams	1,400	1,400	1,400	2,812	
1,603.14 - <u>DEPARTMENTAL SERVICES</u> Informant & investiga- tion expenses, quali- fication shoots, train- ing safety patrol programs & POST training	6,981	30,306	36,618	28,506	



## POLICE - 600 (Continued)

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,603.15 - <u>INSURANCE</u> General & liability	2,855	3,140	6,908	9,119	
1,603.17 - <u>MEMBERSHIPS &amp; MEETINGS</u> International Police Chief's Assn., Safe & Burglary, Check Invest- igations & Calif. Peace Officers' Assn.	2,175	2,436	2,804	3,429	
Total	108,777	122,916	208,478	222,515	
1,604 - <u>EQUIPMENT</u> 1 - Veriprint - 10-finger printer 1 - Communication Recorder System 11 - Personal lockers 2 - 12 ga. shotguns w/ scabbards 1 - Photo Fit Updates 1 - Time Clock 1 - Patrol vehicle	9,736	2,156	4,108	16,318	
1,605 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	950	1,065	1,387	2,935	



## CITY OF VACAVILLE

## BUDGET

19.76 - 1977...

FUND ..... GENERAL .....

ACTIVITY ..... POLICE .....

FUNCTION ..... PUBLIC SAFETY .....

SUB-ACTIVITY ..... - .....

ACTIVITY CODE ..... 600 .....

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	524,689	639,927	713,443	845,570	974,211	
MATERIAL, SUPPLIES & OTHER	92,201	108,777	122,916	208,478	222,515	
EQUIPMENT	12,619	9,736	2,156	4,108	16,318	
INTERDEPARTMENTAL CHARGES	933	950	1,065	1,387	2,935	
DEBT SERVICE	-	-	-	-	-	
TOTAL	630,442	759,390	839,580	1,059,543	1,215,979	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	19.75-1976 Budget	19.76 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Chief of Police	1	1	968/1017	26,509			
Police Captain	1	1	877	22,859			
Police Lieutenant	3	3	757	59,192			
Police Sergeants	5	5	611/742	92,121			
Police Officer-Investigator	1	1	674	17,561			
Traffic Officer	1	1	642	16,727			
Police Officer	22	26	478/611	383,983			
Supervising Dispatcher Clerk	1	1	465	12,118			
Dispatcher Clerk	8	8	341/414	79,964			
Switchboard Operator	1	1	315	8,218			
Reserve Officers	PT	PT	-	7,000			
Part Time Clerical	PT	PT	-	8,295			
Shooters Incentive Pay	PT	PT	-	4,404			
Crossing Guard	PT	PT	-	4,500			
Overtime	-	-	-	16,500			
Management Incentive Program	-	-	-	2,823			
Hazard Pay	-	-	-	600			
CETA							
Police Intern	2	2	305	15,893			
	<u>46</u>	<u>50</u>		<u>779,267</u>			



## POLICE YOUTH DIVERSION UNIT

The Youth Service Bureau is administered by two Youth Service Bureau Officers under the direct command of the Captain of Police. This program is funded through a grant from the Office of Criminal Justice Planning and is located in the main office of Vacaville High School. This program has been very successful in providing the community with a diversion program for its youth. It acts as a liaison between the schools, the home, referral agencies and the police department in an effort to keep the youngsters from becoming chronic offenders. Now in Vacaville all youthful offenders are directed to the Youth Service Bureau so that the Bureau can deal with the problem of delinquent action and recidivism.

This service will remain the same as in the previous year. State funding, however, will probably be terminated after this year and the program may be cancelled in the 1977-1978 calendar year.



## YOUTH DIVERSION UNIT - 610

CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,611 - <u>SALARIES</u>	-	28,512	32,490	32,579	
1,612 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				3,672	
.02 Group Insurance				1,355	
.03 Workman's Compensation				2,828	
Total	-	5,214	6,126	7,855	
Total Salaries & Benefits	-	33,726	38,616	40,434	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,613.04 - <u>OFFICE SUPPLIES</u>					
Postage & stationery	-	350	385	429	
1,613.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u>					
Operation (1274), insurance (200) & depreciation (900)	-	1,950	2,145	2,374	
1,613.15 - <u>INSURANCE</u>					
General & liability	-	-	200	264	
Total	-	2,300	2,730	3,067	
1,614 - <u>EQUIPMENT</u>	-	5,155	1,417	-	
1,615 - <u>INTERDEPARTMENTAL CHARGES</u>					
Central Services	-	-	58	72	



## CITY OF VACAVILLE

## BUDGET

19.76 - 1977

FUND GENERAL

ACTIVITY POLICE

FUNCTION PUBLIC SAFETY

SUB-ACTIVITY YOUTH DIVERSION UNIT

ACTIVITY CODE 610

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	-	-	33,726	38,616	40,434	
MATERIAL, SUPPLIES & OTHER	-	-	2,300	2,730	3,067	
EQUIPMENT	-	-	5,155	1,417	-	
INTERDEPARTMENTAL CHARGES	-	-	-	58	72	
DEBT SERVICE	-	-	-	-	-	
TOTAL	-	-	41,181	42,821	43,573	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Youth Service Officer	<u>2</u>	<u>2</u>	625	<u>32,579</u>			



## FIRE DEPARTMENT

The Fire Department has responsibility not only for fire suppression but involvement in fire prevention programs, the emergency ambulance service and weed abatement within the City. The Department operates from two stations to provide coverage to all points in the City within a five minute response time. The Department now consists of twenty-two various pieces of equipment including two ambulance units, one stationed at each station. Special airport fire vehicles are assigned to the Fire Department for the Nut Tree Airport. The Department is closely linked with the Vacaville Rural Fire District volunteers and one-third of the Fire Chief's salary is paid by the rural district.

The major increases in the Fire Department center around the promotion of three men to the position of Fire Captain, the addition of one fireman and the use of two CETA fire personnel on shift. This increase will allow Station 2 to function completely independent of Station 1 and allow it to be staffed to capacity. With the growth of the community in the area of Fire Station 2, this is deemed as a necessary step in the provision of adequate fire service for the entire community. Other major increases include a heating/cooling unit at Station 2 (\$6,000), an increase in utilities (\$23,000) and the purchasing of replacement fire hose (\$8,500). Should additional funds become available one additional firefighter is proposed to insure better staffing and less over-time costs.

### Comparison Chart

<u>City</u>	<u>Population</u>	<u>Personnel/1000 Population</u>
Redding	18,500	1.68
Chico	22,500	1.56
Roseville	20,300	1.53
Petaluma	32,050	1.22
Woodland	25,550	1.06
Vacaville*	30,100	1.00
Davis	32,000	.94
Vallejo	78,000	.79
Fairfield	50,500	.59
Novato	36,500	----

\* Includes proposed personnel and 2 CETA firefighters



## FIRE - 620

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,621 - <u>SALARIES</u>	285,184	350,960	420,103	457,764	
1,622 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				63,590	
.02 Group Insurance				16,700	
.03 Workman's Compensation				45,435	
Total Benefits	61,188	61,684	98,403	125,725	
Total Salaries & Benefits	346,372	412,644	518,506	583,489	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,623.01 - <u>UTILITIES</u>					
Fire hydrants	20,448	22,248	10,000	23,000	
1,623.02 - <u>RADIO &amp; TELEPHONE</u>					
Signal channel & radio rental	3,884	4,710	7,775	7,800	
1,623.04 - <u>OFFICE SUPPLIES</u>					
Postage & stationery	400	400	1,050	1,150	
1,623.05 - <u>TRAVEL</u>	-	-	-	350	
1,623.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u>					
Operation (8691), insurance (4209) & depreciation (36,600)	33,775	39,080	43,288	49,500	
1,623.07 - <u>DEPARTMENTAL EQUIPMENT</u>					
Uniform allowance, Turnouts, helmets, volunteer uniforms, gloves, hose, radio, replace & equip. repair	7,500	8,200	19,300	15,000	
1,623.08 - <u>OFFICE EQUIPMENT MAINTENANCE</u>					
Typewriters & adders	90	90	90	250	
1,623.09 - <u>BUILDING OPERATING SUPPLIES</u>					
Cleaning supplies & light bulbs	650	650	852	1,278	
1,623.10 - <u>RENT</u>					
Sta. #2	-	-	-	900	
1,623.11 - <u>SMALL TOOLS</u>					
Tool kits & auto repair supplies	150	150	200	200	



## FIRE - 620 (Continued)

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,623.12 - <u>DEPARTMENTAL SUPPLIES</u> Weed killer, oxygen refills, generator globes, batteries, printed forms & books	2,500	6,000	7,800	7,800	
1,623.13 - <u>CONTRACTUAL SERVICES</u> Radio maint., laundry, garbage & pest control	1,580	2,000	2,650	2,850	
1,623.14 - <u>DEPARTMENTAL SERVICES</u> Train. manuals & film	1,260	2,190	2,190	3,840	
1,623.15 - <u>INSURANCE</u> General & liability	671	738	1,624	2,144	
1,623.17 - <u>MEMBERSHIPS &amp; MEETINGS</u> Calif. League of Cities International Fire Chief's Assn. & Calif. Rural Assn.	1,789	1,833	1,983	2,342	
Total	74,697	88,289	98,802	118,404	
1,624 - <u>EQUIPMENT</u> Heating & Cooling -Sta.#1				6,000	
2 - Extrication Kits				1,500	
1 - Halagon Tool				55	
2 - Pipe Dies				100	
2 - Battery Chargers				300	
1 - 3/4" Impact Sockets				200	
4 - Emergency Lights				400	
12 - Lockers				1,800	
1 - Calculator				100	
2 - Asbestos Gloves				33	
40 - Flashlights				300	
1 - Tape Recorder				450	
3 - Safety Belts				260	
10 - Mattress & Springs				2,000	
1 - Asbestos Blanket				115	
2 - Tow Chains				150	
Concrete Work - Sta. #1				400	
2600' - 2 1/2' Hose				5,500	
1700' - 1 1/2' Hose				2,600	
200' - 1" Booster Hose				450	
	12,982	10,880	10,368	22,713	
1,625 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	139	156	201	1,282	



## CITY OF VACAVILLE

## BUDGET

1976 - 1977

FUND GENERAL

ACTIVITY FIRE

FUNCTION PUBLIC SAFETY

SUB-ACTIVITY -

ACTIVITY CODE 620

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	280,702	346,372	412,644	518,506	583,489	
MATERIAL, SUPPLIES & OTHER	53,975	74,697	88,289	98,802	118,404	
EQUIPMENT	3,105	12,982	10,880	10,368	22,713	
INTERDEPARTMENTAL CHARGES	135	139	156	201	1,282	
DEBT SERVICE	-	-	-	-	-	
GRANT	-	-	-	-	-	
TOTAL	337,917	434,190	511,969	627,877	725,888	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Fire Chief	1	1	980	25,550			
Assistant Fire Chief	1	1	815	21,253			
Fire Captains	3	6	670/704	110,319			
Fire Engineers	6	5	608/638	82,450			
Fireman	13½	13	465/593	183,565			
Dispatcher Clerk	1	1	392	10,220			
Typist Clerk I	-	-	-	-			
Volunteers	PT	PT	-	5,500			
Training Officer	PT	PT	-	300			
Asst. Chief & Secretary/Treas.	PT	PT	-	220			
Summer Help	PT	PT	-	2,376			
Overtime	-	-	-	8,000			
Management Incentive Program	-	-	-	3,193			
CETA							
Firefighter Trainee	2	2	305	15,893			
				468,839			
Less: 1/3 of Chief's salary paid by Rural Fire District				(11,075)			
	<u>27½</u>	<u>29</u>		<u>457,764</u>			



## AMBULANCE

The Ambulance account has been separated from the Fire Department account in order to better evaluate the costs of providing this service. In the account we have the costs of one fire engineer in addition to the operating expenditures for the ambulance service.

The major changes in this budget include the deletion of one-half person from the salaries and wages account and the purchase of some replacement equipment for the ambulances totaling \$2,280.00. Overall this budget has experienced a reduction from last year as a result of moving that one-half person back into the fire account.



AMBULANCE - 630

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,631 - <u>SALARIES</u>	20,909	21,715	25,107	19,943	
1,632 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				2,413	
.02 Group Insurance				552	
.03 Workman's Compensation				1,998	
Total Benefits	3,748	3,439	5,329	4,963	
Total Salaries & Benefits	24,657	25,154	30,436	24,906	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,633.02 - <u>RADIO &amp; TELEPHONE</u>					
Includes vehicle radio	360	540	540	540	
1,633.04 - <u>OFFICE SUPPLIES</u>					
Postage & stationery	500	500	500	500	
1,633.06 - <u>VEHICLE &amp; EQUIPMENT</u>					
<u>OPERATION</u>					
Operation (3,647),					
insurance (1,403) &					
depreciation (5,450)	5,745	7,800	8,513	10,500	
1,633.12 - <u>DEPARTMENTAL SUPPLIES</u>					
First aid & oxygen					
supplies	3,200	3,200	6,335	7,400	
1,633.14 - <u>DEPARTMENTAL SERVICES</u>					
Training	-	-	2,320	-	
1,633.15 - <u>INSURANCE</u>					
General & liability	200	220	484	639	
	10,005	12,260	18,692	19,579	
1,634 - <u>EQUIPMENT</u>					
1 - H.L.R.				2,200	
2 - Oxygen cylinders				80	
	2,102	-	-	2,280	
1,635 - <u>INTERDEPARTMENTAL CHARGES</u>					
Central Services	28	32	46	1,400	



## CITY OF VACAVILLE

## BUDGET

1976 - 1977

FUND GENERAL

ACTIVITY FIRE

FUNCTION PUBLIC SAFETY

SUB-ACTIVITY AMBULANCE

ACTIVITY CODE 630

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	16,050	24,657	25,154	30,436	24,906	
MATERIAL, SUPPLIES & OTHER	8,263	10,005	12,260	18,692	19,579	
EQUIPMENT	-	2,102	-	-	2,280	
INTERDEPARTMENTAL CHARGES	29	28	32	46	1,400	
DEBT SERVICE	-	-	-	-	-	
TOTAL	24,342	36,792	37,446	49,174	48,165	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Fire Engineer	1½	1	638	16,643			
Overtime	-	-	-	3,300			
	<u>1½</u>	<u>1</u>		<u>19,943</u>			



## CIVIL DEFENSE

The Civil Defense budget is for those supplies associated with the Civil Defense function in the Fire Department. The budget this year is exactly the same as that of last year.



## CIVIL DEFENSE - 640

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,643.01 - <u>UTILITIES</u> Sirens	156	156	156	156	
1,643.02 - <u>RADIO &amp; TELEPHONE</u> Signal channel, radio rental	684	684	684	684	
1,643.04 - <u>OFFICE SUPPLIES</u> Postage & stationery	10	10	10	10	
1,643.12 - <u>DEPARTMENTAL SUPPLIES</u> Generator supplies & books	250	250	250	250	
1,643.14 - <u>DEPARTMENTAL SERVICES</u> Tri-City Reserve Fund & training	225	225	225	225	
1,643.17 - <u>MEMBERSHIPS &amp; MEETINGS</u> Civil defense	47	47	100	100	
Total	1,372	1,372	1,425	1,425	



## CITY OF VACAVILLE

## BUDGET

19.76... - 1977....

FUND GENERAL .....

ACTIVITY CIVIL DEFENSE .....

FUNCTION PUBLIC SAFETY .....

SUB-ACTIVITY - .....

ACTIVITY CODE 640 .....

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	-	-	-	-	-	
MATERIAL, SUPPLIES & OTHER	834	1,372	1,372	1,425	1,425	
EQUIPMENT	-	-	-	-	-	
INTERDEPARTMENTAL CHARGES	-	-	-	-	-	
DEBT SERVICE	-	-	-	-	-	
TOTAL	834	1,372	1,372	1,425	1,425	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
<u>NONE</u>							



## BUILDING REGULATION

The Building Department under the direction of the Chief Building Inspector is responsible for the inspection of all structures in the City. These inspections include new construction, remodeling, enlargement, alterations or conversions. The Department is charged with the enforcement of all City, State and Federal laws pertaining to building including electrical and plumbing codes. The Department also has responsibilities with respect to the zoning code as well as resale inspections, swimming pool inspections, mobile home inspections and assorted other inspections dealing with City codes. The Department also has responsibilities for collecting sewer, school, water meter, water lot connection, drainage and recreation fees for all buildings constructed in the City.

The one major increase in this budget is the addition of a Building Inspector deemed necessary to keep up with the building activity as well as the resale market and other codes enforced by this Department. No provisions have been made for the inspection of the proposed Lucky Distribution Center and should this major project become a reality, an additional inspector with industrial capabilities would have to be hired for a limited term. The comparison chart below indicates the increase in residential/commercial construction during the past five years.

Comparison Chart

	1972	1973	1974	1975	1976*
Homes Finaled	305	560	493	610	480
Apt. Units Finaled	208	87	23	8	180
Commercial Units	13	22	15	10	10
Misc. Inspections	<u>2,110</u>	<u>2,178</u>	<u>3,288</u>	<u>2,918</u>	<u>3,400</u>
Total Inspections	2,636	2,847	3,819	3,546	4,070

\*Estimated



BUILDING REGULATIONS - 650

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,651 - <u>SALARIES</u>	56,097	66,409	76,443	88,850	
1,652 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				9,993	
.02 Group Insurance				3,425	
.03 Workman's Compensation				1,043	
Total Benefits	9,020	7,727	11,394	14,461	
Total Salaries & Benefits	65,117	74,136	87,837	103,311	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,653.02 - <u>RADIO &amp; TELEPHONE</u> Includes vehicle radio	1,050	1,020	1,100	1,250	
1,653.04 - <u>OFFICE SUPPLIES</u> Postage & stationery	400	550	780	1,300	
1,653.05 - <u>TRAVEL</u>	2,400	3,360	3,360	5,100	
1,653.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u> Operation (885), insurance (205) & depreciation (725)	1,350	1,515	1,956	1,815	
1,653.08 - <u>OFFICE EQUIPMENT MAINTENANCE</u> Typewriter & adder	50	50	50	136	
1,653.12 - <u>DEPARTMENTAL SUPPLIES</u> Permit forms, books, film, books & code enforcement tags	500	500	550	850	
1,653.14 - <u>DEPARTMENTAL SERVICES</u> Training	100	-	-	-	
1,653.15 - <u>INSURANCE</u> General & liability	92	101	222	293	
1,653.17 - <u>MEMBERSHIPS &amp; MEETINGS</u> International Conference of Building Officials & Plumbing Officials	1,040	1,140	1,150	1,570	
Total	6,982	8,236	9,168	12,314	



## BUILDING REGULATIONS - 650 (Continued)

CLASSIFICATION DETAIL	1973 - 1974	1974- 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,654 - <u>EQUIPMENT</u> 2 - Office chairs				120	
	300	250	275	120	
1,655 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	39	44	58	1,174	



## CITY OF VACAVILLE

## BUDGET

19 76 - 1977

FUND GENERAL

ACTIVITY BUILDING REGULATIONS

FUNCTION PUBLIC SAFETY

SUB-ACTIVITY -

ACTIVITY CODE 650

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	43,170	65,117	74,136	87,837	103,311	
MATERIAL, SUPPLIES & OTHER	6,484	6,982	8,236	9,168	12,314	
EQUIPMENT	-	300	250	275	120	
INTERDEPARTMENTAL CHARGES	38	39	44	58	1,174	
DEBT SERVICE	-	-	-	-	-	
TOTAL	49,692	72,438	82,666	97,338	116,919	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975-1976 Budget	1976 - 1977 City Manager Proposed			1976-1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Chief Building Inspector	1	1	826	21,524			
Building Inspector	3	4	465/654	57,448			
Typist Clerk II	1	1	347	9,052			
Management Incentive Program	-	-	-	826			
	<u>5</u>	<u>6</u>		<u>88,850</u>			



## PUBLIC WORKS - RECAP

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>SALARIES</u>	219,029	273,363	312,186	347,009	
<u>EMPLOYEE BENEFITS</u>					
Retirement				38,962	
Group Insurance				14,621	
Workman's Compensation				13,555	
Total Benefits	41,838	37,454	56,491	67,138	
Total Salaries & Benefits	260,867	310,817	368,677	414,147	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
<u>UTILITIES</u>	67,800	95,000	110,000	140,000	
<u>RADIO &amp; TELEPHONE</u>	3,385	3,750	4,750	5,365	
<u>OFFICE SUPPLIES</u>	1,400	1,550	2,300	2,500	
<u>TRAVEL</u>	1,200	1,620	1,620	1,620	
<u>VEHICLE &amp; EQUIPMENT OPERATION</u>	53,782	63,307	64,900	75,350	
<u>DEPARTMENTAL EQUIPMENT</u>	1,710	2,150	3,025	2,825	
<u>OFFICE EQUIPMENT MAINTENANCE</u>	500	500	500	600	
<u>SMALL TOOLS</u>	350	600	675	625	
<u>DEPARTMENTAL SUPPLIES</u>	37,900	49,400	60,200	71,800	
<u>CONTRACTUAL SERVICES</u>	23,000	14,000	24,500	26,600	
<u>DEPARTMENTAL SERVICES</u>	150	150	400	400	
<u>INSURANCE</u>	3,245	3,571	7,860	10,376	
<u>MEMBERSHIPS &amp; MEETINGS</u>	1,223	1,447	1,575	1,630	
Total	195,645	237,045	282,305	339,691	
<u>EQUIPMENT</u>	11,675	2,760	2,300	3,750	
<u>INTERDEPARTMENTAL CHARGES</u>	10,579	12,202	17,591	18,845	



## CITY OF VACAVILLE

## BUDGET

19.76 - 1977

FUND GENERAL &amp; STORM DRAIN

ACTIVITY -

FUNCTION PUBLIC WORKS

SUB-ACTIVITY -

ACTIVITY CODE -

## PUBLIC WORKS RECAP

CLASSIFICATION	19.72-1973 Actual Expenditures	1973-1974 Actual Expenditures	19.74-1975 Actual Expenditures	19.75-1976 Adopted Budget	1976-1977 Manager Proposed	19.76-1977 Council Adopted
SALARIES and BENEFITS	217,554	260,867	310,817	368,677	414,147	
MATERIAL, SUPPLIES & OTHER	161,962	195,645	237,045	282,305	339,691	
EQUIPMENT	8,012	11,675	2,760	2,300	3,750	
INTERDEPARTMENTAL CHARGES	10,310	10,579	12,202	17,591	18,845	
DEBT SERVICE	-	-	-	-	-	
TOTAL	397,838	478,766	562,824	670,873	776,433	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	19.75-1976 Budget	1976-1977 City Manager Proposed			19.76-1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Director of Public Works	1	1	1014/1066	26,618			
Assistant City Engineer	1	1	815	21,253			
Assistant Civil Engineer	-	1	565/593	12,890			
Civil Engineer Asst. III	1	1	687	17,916			
Street Superintendent	1/3	1	738	19,250			
Civil Engineer Asst. II	1	1	704	18,354			
Junior Civil Engineer	1	-	-	-			
Civil Engineer Asst. I	1	3	467/596	41,753			
Sewer Maintenance Foreman	1/2	-	-	-			
Street Foreman	1	1	623	16,247			
Drafting Aid III	1	1	551	14,370			
Engineering Aid III	2	1	424/445	11,326			
Maintenance Man III	1	1	515	13,432			
Engineering Aid II	1	1	467	12,180			
Street Sweeper Operator	1	1	490	12,785			
Maintenance Man II	3	3	414/478	34,469			
Engineering Aid I	-	-	-	-			
Maintenance Man I	3 1/2	4	403/445	44,913			
Laborer	1	1	349/366	8,701			
Secretary	1	1	422	10,992			
Typist Clerk II	1	1	315/330	8,269			
Engineering Aid Trainee	PT	PT	-	4,000			
Management Incentive Program	-	-	-	2,291			
Overtime & Part Time	-	-	-	10,000			
Less: Capital Outlay				362,009			
Engineering				(15,000)			
	<u>23-1/3</u>	<u>25</u>		<u>347,009</u>			



## PUBLIC WORKS , ENGINEERING AND ADMINISTRATION

The budget consists of the Director of Public Works and his immediate administrative staff as well as the engineering division. The primary responsibility of the engineering division is to insure that the City has adequate, properly designed and constructed public facilities including streets, traffic controls, sewage collection, treatment facilities, water distribution and treatment facilities, drainage and flood control facilities and the necessary right-of-way easements and land as needed. This division also is involved in public facilities related to private projects. This division is responsible for working closely with the developer and other departments to insure an overall design acceptable to both developer and the City. As a part of its administrative duties, this division is responsible for all record keeping and reports related to the Public Works Department.

The major change in this budget is the addition of one new Assistant Civil Engineer to be assigned traffic engineering responsibilities. The insurance companies are "demanding" that more attention be given to traffic considerations. Median strip design, traffic signals, bike lanes, pavement design, street crosswalks, etc. would be handled by this position.



## ENGINEERING &amp; ADMINISTRATION - 680

CLASSIFICATION DETAIL	1973. 1974	1974. 1975	1975. 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,681 - <u>SALARIES</u>	113,430	145,002	169,936	187,287	
1,682 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				22,080	
.02 Group Insurance				7,679	
.03 Workman's Compensation				2,786	
Total Benefits	21,088	18,456	28,970	32,545	
Total Salaries & Benefits	134,518	163,458	198,906	219,832	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,683.02 - <u>RADIO &amp; TELEPHONE</u> Includes base lines & vehicle radios	3,085	3,400	4,000	4,100	
1,683.04 - <u>OFFICE SUPPLIES</u> Postage & stationery	1,400	1,550	2,300	2,500	
1,683.05 - <u>TRAVEL</u>	1,200	1,620	1,620	1,620	
1,683.06 - <u>VEHICLE &amp; EQUIPMENT</u> <u>OPERATION</u> Operation (3099), insurance (701) & depreciation (4200)	7,152	7,500	8,000	8,000	
1,683.07 - <u>DEPARTMENTAL EQUIPMENT</u> Survey, drafting, engineering equipment & repairs	660	650	725	725	
1,683.08 - <u>OFFICE EQUIPMENT</u> <u>MAINTENANCE</u> Typewriters, calculators & adders	500	500	500	600	
1,683.11 - <u>SMALL TOOLS</u> Drafting tools	50	50	75	75	
1,683.12 - <u>DEPARTMENTAL SUPPLIES</u> Plans, films, books & charts	1,500	2,000	2,200	2,800	
1,683.13 - <u>CONTRACTUAL SERVICES</u> Consulting services	5,000	-	2,500	1,500	
1,683.14 - <u>DEPARTMENTAL SERVICES</u> Trainins courses	150	150	400	400	
1,683.15 - <u>INSURANCE</u> General & liability	369	406	894	1,180	



## ENGINEERING &amp; ADMINISTRATION - 680 (Continued)

CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,683.17 - <u>MEMBERSHIPS &amp; MEETINGS</u> American Public Works Assn., American Society of Civil Engineers & Traffic Engineers	1,223	1,447	1,575	1,630	
	Total 22,289	19,273	24,789	25,130	
1,684 - <u>EQUIPMENT</u> 1 - Plan file, base, 3-section file & top 8 - Chairs	7,275	1,700	600	825 600 1,425	
1,685 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	2,335	2,617	3,408	3,070	



## CITY OF VACAVILLE

## BUDGET

1976 - 1977

FUND GENERAL

ACTIVITY ENGINEERING &amp; ADMINISTRATION

FUNCTION PUBLIC WORKS

SUB-ACTIVITY -

ACTIVITY CODE 680

CLASSIFICATION	1972-1973 Actual Expenditures	1973-1974 Actual Expenditures	1974-1975 Actual Expenditures	1975-1976 Adopted Budget	1976-1977 Manager Proposed	1976-1977 Council Adopted
SALARIES and BENEFITS	109,427	134,518	163,458	198,906	219,832	
MATERIAL, SUPPLIES & OTHER	16,927	22,289	19,273	24,789	25,130	
EQUIPMENT	1,176	7,275	1,700	600	1,425	
INTERDEPARTMENTAL CHARGES	2,276	2,335	2,617	3,408	3,070	
DEBT SERVICE	-	-	-	-	-	
TOTAL	129,806	166,417	187,048	227,703	249,457	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975-1976 Budget	1976-1977 City Manager Proposed			1976-1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Director of Public Works	1	1	1014/1066	26,618			
Assistant City Engineer	1	1	815	21,253			
Assistant Civil Engineer	-	1	565/593	12,890			
Civil Engineer Asst. III	1	1	687	17,916			
Civil Engineer Asst. II	1	1	704	18,354			
Civil Engineer Asst. I	1	3	467/596	41,753			
Junior Civil Engineer	1	-	-	-			
Drafting Aid III	1	1	551	14,370			
Engineering Aid III	2	1	424/445	11,326			
Engineering Aid II	1	1	467	12,180			
Engineering Aid I	-	-	-	-			
Secretary	1	1	422	10,992			
Typist Clerk II	1	1	315/330	8,269			
Engineering Aid Trainee	PT	PT	-	4,000			
Management Incentive Program	-	-	-	1,766			
Overtime	-	-	-	600			
				202,287			
Less: Capital Outlay				(15,000)			
Engineering							
	<u>12</u>	<u>13</u>		<u>187,287</u>			



## STREET MAINTENANCE

This division is responsible for the maintenance of ninety-three miles of City streets which during the dry weather consumes approximately seventy-five percent of their time. The other major portion of their work is involved in maintaining some thirty-two miles of storm drains which includes such things as grading shoulders, regrading ditches, spraying weeds as time permits and also at least once a year regrade and rock the City alley systems and do patch work on the paved alleys. This division also is involved in the traffic control for the overlay program, leaf pickup in the fall as well as many hours each year in assisting with the Fiesta Days Program.

A major change in this budget is the increase in the utilities account (\$30,000) and an adjustment in the vehicle and equipment rate (\$10,000).



## STREET MAINTENANCE - 690

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,691 - <u>SALARIES</u>	56,562	61,419	68,245	88,645	
1,692 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				9,311	
.02 Group Insurance				3,578	
.03 Workman's Compensation				5,293	
Total Benefits	11,727	9,162	13,220	18,182	
Total Salaries & Benefits	68,289	70,581	81,465	106,827	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,693.01 - <u>UTILITIES</u>					
Street lights & signals	67,800	95,000	110,000	140,000	
1,693.02 - <u>RADIO &amp; TELEPHONE</u>					
Control station & vehicle radios	300	350	500	1,000	
1,693.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u>					
Operation (17,015), insurance (2,285) & depreciation (28,700)	33,000	37,220	38,000	48,000	
1,693.07 - <u>DEPARTMENTAL EQUIPMENT</u>					
Rain gear, cones, flashers, batteries & first aid supplies	800	1,200	2,000	1,500	
1,693.11 - <u>SMALL TOOLS</u>					
Shovels, picks & brooms	300	300	350	400	
1,693.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Road oil, sterilizer, oxygen, acetylene, base material, concrete, sand, lumber, weed killer & black top	22,000	32,000	40,000	45,000	
1,693.13 - <u>CONTRACTUAL SERVICES</u>					
Equipment rental, tree-trimming, sidewalk installation & trash pick-up	9,000	10,000	14,000	18,000	
1,693.15 - <u>INSURANCE</u>					
General & liability	2,698	2,968	6,530	8,620	
Total	135,898	179,038	211,380	262,520	



## STREET MAINTENANCE - 690 (Continued)

CLASSIFICATION DETAIL	1973- 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,694 - <u>EQUIPMENT</u>					
1 - Scraper for Ford tractor				1,200	
1 - Portable compactor				900	
	3,600	660	400	2,100	
1,695 - <u>INTERDEPARTMENTAL CHARGES</u>					
Central Services	5,791	6,837	10,637	10,790	



# CITY OF VACAVILLE

## BUDGET

19.76 - 1977

FUND GENERAL

ACTIVITY STREET MAINTENANCE

FUNCTION PUBLIC WORKS

SUB-ACTIVITY -

ACTIVITY CODE 690

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	71,838	68,289	70,581	81,465	106,827	
MATERIAL, SUPPLIES & OTHER	121,461	135,898	179,038	211,380	262,520	
EQUIPMENT	2,742	3,600	660	400	2,100	
INTERDEPARTMENTAL CHARGES	5,643	5,791	6,837	10,637	10,790	
DEBT SERVICE	-	-	-	-	-	
TOTAL	201,684	213,578	257,116	303,882	382,237	

### DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Street Superintendent	1/3	1	738	19,250			
Street Foreman	1	1	623	16,247			
Maintenance Man III	1	1	515	13,432			
Maintenance Man II	1	1	414/434	11,040			
Maintenance Man I	2	2	424/445	22,651			
Laborer	-	-	-	-			
Overtime & Standby	-	-	-	5,500			
Management Incentive Program	-	-	-	525			
	<u>5-1/3</u>	<u>6</u>		<u>88,645</u>			



## STREET CLEANING

This budget reflects the salary of one person as well as the maintenance and operation of the street sweeper. The responsibility of this division is the sweeping of all City streets between the hours of 6:00 a.m. and 2:00 p.m.

There is an actual decrease in this budget as a result of the transfer of one-half person from this account to the storm drainage account. There are no other changes in this budget.



## STREET CLEANING - 700

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,701 - <u>SALARIES</u>	15,559	16,499	18,064	12,935	
1,702 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				1,441	
.02 Group Insurance				561	
.03 Workman's Compensation				987	
Total Benefits	2,898	2,476	3,543	2,989	
Total Salaries & Benefits	18,457	18,975	21,607	15,924	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,703.02 - <u>RADIO &amp; TELEPHONE</u>	-	-	250	265	
1,703.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u>					
Operation (5961), insurance (514) & depreciation (7525)	10,250	14,000	14,000	14,000	
1,703.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Nylon brooms, wire brooms, runners & pads	2,100	3,000	3,000	2,500	
1,703.15 - <u>INSURANCE</u>					
General & liability	56	62	136	180	
Total	12,406	17,062	17,386	16,945	
1,705 - <u>INTERDEPARTMENTAL CHARGES</u>					
Central Services	1,449	1,623	2,113	1,418	



## CITY OF VACAVILLE

## BUDGET

1976 - 1977

FUND GENERAL

ACTIVITY STREET CLEANING

FUNCTION PUBLIC WORKS

SUB-ACTIVITY -

ACTIVITY CODE 700

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	13,506	18,457	18,975	21,607	15,924	
MATERIAL, SUPPLIES & OTHER	10,202	12,406	17,062	17,386	16,945	
EQUIPMENT	-	-	-	-	-	
INTERDEPARTMENTAL CHARGES	1,412	1,449	1,623	2,113	1,418	
DEBT SERVICE	-	-	-	-	-	
TOTAL	25,120	32,312	37,660	41,106	34,287	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Street Sweeper Operator	1	1	490	12,785			
Laborer	-	-	-	-			
Overtime	-	-	-	150			
Maintenance Man I	$\frac{1}{2}$	-	-	-			
	<u><math>1\frac{1}{2}</math></u>	<u>1</u>		<u>12,935</u>			



## TRAFFIC SAFETY

The function of this division is to maintain all street signs, repair damaged signs and maintain a program to upgrade older, outdated or unreadable signs. They also paint sign posts, add new signs where needed and install the reflective dots along the center lines of streets including a maintenance program to replace damaged or missing reflectors. This division is also responsible for repainting parking stalls, crosswalks, street words (stop ahead, school crossing, etc.) twice a year. Major streets will be stripped three times per year. This division is also responsible for repainting all red, green and yellow curbing in the City twice a year. An additional duty related to traffic safety is the responsibility for trimming trees, bushes, etc. which obliterate existing signs or cause sight problems for motorists. It is anticipated that with the hiring of the Assistant Civil Engineer in the engineering and administration account that he will work very closely with this division to develop an ongoing traffic safety program.

There are no major changes in this account over last year.



TRAFFIC SAFETY - 710

CLASSIFICATION DETAIL	1973. 1974	1974. 1975	1975. 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,711 - <u>SALARIES</u>	13,406	27,847	30,829	23,601	
1,712 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				2,463	
.02 Group Insurance				1,121	
.03 Workman's Compensation				1,822	
Total Benefits	2,549	4,085	6,011	5,406	
Total Salaries & Benefits	15,955	31,932	36,840	29,007	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
1,713.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u> Operation (1016), insurance (284) & depreciation (1300)	1,380	1,356	1,700	2,600	
1,713.07 - <u>DEPARTMENTAL EQUIPMENT</u> Safety Equipment	250	300	300	600	
1,713.11 - <u>SMALL TOOLS</u> Sign installing tools	-	250	250	150	
1,713.12 - <u>DEPARTMENTAL SUPPLIES</u> Paint thinner, solvent, sign & post replace- ment, glass beads, jiggle bars, bots dots & stencil replacements	12,000	12,000	12,000	16,000	
1,713.13 - <u>CONTRACTUAL SERVICES</u> County striping - two times per year	4,000	4,000	5,500	6,100	
1,713.15 - <u>INSURANCE</u> General & liability	45	50	110	145	
Total	17,675	17,956	19,860	25,595	.
1,714 - <u>EQUIPMENT</u> 1 - 2" Pipe Cutter				225	
	-	200	1,300	225	
1,715 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	580	650	846	2,989	



## CITY OF VACAVILLE

## BUDGET

1976 - 1977

FUND GENERAL

ACTIVITY TRAFFIC SAFETY

FUNCTION PUBLIC WORKS

SUB-ACTIVITY -

ACTIVITY CODE 710

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	13,177	15,955	31,932	36,840	29,007	
MATERIAL, SUPPLIES & OTHER	11,434	17,675	17,956	19,860	25,595	
EQUIPMENT	-	-	200	1,300	225	
INTERDEPARTMENTAL CHARGES	566	580	650	846	2,989	
DEBT SERVICE	-	-	-	-	-	
TOTAL	25,177	34,210	50,738	58,846	57,816	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Sewer Maintenance Foreman	$\frac{1}{2}$	-	-	-			
Maintenance Man II	1	1	414/434	10,957			
Maintenance Man I	1	1	403/424	10,894			
Overtime	-	-	-	1,750			
	<u><math>2\frac{1}{2}</math></u>	<u>2</u>		<u>23,601</u>			



## STORM DRAINAGE

The storm drainage budget receives its revenue from the storm drainage fund, a separate fund used entirely for storm drainage maintenance and operation and capital expenditures. Three people are charged to the storm drainage fund and they work very closely with the street maintenance section performing both street maintenance and storm drainage work on an "as needed" basis. The overall program of street maintenance and storm drainage is closely coordinated and the budget is assembled charging three people's time to this specific function. The major portion of the work is maintaining the thirty-two miles of storm drains which includes such things as grading shoulders, regrading ditches and spraying weeds as time permits.

A major change in this budget is the addition of one new person which will allow more emphasis on the storm drainage function. The other major expenditure is in the capital improvements section which includes a pay back to Fairmont for improvements made in the storm drains there as well as \$13,000 for a creekside maintenance program. These programs in addition to the maintenance and operational charges have been structured so that the storm drainage fund expenditures balance with the revenues anticipated.



## STORM DRAIN - 720

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
16,721 - <u>SALARIES</u>	20,072	22,596	25,112	34,541	
16,722 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				3,667	
.02 Group Insurance				1,682	
.03 Workman's Compensation				2,667	
Total Benefits	3,576	3,275	4,747	8,016	
Total Salaries & Benefits	23,648	25,871	29,859	42,557	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
16,723.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u> Operation (835), insurance (165) & depreciation (1750)	2,000	3,231	3,200	2,750	
16,723.12 - <u>DEPARTMENTAL SUPPLIES</u> Concrete, forms & drop inlets	300	400	3,000	5,500	
16,723.13 - <u>CONTRACTUAL SERVICES</u> Equipment rental	5,000	-	2,500	1,000	
16,723.15 - <u>INSURANCE</u> General & liability	77	85	190	251	
Total	7,377	3,716	8,890	9,501	
16,724 - <u>EQUIPMENT</u>	800	200	-	-	
16,725 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	424	475	587	578	



## CITY OF VACAVILLE

## BUDGET

19.76. - 1977...

FUND ..... STORM DRAINAGE .....

ACTIVITY ..... STORM DRAIN .....

FUNCTION ..... PUBLIC WORKS .....

SUB-ACTIVITY ..... - .....

ACTIVITY CODE ..... 720 .....

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	9,606	23,648	25,871	29,859	42,557	
MATERIAL, SUPPLIES & OTHER	1,938	7,377	3,716	8,890	9,501	
EQUIPMENT	4,094	800	200	-	-	
INTERDEPARTMENTAL CHARGES	413	424	475	587	578	
DEBT SERVICE	-	-	-	-	-	
TOTAL	16,051	32,249	30,262	39,336	52,636	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Maintenance Man II	1	1	478	12,472			
Maintenance Man I	-	1	424/445	11,368			
Laborer	1	1	349/366	8,701			
Overtime	-	-	-	2,000			
	<u>2</u>	<u>3</u>		<u>34,541</u>			



## PARK &amp; RECREATION - RECAP

CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>SALARIES</u>	145,251	191,529	250,361	292,618	
<u>EMPLOYEE BENEFITS</u>					
Retirement				19,577	
Group Insurance				8,347	
Workman's Compensation				7,439	
Total Benefits	16,013	16,179	31,383	35,363	
Total Salaries & Benefits	161,264	207,708	281,744	327,981	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
<u>UTILITIES</u>	10,750	25,700	30,500	42,000	
<u>RADIO &amp; TELEPHONE</u>	1,300	2,050	4,250	5,115	
<u>ADVERTISING &amp; PUBLICATIONS</u>	1,000	1,000	1,500	1,500	
<u>OFFICE SUPPLIES</u>	2,400	3,000	3,500	3,000	
<u>TRAVEL</u>	1,200	2,040	1,800	2,640	
<u>VEHICLE &amp; EQUIPMENT OPERATION</u>	5,741	6,360	8,660	10,950	
<u>DEPARTMENTAL EQUIPMENT</u>	2,650	2,650	3,200	4,200	
<u>OFFICE EQUIPMENT MAINTENANCE</u>	120	120	130	130	
<u>BUILDING OPERATING SUPPLIES</u>	700	650	1,150	2,900	
<u>SMALL TOOLS</u>	150	200	350	450	
<u>DEPARTMENTAL SUPPLIES</u>	12,500	19,500	27,800	34,000	
<u>CONTRACTUAL SERVICES</u>	39,325	52,500	59,450	68,405	
<u>DEPARTMENTAL SERVICES</u>	900	900	800	800	
<u>INSURANCE</u>	4,544	5,000	10,792	14,245	
<u>MEMBERSHIPS &amp; MEETINGS</u>	1,571	2,445	2,925	2,950	
<u>CONTINGENCY RESERVE</u>	-	-	-	2,000	
Total	84,851	124,115	156,807	195,285	
<u>EQUIPMENT</u>	3,175	1,625	2,950	12,740	
<u>INTERDEPARTMENTAL CHARGES</u>	619	694	904	7,774	



## CITY OF VACAVILLE

## BUDGET

19.76 - 1977

FUND PARK &amp; RECREATION

ACTIVITY -

FUNCTION PARK &amp; RECREATION

SUB-ACTIVITY -

ACTIVITY CODE -

## PARK &amp; RECREATION RECAP

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	107,450	161,264	207,708	281,744	327,981	
MATERIAL, SUPPLIES & OTHER	67,368	84,851	124,115	156,807	195,285	
EQUIPMENT	226	3,175	1,625	2,950	12,740	
INTERDEPARTMENTAL CHARGES	604	619	694	904	7,774	
DEBT SERVICE	-	-	-	-	-	
TOTAL	175,648	249,909	334,142	442,405	543,780	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Park & Recreation Director	1	1	826	21,525			
Senior Recreation Supervisor	1	1	670	17,478			
Recreation Supervisor	2	2	476/551	26,982			
Park Superintendent	-	1	578/608	13,100			
Park Maintenance Leadman	1	1	478	12,472			
Grounds Maintenance Man	1	4	403/424	42,592			
Laborer	3	-	-	-			
Secretary	1	1	365/382	9,746			
Typist Clerk II	1	-	-	-			
Typist Clerk I	-	1	259/273	7,044			
Sr. Citizen Supervisor	1/3	1/3	356	3,093			
Part Time	PT	PT	-	104,160			
Management Incentive Program	-	-	-	1,963			
Overtime	-	-	-	1,100			
CETA							
(2/3) Sr. Citizen Supervisor	2/3	2/3	356	6,188			
Athletic Club Leader	1	1	356	9,281			
Ornamental Horticulturist	2	2	305	15,894			
	<u>15</u>	<u>16</u>		<u>292,618</u>			



## RECREATION

The Recreation Department along with the parks division are funded from the Park and Recreation fund. The Recreation Department is responsible for all programs and activities involving City recreation and park activities. The programs include City sponsored activities for all segments of the population beginning with the Tiny Tots Program through the Senior Citizen Center Facility. In addition to City sponsored activities, this department is involved in the coordination of a number of other programs such as Little League, swimming team and the local theatre group. Much of the budget for the Recreation Department is involved in its programs which employ as many as three hundred part-time and volunteers in the course of the year. These programs this year, totaling over \$96,000, include everything from fourth and fifth grade football and basketball to soccer, teen programs in various sports as well as adult programs. Special interest classes are held on a demand basis and include everything from astrology to belly dancing to karate instruction. Most all of these programs charge fees which offset the cost of the program, particularly with the adult programs. The Recreation Department through the various facilities it is responsible for is servicing nearly one-half million people a year. This figure is derived from participants in the many sports programs and other special events that are held at the Community Center as well as other public facilities under the sponsorship and direction of Recreation Department personnel.

Major changes in the program are reflected in the addition of more programs which entail the hiring of more part-time personnel who are paid through program revenues. In addition some equipment purchases including chairs and tables for the Community Center, various maintenance equipment, gymnastic equipment and various pool equipment reflect a 10,425 dollar budget for major equipment. Capital improvements eligible for funding under the Park and Recreation fund include the Senior Citizen Facility Phase II which would be funded through a grant with the Department of Housing and Urban Development and Pena Adobe renovations. These and other capital improvements total \$88,500.00. Other park related capital improvement projects are included in the summary of capital improvements located at the end of the budget.



## RECREATION - 750

CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
15,751 - SALARIES	110,971	141,962	179,305	207,171	
15,752 - EMPLOYEE BENEFITS					
.01 Retirement				11,421	
.02 Group Insurance				4,876	
.03 Workman's Compensation				2,986	
Total Benefits	9,386	8,584	16,811	19,283	
Total Salaries & Benefits	120,357	150,546	196,116	226,454	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
15,753.01 - UTILITIES					
Community Center, pool & tennis courts	5,900	21,000	25,500	35,000	
15,753.02 - RADIO & TELEPHONE					
Community Center & pool	1,100	1,800	4,000	4,500	
15,753.03 - ADVERTISING & PUBLICATIONS					
Booklets, flyers & notices	1,000	1,000	1,500	1,500	
15,753.04 - OFFICE SUPPLIES					
Postage & stationery	2,400	3,000	3,500	3,000	
15,753.05 - TRAVEL	1,200	2,040	1,800	2,640	
15,753.06 - VEHICLE & EQUIPMENT OPERATION					
Operation (520), insurance (205) & depreciation (725)	1,341	1,460	660	1,450	
15,753.07 - DEPARTMENTAL EQUIPMENT					
Awards, trophies & equipment repairs	2,500	2,500	3,000	3,500	
15,753.08 - OFFICE EQUIPMENT MAINTENANCE					
Typewriters & adders	120	120	130	130	
15,753.09 - BUILDING OPERATING SUPPLIES					
Community Center	500	500	550	2,000	



## RECREATION - 750 (Continued)

CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
15,753.12 - <u>DEPARTMENTAL SUPPLIES</u> Arts & crafts, day camp, pool, playground supplies & equipment & Community Center supplies	5,000	8,000	12,800	14,000	
15,753.13 - <u>CONTRACTUAL SERVICES</u> Janitorial, burglar alarm, trash pick-up, film rental & CMF Ball Park	7,325	7,500	13,000	45,857	
15,753.14 - <u>DEPARTMENTAL SERVICES</u> Water safety training & employee workshops	900	900	800	800	
15,753.15 - <u>INSURANCE</u> General, liability, fire, high school & day camp	1,054	1,160	2,342	3,091	
15,753.17 - <u>MEMBERSHIPS &amp; MEETINGS</u> Calif. Park & Recreation Society, American Camping Assn., Dist. #1 Awards Dinner & Pacific AAU	1,571	2,445	2,925	2,950	
Total	31,911	53,425	72,507	120,418	
15,754 - <u>EQUIPMENT</u> 50 - Stacking chairs 10 - Folding tables 1 - Vacuum machine 4 - Umbrella tables 1 - Lane rope box 1 - Refrigerator 5 - Kick boards 1 - Table Tennis Table 2 - Microphones 4 - Body protectors (Karate) 1 - Record player Gymnastic Equipment				1,000 500 375 1,100 500 500 100 150 100 100 275 3,500	
	-	-	2,600	8,200	
15,755 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	39	44	58	3,097	



## CITY OF VACAVILLE

## BUDGET

19 76 - 19 77

FUND PARK &amp; RECREATION

ACTIVITY RECREATION

FUNCTION PARK &amp; RECREATION

SUB-ACTIVITY -

ACTIVITY CODE 750

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	77,347	120,357	150,546	196,116	226,454	
MATERIAL, SUPPLIES & OTHER	22,063	31,911	53,425	72,507	120,418	
EQUIPMENT	-	-	-	2,600	8,200	
INTERDEPARTMENTAL CHARGES	38	39	44	58	3,097	
DEBT SERVICE	-	-	-	-	-	
TOTAL	99,448	152,307	204,015	271,281	358,169	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Park & Recreation Director	1	1	826	21,525			
Senior Recreation Supervisor	1	1	670	17,478			
Recreation Supervisor	2	2	476/551	26,982			
Secretary	1	1	365/382	9,746			
Typist Clerk II	1	-	-	-			
Typist Clerk I	-	1	259/273	7,044			
Senior Citizens Supervisor	1/3	1/3	356	3,093			
Community Center Supervisor	PT	PT	-	6,240			
Pena Curator	-	PT	-	1,500			
Part Time & Summer Help	PT	PT	-	96,420			
Management Incentive Program	-	-	-	1,674			
CETA							
2/3 Sr. Citizen Supervisor	2/3	2/3	356	6,188			
Athletic Club Leader	1	1	356	9,281			
	<u>8</u>	<u>8</u>		<u>207,171</u>			



## PARKS

The parks division is responsible for maintaining Andrews Park, the Pena Adobe, core area street trees, malls, public parking lots, certain beautified areas in Leisure Town and the backup strips along subdivision fences along Elmira Road and Alamo Drive. This division is also responsible for the bulk of the repair work on the sprinkler systems. This division has been responsible for the maintenance of all City parks and related facilities and as the City develops new park sites this division will need to expand to meet that need. Presently through the use of CETA personnel, the department has been able to meet this need.

As a result of the influx of these new personnel and the addition of the Fairmont-Beelard park as well as planning for more park development in the coming year, a major change in this budget is reflected by the addition of a Park Superintendent to have overall responsibility for park maintenance and to assist in the development of new parks. As a part of this change, there will be the need for an additional compact pickup for the transportation of not only the superintendent but materials to and from these parks that are being developed. No other major changes are made other than a change of responsibility for the contract with C.M.F. for the use of the William Keating Park facilities. This responsibility is being transferred to the Recreation Department where they are in fact presently administered.



CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
15,761 - <u>SALARIES</u>	34,280	49,567	71,056	85,447	
15,762 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				8,156	
.02 Group Insurance				3,471	
.03 Workman's Compensation				4,453	
Total Benefits	6,627	7,595	14,572	16,080	
Total Salaries & Benefits	40,907	57,162	85,628	101,527	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
15,763.01 - <u>UTILITIES</u> Quonset hut & Boys' Club, Pena Adobe & Art League	4,850	4,700	5,000	7,000	
15,763.02 - <u>RADIO &amp; TELEPHONE</u> Pena Adobe & vehicles	200	250	250	615	
15,763.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u> Operation (5559), insurance (691) & depreciation (3250)	4,400	4,900	8,000	9,500	
15,763.07 - <u>DEPARTMENTAL EQUIPMENT</u> Repairs to park equipment	150	150	200	700	
15,763.09 - <u>BUILDING OPERATING SUPPLIES</u> Andrews Park & Pena Adobe	200	150	600	900	
15,763.11 - <u>SMALL TOOLS</u> Shovels, rakes & miscellaneous	150	200	350	450	
15,763.12 - <u>DEPARTMENTAL SUPPLIES</u> Paint, grass seed, fertilizer & plants	7,500	11,500	15,000	20,000	
15,763.13 - <u>CONTRACTUAL SERVICES</u> Janitorial, tree trimming, garbage, trash pick-up & equipment rental	32,000	45,000	46,450	22,548	
15,763.15 - <u>INSURANCE</u> General, liability & fire	3,490	3,840	8,450	11,154	
15,763.20 - <u>CONTINGENCY RESERVE</u>	-	-	-	2,000	
Total	52,940	70,690	84,300	74,867	



## PARKS - 760 (Continued)

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
15,764 - <u>EQUIPMENT</u>					
1 - Compact Pickup Truck				4,000	
1 - Weed Eater				350	
1 - Heavy duty grinder				100	
1 - Large Vise				90	
	3,175	1,625	350	4,540	
15,765 - <u>INTERDEPARTMENTAL CHARGES</u>					
Central Services	580	650	846	4,677	



## CITY OF VACAVILLE

## BUDGET

19 76 - 19 77

FUND PARK &amp; RECREATION

ACTIVITY PARKS

FUNCTION PARK &amp; RECREATION

SUB-ACTIVITY -

ACTIVITY CODE 760

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	30,103	40,907	57,162	85,628	101,527	
MATERIAL, SUPPLIES & OTHER	45,305	52,940	70,690	84,300	74,867	
EQUIPMENT	226	3,175	1,625	350	4,540	
INTERDEPARTMENTAL CHARGES	566	580	650	846	4,677	
DEBT SERVICE	-	-	-	-	-	
TOTAL	76,200	97,602	130,127	171,124	185,611	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Park Superintendent	-	1	578/608	13,100			
Park Maintenance Leadman	1	1	478	12,472			
Grounds Maintenance Man	1	4	403/424	42,592			
Laborer	3	-	-	-			
Overtime	-	-	-	1,100			
Management Incentive Program	-	-	-	289			
<u>CETA</u>							
Ornamental Horticulturist	2	2	305	15,894			
	<u>7</u>	<u>8</u>		<u>85,447</u>			



## CENTRAL SERVICES - RECAP

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>SALARIES</u>	22,176	26,984	36,857	45,013	
<u>EMPLOYEE BENEFITS</u>					
Retirement				4,825	
Group Insurance				2,288	
Workman's Compensation				1,371	
Total Benefits	3,991	3,325	6,089	8,484	
Total Salaries & Benefits	26,167	30,309	42,946	53,497	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
<u>UTILITIES</u>	3,400	3,900	4,500	5,300	
<u>RADIO &amp; TELEPHONE</u>	900	1,050	1,800	1,950	
<u>OFFICE SUPPLIES</u>	25	25	25	425	
<u>TRAVEL</u>	420	480	480	780	
<u>VEHICLE &amp; EQUIPMENT OPERATION</u>	1,100	1,605	2,000	3,045	
<u>DEPARTMENTAL EQUIPMENT</u>	75	100	150	150	
<u>OFFICE EQUIPMENT MAINTENANCE</u>	75	75	75	275	
<u>BUILDING OPERATING SUPPLIES</u>	50	50	50	50	
<u>SMALL TOOLS</u>	200	200	200	200	
<u>DEPARTMENTAL SUPPLIES</u>	1,300	1,300	2,300	3,300	
<u>CONTRACTUAL SERVICES</u>	-	-	-	3,780	
<u>DEPARTMENTAL SERVICES</u>	-	-	25	25	
<u>INSURANCE</u>	928	1,021	2,250	2,980	
<u>MEMBERSHIPS &amp; MEETINGS</u>	190	160	165	225	
Total	8,663	9,966	14,020	22,485	
<u>EQUIPMENT</u>	760	2,550	600	14,315	
<u>INTERDEPARTMENTAL CHARGES</u>	(35,590)	(42,825)	(57,566)	(90,297)	



## CITY OF VACAVILLE

## BUDGET

19.76 - 1977

FUND ..... CENTRAL SERVICES .....

ACTIVITY ..... - .....

FUNCTION ..... CENTRAL SERVICES .....

SUB-ACTIVITY ..... - .....

ACTIVITY CODE ..... - .....

## CENTRAL SERVICES RECAP

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	23,939	26,167	30,309	42,946	53,497	
MATERIAL, SUPPLIES & OTHER	8,340	8,663	9,966	14,020	22,485	
EQUIPMENT	2,414	760	2,550	600	14,315	
INTERDEPARTMENTAL CHARGES	(34,693)	(35,590)	(42,825)	(57,566)	(90,297)	
DEBT SERVICE	-	-	-	-	-	
TOTAL	-	-	-	-	-	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Equipment Mechanic	1	1	554	14,453			
Storekeeper & Purchasing Assistant	1	1	500	13,035			
Typist Clerk II	-	1	300/315	8,025			
Part Time Help	PT	PT	-	2,200			
CETA							
Asst. Storekeeper Intern	1	1	280	7,300			
	<u>3</u>	<u>4</u>		<u>45,013</u>			



## CENTRAL STORES

The Central Stores account provides for the purchasing and inventory control of all supplies for the City. This account services all departments and therefore its budget is divided among all using departments through the inter-departmental charges.

There are no major changes in this budget for the coming year.



## CENTRAL STORES - 770

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
2,771 - <u>SALARIES</u>	10,344	11,736	20,243	20,335	
2,772 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				2,292	
.02 Group Insurance				1,103	
.03 Workman's Compensation				61	
Total Benefits	1,720	1,390	3,217	3,456	
Total Salaries & Benefits	12,064	13,126	23,460	23,791	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
2,773.01 - <u>UTILITIES</u>					
Warehouse	900	1,000	1,200	1,300	
2,773.02 - <u>RADIO &amp; TELEPHONE</u>	600	650	800	950	
2,773.04 - <u>OFFICE SUPPLIES</u>					
Postage & stationery	25	25	25	25	
2,773.05 - <u>TRAVEL</u>	420	480	480	780	
2,773.08 - <u>OFFICE EQUIPMENT</u>					
<u>MAINTENANCE</u>					
Typewriters & adder	75	75	75	75	
2,773.09 - <u>BUILDING OPERATING</u>					
<u>SUPPLIES</u>					
Cleaning supplies, light bulbs & lumber	50	50	50	50	
2,773.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Charge-out forms & books	300	300	300	300	
2,773.15 - <u>INSURANCE</u>					
General, liability & fire	460	506	1,110	1,465	
2,773.17 - <u>MEMBERSHIPS &amp; MEETINGS</u>					
Calif. Assn. of Purchasing Agents	190	160	165	225	
Total	3,020	3,246	4,205	5,170	
2,774 - <u>EQUIPMENT</u>					
1 - Desk & chair				250	
1 - Inventory tray				95	
1 - Metal number stamp				35	
Lavatory facilities for warehouse				750	
	375	-	-	1,130	



CENTRAL STORES - 770 (Continued)

[illegible]



# CITY OF VACAVILLE

## BUDGET

1976 - 1977

FUND CENTRAL SERVICES

ACTIVITY CENTRAL STORES

FUNCTION CENTRAL SERVICES

SUB-ACTIVITY -

ACTIVITY CODE 770

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	11,390	12,064	13,126	23,460	23,791	
MATERIAL, SUPPLIES & OTHER	2,585	3,020	3,246	4,205	5,170	
EQUIPMENT	135	375	-	-	1,130	
INTERDEPARTMENTAL CHARGES	(14,110)	(15,459)	(16,372)	(27,665)	(30,091)	
DEBT SERVICE	-	-	-	-	-	
TOTAL	-	-	-	-	-	

### DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Storekeeper & Purchasing Assistant	1	1	500	13,035			
<u>CETA</u> Asst. Storekeeper Intern	<u>1</u> <u>2</u>	<u>1</u> <u>2</u>	280	<u>7,300</u> <u>20,335</u>			



## CENTRAL GARAGE

This function is responsible for maintaining all of the City vehicles and equipment. Over ninety percent of the mechanic's time is involved with keeping Public Works equipment in operation including repairs on all heavy equipment, pickup trucks, dump trucks as well as lawnmowers, pumps and any other type of motor driven equipment in the City. This program includes a routine maintenance program for all City vehicles. There is also part-time help which proves to be of great assistance in the lubing and oil changes involved in the maintenance program.

There are no major changes in this account, the increases are a reflection of the increased costs of supplies as well as the addition of a heater and air conditioner for the newly constructed office in the garage area.



## CENTRAL GARAGE - 780

CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
2,781 - <u>SALARIES</u>	11,832	15,248	16,614	16,653	
2,782 - <u>EMPLOYEE BENEFITS</u>				1,629	
.01 Retirement				633	
.02 Group Insurance				1,286	
.03 Workman's Compensation				3,548	
Total Benefits	2,271	1,935	2,872	3,548	
Total Salaries & Benefits	14,103	17,183	19,486	20,201	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
2,783.01 - <u>UTILITIES</u>					
Corporation Yard	2,500	2,900	3,300	4,000	
2,783.02 - <u>RADIO &amp; TELEPHONE</u>	300	400	1,000	1,000	
2,783.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u>					
Operation (664), insurance (171) & depreciation (665)	1,100	1,605	2,000	1,500	
2,783.07 - <u>DEPARTMENTAL EQUIPMENT</u>					
Repair to equipment	75	100	150	150	
2,783.11 - <u>SMALL TOOLS</u>					
Wrenches, sockets & automotive tools	200	200	200	200	
2,783.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Cleaning compounds, rags & other vehicle maintenance supplies	1,000	1,000	2,000	3,000	
2,783.14 - <u>DEPARTMENTAL SERVICES</u>					
Training	-	-	25	25	
2,783.15 - <u>INSURANCE</u>					
General, liability & fire	468	515	1,140	1,505	
Total	5,643	6,720	9,815	11,380	
2,784 - <u>EQUIPMENT</u>					
1 - Heater				200	
1 - Air Conditioner				260	
1 - Grease locker				300	
1 - Air compressor				800	
1 - Truck tool box				400	
	385	2,550	600	1,960	



**CENTRAL GARAGE - 780 (Continued)**

[illegible]



## CITY OF VACAVILLE

## BUDGET

1976 - 1977

FUND ..... CENTRAL SERVICES .....

ACTIVITY ..... CENTRAL GARAGE .....

FUNCTION ..... CENTRAL SERVICES .....

SUB-ACTIVITY ..... - .....

ACTIVITY CODE ..... 780 .....

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	12,549	14,103	17,183	19,486	20,201	
MATERIAL, SUPPLIES & OTHER	5,755	5,643	6,720	9,815	11,380	
EQUIPMENT	2,279	385	2,550	600	1,960	
INTERDEPARTMENTAL CHARGES	(20,583)	(20,131)	(26,453)	(29,901)	(33,541)	
DEBT SERVICE	-	-	-	-	-	
TOTAL	-	-	-	-	-	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Equipment Mechanic	1	1	554	14,453			
Part Time Help	-	-	-	2,200			
	<u>1</u>	<u>1</u>		<u>16,653</u>			



## CENTRAL OFFICE

A Central Office account is new this year and it, too, is a general service function providing assistance to all City departments and is therefore funded through the inter-departmental charges. This office is responsible for much of the overload typing for the various departments, the duplicating of all materials for the City as well as the issuing of office supplies and the processing of all mail.

The major expenditures in this account other than the salary for one person include the purchase of the Magnetic Card Typewriting System which has been leased for the past three years. This system will cost approximately \$4,000.00 to purchase outright versus \$2,800.00 for a continued lease program. Therefore, the purchase would equal leasing the equipment for another year and a half and under these circumstances it is recommended that the equipment be purchased at this point. Also included in the budget is the transcription station for dictation equipment which is available for all departments to use for transcription by the Magnetic Card Typewriter Operator. Another major piece of equipment being purchased this year is a binding machine similar to the one used by the School District at a cost of \$500.00 which will allow the City to bind its own budget and environmental documents at a savings over sending it out to be done by contract. Another major cost item in this budget is a provision for micro-filming equipment. This equipment was recommended by the Data Processing Consultant in a study done this past year and will pay for itself in the savings of both office space and file cabinet requests to house the many documents required to be kept in our office spaces. One small car is proposed to be utilized by Planning, Engineering, Finance and others who need a car on a sporadic basis.



## CENTRAL OFFICE - 790

CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
2,791 - <u>SALARIES</u>	-	-	-	8,025	
2,792 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				904	
.02 Group Insurance				552	
.03 Workman's Compensation				24	
Total Benefits	-	-	-	1,480	
Total Salaries & Benefits	-	-	-	9,505	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
2,793.04 - <u>OFFICE SUPPLIES</u>	-	-	-	400	
2,793.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u>					
Operation (485), insurance (200) & depreciation (860)	-	-	-	1,545	
2,793.08 - <u>OFFICE EQUIPMENT MAINTENANCE</u>	-	-	-	200	
2,793.13 - <u>CONTRACTUAL SERVICES</u>	-	-	-	3,780	
2,793.15 - <u>INSURANCE</u>	-	-	-	10	
Total	-	-	-	5,935	
2,794 - <u>EQUIPMENT</u>					
1 - Binding machine				530	
1 - IBM Mag. card type-writer				3,995	
1 - Micro Read/Copier				2,400	
1 - Vehicle - Office Pool				4,300	
	-	-	-	11,225	
2,795 - <u>INTERDEPARTMENTAL CHARGES</u>	-	-	-	(26,665)	
New Department - transfer from City Manager's Department					



## CITY OF VACAVILLE

## BUDGET

1976 - 1977

FUND CENTRAL SERVICES

ACTIVITY CENTRAL OFFICE

FUNCTION CENTRAL SERVICES

SUB-ACTIVITY -

ACTIVITY CODE 790

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	-	-	-	-	9,505	
MATERIAL, SUPPLIES & OTHER	-	-	-	-	5,935	
EQUIPMENT	-	-	-	-	11,225	
INTERDEPARTMENTAL CHARGES	-	-	-	-	(26,665)	
DEBT SERVICE	-	-	-	-	-	
TOTAL	-	-	-	-	-	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Typist Clerk II	-	1	300/315	8,025			



## DEBT SERVICE

This account is established to repay the 1959 Sewer Bonds, principal and interest for fiscal year 1976-77. This bond will mature in 1989.



DEBT SERVICE - GENERAL CITY - 800

CLASSIFICATION DETAIL	19 <sup>73</sup> - 19 <sup>74</sup>	19 <sup>74</sup> - 19 <sup>75</sup>	19 <sup>75</sup> - 19 <sup>76</sup>	19 <sup>76</sup>	19 <sup>77</sup>
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>RETIREMENT</u>					
52,796.01 - 1959 Sewer Bond				35,000	
Total Retirement	30,000	30,000	35,000	35,000	
<u>INTEREST</u>					
52,796.02 - 1959 Sewer Bond				27,856	
Total Interest	32,000	30,725	29,344	27,856	
Total Retirement & Interest	62,000	60,725	64,344	62,856	

BOND PAYMENT SCHEDULE

FISCAL YEAR	1950 SEWER BOND		1959 SEWER BOND		TOTAL
	BONDS	INTEREST	BONDS	INTEREST	
1976-77			35,000.00	27,856.25	62,856.25
1977-78			35,000.00	26,368.75	61,368.75
1978-79			40,000.00	24,775.00	64,775.00
1979-80			40,000.00	23,075.00	63,075.00
1980-81			40,000.00	21,345.00	61,345.00
1981-82			45,000.00	19,475.00	64,475.00
1982-83			45,000.00	17,495.00	62,495.00
1983-84			45,000.00	15,515.00	60,515.00
1984-85			50,000.00	13,425.00	63,425.00
1985-86			50,000.00	11,225.00	61,225.00
1986-87			55,000.00	8,887.50	63,887.50
1987-88			55,000.00	6,412.50	61,412.50
1988-89			55,000.00	3,937.50	58,937.50
1989-90			60,000.00	1,350.00	61,350.00
	-	-	650,000.00	221,142.50	871,142.50

Interest Rate	1-3/4 - 2%	4 1/4 - 5-3/4%
Date of Issue	1950	1959
Total Issue	\$185,000.00	\$990,000.00
Date of Maturity	1973	1989
Prior Redemption Date	-	1985







## SEWER SYSTEM - RECAP

CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>SALARIES</u>	99,091	122,391	133,161	144,487	
<u>EMPLOYEE BENEFITS</u>					
Retirement				14,594	
Group Insurance				5,928	
Workman's Compensation				9,073	
Total Benefits	19,499	16,374	23,955	29,595	
Total Salaries & Benefits	118,590	138,765	157,116	174,082	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
<u>UTILITIES</u>	32,450	49,850	88,600	98,600	
<u>RADIO &amp; TELEPHONE</u>	1,477	1,927	2,775	2,850	
<u>VEHICLE &amp; EQUIPMENT OPERATION</u>	9,451	11,939	13,055	19,100	
<u>DEPARTMENTAL EQUIPMENT</u>	1,225	1,275	1,410	1,500	
<u>BUILDING OPERATING SUPPLIES</u>	125	125	400	400	
<u>RENT</u>	185	160	160	85	
<u>SMALL TOOLS</u>	325	375	500	500	
<u>DEPARTMENTAL SUPPLIES</u>	23,650	57,500	59,000	63,000	
<u>CONTRACTUAL SERVICES</u>	9,850	10,700	14,900	15,500	
<u>INSURANCE</u>	4,408	4,849	8,540	11,015	
<u>AUDIT FEES</u>	600	600	650	750	
<u>MEMBERSHIPS &amp; MEETINGS</u>	3,330	4,630	4,550	4,250	
<u>TAXES &amp; IN LIEU CHARGES</u>	26,010	27,100	28,100	29,100	
<u>FISCAL AGENT FEES</u>	600	750	1,200	1,200	
<u>CONTINGENCY RESERVE</u>	5,500	5,500	9,500	9,500	
Total	119,186	177,280	233,340	257,350	
<u>EQUIPMENT</u>	1,450	11,018	10,315	15,660	
<u>INTERDEPARTMENTAL CHARGES</u>	15,873	19,714	23,916	58,672	
<u>DEBT SERVICE</u>	61,913	60,813	64,713	63,375	



## CITY OF VACAVILLE

## BUDGET

19.76 - 19.77...

FUND SEWER MAINTENANCE &amp; OPERATION

ACTIVITY -

FUNCTION SEWER SYSTEM

SUB-ACTIVITY -

ACTIVITY CODE -

## SEWER SYSTEM RECAP

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	99,565	118,590	138,765	157,116	174,082	
MATERIAL, SUPPLIES & OTHER	106,229	119,186	177,280	233,340	257,350	
EQUIPMENT	8,188	1,450	11,018	10,315	15,660	
INTERDEPARTMENTAL CHARGES	14,292	15,873	19,714	23,916	58,672	
DEBT SERVICE	52,967	61,913	60,813	64,713	63,375	
TOTAL	281,241	317,012	407,590	489,400	569,139	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Street Superintendent	1/3	-	-	-			
Utility Plant Superintendent	1/2	1	738	19,250			
Sewer Maintenance Foreman	1/2	1	593/623	15,922			
Utility Plant Operator III	1	1	551	14,370			
Utility Electrician	1/2	-	-	-			
Utility Plant Lab. Technician	4/5	1	528	13,766			
Utility Plant Operator II	2	1	434/456	11,851			
Maintenance Man II	1	1	478	12,472			
Utility Plant Operator I	2-1/5	2	394/456	22,376			
Maintenance Man I	1/2	1	385	10,032			
Utility Plant Operator Trainee	-	1	358/375	9,435			
Part Time Summer Help	PT	PT	-	600			
Management Incentive Program	-	-	-	663			
Overtime	-	-	-	13,750			
	<u>9-1/3</u>	<u>10</u>		<u>144,487</u>			



## SEWER SYSTEM

The sewer system is comprised of four individual budgets, they are: Easterly Sewage Treatment Plant; Industrial Sewage Treatment Plant; Sewer System; and, Sewer System Administration. This division of Public Works is responsible for the operation of the Easterly Plant, the American Home Foods Plant, four lift stations and seventy miles of sewer mains. A major capital expenditure request is for the upgrading and expansion of the Easterly Plant to meet Federal/State water quality requirements.

Major changes in the Easterly Sewage Treatment Plant other than the capital expenditure program include some \$13,000.00 in equipment replacement as well as items required by the California State Occupational Safety and Hazards Act. The Industrial Sewage Treatment Plant has no major changes in its budget and in fact experienced a slight decrease do to the charging of one-half person to another account. The Sewer System account experienced no major changes, increases being primarily a change in the vehicle equipment operations rate structure and the increasing costs of departmental supplies. One major piece of equipment is being proposed, an electric hoist at a cost of \$2,000.00. The Sewer System Administration account includes the Utility Plant Superintendent salary as well as vehicle expenses, the City's membership dues for BASSA and \$29,000.00 for in lieu charges for City administrative time. There is also \$2,500.00 in a contingency reserve for unexpected expenditures in the sewer system if necessary. The last account in this sewer system is the Debt Service account for sewer revenue bonds sold in 1966 which will mature in 1998. This \$63,375.00 reflects the 1976-77 interest and principal payment.



## EASTERLY SEWAGE TREATMENT PLANT - 840

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
75,841 - <u>SALARIES</u>	48,686	62,541	74,452	67,179	
75,842 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				6,784	
.02 Group Insurance				2,910	
.03 Workman's Compensation				4,657	
Total Benefits	9,730	8,543	13,614	14,351	
Total Salaries & Benefits	58,416	71,084	88,066	81,530	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
75,843.01 - <u>UTILITIES</u>					
Gas & electricity	29,000	45,000	50,000	65,000	
75,843.02 - <u>RADIO &amp; TELEPHONE</u>					
Includes alarm & vehicle radios	702	852	1,250	1,300	
75,843.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u>					
Operation (782), insurance (168) & depreciation (4750)	2,834	3,220	5,355	5,700	
75,843.07 - <u>DEPARTMENTAL EQUIPMENT</u>					
Laboratory equipment & chemicals	350	400	400	400	
75,843.09 - <u>BUILDING OPERATING SUPPLIES</u>					
Paper towels & cleaning supplies	100	100	400	400	
75,843.10 - <u>RENT</u>	100	75	75	-	
75,843.11 - <u>SMALL TOOLS</u>					
Wrenches, hammers & various	250	300	300	300	
75,843.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Chemicals, fertilizer, recording charts, oil, grease, ground sterilizer, chlorine, chain fence & hydrogen peroxide (10,000) for odor control	20,000	50,000	50,000	51,000	
75,843.13 - <u>CONTRACTUAL SERVICES</u>					
Equipment & control board maintenance & lab testing	7,800	8,600	9,600	10,000	



## EASTERLY SEWAGE TREATMENT PLANT - 840 (Continued)

CLASSIFICATION DETAIL	19 <sup>73</sup> - 19 <sup>74</sup>	19 <sup>74</sup> - 19 <sup>75</sup>	19 <sup>75</sup> - 19 <sup>76</sup>	19 <sup>76</sup>	19 <sup>77</sup>
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
75,843.15 - <u>INSURANCE</u> General, liability & fire	3,115	3,427	7,540	9,953	
75,843.20 - <u>CONTINGENCY RESERVE</u>	3,000	3,000	7,000	7,000	
Total	67,251	114,974	131,920	151,053	
75,844 - <u>EQUIPMENT</u>					
1 - BOD Cabinet				1,000	
2 - Sump Pumps				300	
250 - Wheel Brater Dust Tubes				2,500	
1 - Utility Shed				450	
1 - Grit Buggy				200	
1 - Air Compressor				400	
3 - Baldor Motors				240	
1 - Electric Water Heater				200	
1 - Pipe Die & Handle				70	
1 - Drill Press Pipe Builder				50	
Heat Exchanger Parts				3,000	
Chains, Shoes, Sprockets				3,750	
Barminutor Parts				1,500	
	450	8,240	9,565	13,660	
75,845 - <u>INTERDEPARTMENTAL CHARGES</u>					
Central Services	1,915	2,646	5,705	1,553	



## CITY OF VACAVILLE

## BUDGET

19<sup>76</sup> - 19<sup>77</sup>

FUND SEWER MAINTENANCE &amp; OPERATION

ACTIVITY SEWER DIVISION

FUNCTION MUNICIPALLY OWNED ENTERPRISES

SUB-ACTIVITY EASTERLY SEWAGE TREATMENT PLANT

ACTIVITY CODE 840

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	47,366	58,416	71,084	88,066	81,530	
MATERIAL, SUPPLIES & OTHER	64,664	67,251	114,974	131,920	151,053	
EQUIPMENT	-	450	8,240	9,565	13,660	
INTERDEPARTMENTAL CHARGES	1,867	1,915	2,646	5,705	1,553	
DEBT SERVICE	-	-	-	-	-	
TOTAL	113,897	128,032	196,944	235,256	247,796	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Utility Plant Operator III	1	1	551	14,370			
Utility Electrician	1/2	-	-	-			
Utility Plant Lab. Technician	4/5	1	528	13,766			
Utility Plant Operator II	2	1	434/456	11,851			
Utility Plant Operator I	1	1	394/414	10,769			
Utility Plant Operator Trainee	-	1	358/375	9,435			
Management Incentive Program	-	-	-	138			
Overtime	-	-	-	6,250			
Part Time Summer Help	PT	PT	-	600			
	<u>5-3/10</u>	<u>5</u>		<u>67,179</u>			



## INDUSTRIAL SEWAGE TREATMENT PLANT - 850

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
75,851 - <u>SALARIES</u>	12,253	14,877	13,478	11,607	
75,852 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				1,309	
.02 Group Insurance				561	
.03 Workman's Compensation				897	
Total Benefits	2,681	2,390	2,731	2,767	
Total Salaries & Benefits	14,934	17,267	16,209	14,374	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
75,853.01 - <u>UTILITIES</u>					
Gas & electricity	1,650	2,650	35,000	30,000	
75,853.02 - <u>RADIO &amp; TELEPHONE</u>					
Includes alarm & vehicle radios	200	200	325	350	
75,853.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u>					
Operation (950)	2,234	2,389	950	950	
75,853.07 - <u>DEPARTMENTAL EQUIPMENT</u>					
Laboratory equipment	25	25	110	100	
75,853.09 - <u>BUILDING OPERATING SUPPLIES</u>					
Cleaning supplies	25	25	-	-	
75,853.11 - <u>SMALL TOOLS</u>					
Wrenches, hammers & various	25	25	100	100	
75,853.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Chemicals, fertilizer, recording charts, oil, grease, ground sterilizer & chlorine	650	4,000	3,500	5,000	
75,853.13 - <u>CONTRACTUAL SERVICES</u>					
Equipment maintenance, weed control & pump replacement	1,550	1,500	5,000	5,000	
75,853.15 - <u>INSURANCE</u>					
General, liability & fire	1,088	1,197	500	402	
Total	7,447	12,011	45,485	41,902	
75,855 - <u>INTERDEPARTMENTAL CHARGES</u>					
Central Services	1,096	1,729	-	54	



## CITY OF VACAVILLE

## BUDGET

19.76 - 1977

FUND SEWER MAINTENANCE &amp; OPERATION

ACTIVITY SEWER DIVISION

FUNCTION MUNICIPALLY OWNED ENTERPRISES

SUB-ACTIVITY INDUSTRIAL SEWAGE TREATMENT PLANT

ACTIVITY CODE 850

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	13,971	14,934	17,267	16,209	14,374	
MATERIAL, SUPPLIES & OTHER	6,360	7,447	12,011	45,485	41,902	
EQUIPMENT	-	-	-	-	-	
INTERDEPARTMENTAL CHARGES	1,069	1,096	1,729	-	54	
DEBT SERVICE	-	-	-	-	-	
TOTAL	*21,400	*23,477	*31,007	61,694	56,330	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975-1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Utility Plant Lab. Technician	-	-	-	-			
Utility Plant Operator I	1-1/5	1	434/456	11,607			
	<u>1-1/5</u>	<u>1</u>		<u>11,607</u>			
*850 - Previously Brown St. Sewage Treatment Plant							



## SEWER SYSTEM - 860

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
75,861 - <u>SALARIES</u>	23,324	30,244	28,963	46,082	
75,862 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				4,331	
.02 Group Insurance				1,789	
.03 Workman's Compensation				3,215	
Total Benefits	4,494	3,452	5,205	9,335	
Total Salaries & Benefits	27,818	33,696	34,168	55,417	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
75,863.01 - <u>UTILITIES</u>					
Pump & lift stations	1,800	2,200	3,600	3,600	
75,863.02 - <u>RADIO &amp; TELEPHONE</u>					
Vehicle radios	200	500	800	600	
75,863.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u>					
Operation (5075), insurance (745) & depreciation (4680)	3,726	5,568	6,000	10,500	
75,863.07 - <u>DEPARTMENTAL EQUIPMENT</u>					
Equipment repairs & sewer rod replacement	850	850	900	1,000	
75,863.10 - <u>RENT</u>					
Line easement - S.P.	85	85	85	85	
75,863.11 - <u>SMALL TOOLS</u>					
Shovels, rakes & picks	50	50	100	100	
75,863.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Sanfax, weed killer, pipe, ground sterilizer, manhole frames, covers, rings & replacement	3,000	3,500	5,500	7,000	
75,863.13 - <u>CONTRACTUAL SERVICES</u>					
Sewer line, photos & maintenance	500	600	300	500	
75,863.15 - <u>INSURANCE</u>					
General & liability	194	213	470	620	
Total	10,405	13,566	17,755	24,005	
75,864 - <u>EQUIPMENT</u>					
1 - Electric Hoist				2,000	
	1,000	2,778	750	2,000	
75,865 - <u>INTERDEPARTMENTAL CHARGES</u>	982	1,601	2,090	677	



## CITY OF VACAVILLE

## BUDGET

19.76 - 1977...

FUND SEWER MAINTENANCE &amp; OPERATION

ACTIVITY SEWER DIVISION

FUNCTION MUNICIPALLY OWNED ENTERPRISES

SUB-ACTIVITY SEWER SYSTEM

ACTIVITY CODE 860

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	23,131	27,818	33,696	34,168	55,417	
MATERIAL, SUPPLIES & OTHER	7,841	10,405	13,566	17,755	24,005	
EQUIPMENT	8,188	1,000	2,778	750	2,000	
INTERDEPARTMENTAL CHARGES	958	982	1,601	2,090	677	
DEBT SERVICE	-	-	-	-	-	
TOTAL	40,118	40,205	51,641	54,763	82,099	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Sewer Maintenance Foreman	½	1	593/623	15,922			
Maintenance Man II	1	1	478	12,472			
Maintenance Man I	½	1	385	10,032			
Management Incentive Program	-	-	-	156			
Overtime & call outs	-	-	-	7,500			
	<u>2</u>	<u>3</u>		<u>46,082</u>			



## SEWER SYSTEM ADMINISTRATION - 870

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
75,871 - <u>SALARIES</u>	14,828	14,729	16,268	19,619	
75,872 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				2,170	
.02 Group Insurance				668	
.03 Workman's Compensation				304	
Total Benefits	2,594	1,989	2,405	3,142	
Total Salaries & Benefits	17,422	16,718	18,673	22,761	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
75,873.02 - <u>RADIO &amp; TELEPHONE</u> Control stations & vehicle radios	375	375	400	600	
75,873.06 - <u>VEHICLE &amp; EQUIPMENT</u> <u>OPERATION</u> Operation (1000), insurance (200) & depreciation (750)	657	762	750	1,950	
75,873.15 - <u>INSURANCE</u> General & liability	11	12	30	40	
75,873.16 - <u>AUDIT FEES</u> Sewer System	600	600	650	750	
75,873.17 - <u>MEMBERSHIPS &amp; MEETINGS</u> Calif. Water Pollution Control Assn., & Bay Area Sanitary Sewer Assn.	3,330	4,630	4,550	4,250	
75,873.18 - <u>TAXES &amp; IN LIEU CHARGES</u> Taxes (100) & in lieu charge (29,000)	26,010	27,100	28,100	29,100	
75,873.19 - <u>FISCAL AGENT FEES</u> General obligation & revenue bonds	600	750	1,200	1,200	
75,873.20 - <u>CONTINGENCY RESERVE</u> Sewer System	2,500	2,500	2,500	2,500	
Total	34,083	36,729	38,180	40,390	
75,875 - <u>INTERDEPARTMENTAL CHARGES</u> Finance Dept. Service	11,880	13,738	16,121	56,388	



## CITY OF VACAVILLE

## BUDGET

19 76 - 19 77

FUND SEWER MAINTENANCE &amp; OPERATION

ACTIVITY SEWER DIVISION

FUNCTION MUNICIPALLY OWNED ENTERPRISES

SUB-ACTIVITY SEWER SYSTEM ADMINISTRATION

ACTIVITY CODE 870

CLASSIFICATION	19 72 - 19 73 Actual Expenditures	19 73 - 19 74 Actual Expenditures	19 74 - 19 75 Actual Expenditures	19 75 - 19 76 Adopted Budget	19 76 - 19 77 Manager Proposed	19 76 - 19 77 Council Adopted
SALARIES and BENEFITS	15,097	17,422	16,718	18,673	22,761	
MATERIAL, SUPPLIES & OTHER	27,364	34,083	36,729	38,180	40,390	
EQUIPMENT	-	-	-	-	-	
INTERDEPARTMENTAL CHARGES	10,398	11,880	13,738	16,121	56,388	
DEBT SERVICE	-	-	-	-	-	
TOTAL	52,859	63,385	67,185	72,974	119,539	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	19 75 - 19 76 Budget	19 76 - 19 77 City Manager Proposed			19 76 - 19 77 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Street Superintendent	1/3	-	-	-			
Utility Plant Superintendent	1/2	1	738	19,250			
Management Incentive Program	-	-	-	369			
	<u>5/6</u>	<u>1</u>		<u>19,619</u>			



## SEWER DIVISION - DEBT SERVICE - 880

CLASSIFICATION DETAIL	1973-1974	1974-1975	1975-1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>RETIREMENT</u> 73,886.01 - 1966 Sewer Rev. Bonds				25,000	
<u>INTEREST</u> 72,886.02 - 1966 Sewer Rev. Bonds				38,375	
Total Retirement & Interest	61,913	60,813	64,713	63,375	

BOND PAYMENT SCHEDULE

FISCAL YEAR	SERIES A		SERIES B		TOTAL
	BONDS	INTEREST	BONDS	INTEREST	
1976-77	20,000.00	30,587.50	5,000.00	7,787.50	63,375.00
1977-78	20,000.00	29,587.50	5,000.00	7,462.50	62,050.00
1978-79	25,000.00	28,637.50	5,000.00	7,150.00	65,787.50
1979-80	25,000.00	27,512.50	5,000.00	6,837.50	64,350.00
1980-81	25,000.00	26,387.50	5,000.00	6,525.00	62,912.50
1981-82	25,000.00	25,262.50	5,000.00	6,212.50	61,475.00
1982-83	25,000.00	24,137.50	5,000.00	5,937.50	60,075.00
1983-84	25,000.00	23,012.50	5,000.00	5,662.50	58,675.00
1984-85	30,000.00	21,887.50	5,000.00	5,387.50	62,275.00
1985-86	30,000.00	20,612.50	5,000.00	5,107.50	60,720.00
1986-87	30,000.00	19,337.50	5,000.00	4,827.50	59,165.00
1987-88	30,000.00	18,062.50	5,000.00	4,547.50	57,610.00
1988-89	35,000.00	16,787.50	5,000.00	4,267.50	61,055.00
1989-90	35,000.00	15,300.00	5,000.00	3,980.00	59,280.00
1990-91	35,000.00	13,812.50	5,000.00	3,692.50	57,505.00
1991-92	35,000.00	12,325.00	5,000.00	3,405.00	55,730.00
1992-93	40,000.00	10,837.50	5,000.00	3,117.50	58,955.00
1993-94	40,000.00	9,137.50	10,000.00	2,830.00	61,967.50
1994-95	40,000.00	7,437.50	10,000.00	2,255.00	59,692.50
1995-96	45,000.00	5,737.50	10,000.00	1,680.00	62,417.50
1996-97	45,000.00	3,825.00	10,000.00	1,120.00	59,945.00
1997-98	45,000.00	1,912.50	10,000.00	560.00	57,472.50
	705,000.00	392,137.50	135,000.00	100,352.50	1,332,490.00

Interest	4½ - 5	5½ - 7
Date of Issue	1966	1966
Total Issue	\$800,000.00	\$150,000.00
Date of Maturity	1998	1998
Prior Redemption		
Date	1986	1982



## CITY OF VACAVILLE

## BUDGET

1976 - 1977

SEWER REVENUE BOND

FUND INTEREST &amp; RETIREMENT FUNDS

ACTIVITY SEWER DIVISION

FUNCTION MUNICIPALLY OWNED ENTERPRISES

SUB-ACTIVITY SEWER SYSTEM-DEBT SERVICE

ACTIVITY CODE 880

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	-	-	-	-	-	
MATERIAL, SUPPLIES & OTHER	-	-	-	-	-	
EQUIPMENT	-	-	-	-	-	
INTERDEPARTMENTAL CHARGES	-	-	-	-	-	
DEBT SERVICE	52,967	61,913	60,813	64,713	63,375	
TOTAL	52,967	61,913	60,813	64,713	63,375	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
<u>NONE</u>							



WATER SYSTEM - RECAP

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>SALARIES</u>	111,459	134,598	145,354	143,792	
<u>EMPLOYEE BENEFITS</u>					
Retirement				15,310	
Group Insurance				6,274	
Workman's Compensation				10,491	
Total Benefits	21,875	19,290	27,912	32,075	
Total Salaries & Benefits	133,334	153,888	173,266	175,867	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
<u>UTILITIES</u>	59,500	76,000	94,000	118,000	
<u>RADIO &amp; TELEPHONE</u>	2,786	3,481	5,500	6,350	
<u>VEHICLE &amp; EQUIPMENT OPERATION</u>	13,480	17,092	17,000	23,600	
<u>DEPARTMENTAL EQUIPMENT</u>	700	700	800	2,100	
<u>BUILDING OPERATING SUPPLIES</u>	75	75	400	300	
<u>RENT</u>	-	75	75	-	
<u>SMALL TOOLS</u>	350	600	950	950	
<u>DEPARTMENTAL SUPPLIES</u>	32,050	52,050	64,050	70,075	
<u>CONTRACTUAL SERVICES</u>	31,000	47,800	47,000	41,000	
<u>INSURANCE</u>	4,432	4,874	10,720	14,151	
<u>AUDIT FEES</u>	1,500	1,500	1,700	2,000	
<u>MEMBERSHIPS &amp; MEETINGS</u>	500	500	550	700	
<u>TAXES &amp; IN LIEU CHARGES</u>	28,000	29,500	30,500	31,500	
<u>FISCAL AGENT FEES</u>	700	750	1,100	1,200	
<u>CONTINGENCY RESERVE</u>	7,500	7,500	7,500	7,500	
Total	182,573	242,497	281,845	319,426	
<u>EQUIPMENT</u>	51,510	35,800	51,425	53,550	
<u>INTERDEPARTMENTAL CHARGES</u>	52,939	61,687	75,043	112,018	
<u>DEBT SERVICE</u>	133,525	132,725	135,535	133,085	



## CITY OF VACAVILLE

## BUDGET

19.76 - 1977...

FUND WATER MAINTENANCE &amp; OPERATION

ACTIVITY -

FUNCTION WATER SYSTEM

SUB-ACTIVITY -

ACTIVITY CODE -

## WATER SYSTEM RECAP

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	101,769	133,334	153,888	173,266	175,867	
MATERIAL, SUPPLIES & OTHER	177,036	182,573	242,497	281,845	319,426	
EQUIPMENT	40,520	51,510	35,800	51,425	53,550	
INTERDEPARTMENTAL CHARGES	48,082	52,939	61,687	75,043	112,018	
DEBT SERVICE	135,108	133,525	132,725	135,535	133,085	
TOTAL	502,515	553,881	626,597	717,114	793,946	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975-1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Street Superintendent	1/3	-	-	-			
Utility Plant Superintendent	1/2	-	-	-			
Water Foreman	1	1	623	16,247			
Utility Electrician	1/2	1	528	13,766			
Utility Plant Lab. Technician	1/5	-	-	-			
Utility Plant Operator II	1	1	502	13,098			
Maintenance Man III	1	1	490	12,785			
Water Serviceman II	1	1	515	13,432			
Maintenance Man II	1	1	375/456	11,548			
Water Serviceman I	1	1	456	11,888			
Utility Plant Operator I	1-4/5	1	456	11,888			
Meter Reader	1	1	445	11,597			
Maintenance Man I	1	1	349/385	10,032			
Utility Plant Operator Trainee	-	1	358/375	9,505			
Part Time	PT	PT	-	600			
Overtime	-	-	-	7,250			
Management Incentive Program	-	-	-	156			
	<u>11-1/3</u>	<u>11</u>		<u>143,792</u>			



## WATER SYSTEM

The Water System is comprised of four budgets, they are: Pumping and Source of Supply; Transmission and Distributions; Water System Administration; and, Debt Service-Water System. The Water System is responsible for running the water treatment plant and, in addition, regularly checking and servicing the water lift station for the Vine Street area and the lift station for Valley View Estates. This program includes a complete preventive maintenance cycle on the plant itself (the filtering equipment is completely torn down and checked out each winter before summer filtering begins), there is also the responsibility for a daily check and maintenance of the City water wells.

In the Pumping and Source of Supply account, there are no major changes other than the increased cost of utilities and an increased cost in departmental equipment and supplies. A major item here is the diatomaceous earth used for filtering the Putah Canal water. In the Transmission and Distribution account, the one major change in addition to the utilities increase and increase in cost of supplies is the purchase of a new vehicle to be used to hold all emergency tools and equipment necessary for water service. This will allow a decrease in the number of hours of overtime used presently, needed for men to run back and forth to the Corporation Yard for the necessary equipment. The Water System Administration account shows a decrease due to the deletion of fractions of other salaries moved to separate accounts. The materials and supplies portion remains essentially the same as the previous year and no equipment is being purchased in this account. Finally with respect to the Water System Debt Service, this \$133,805.00 is for repayment of water bonds issued in 1959 and 1962 which will mature in 1994 and 1995 respectively. This payment is for principal and interest for fiscal year 1976-77.



## PUMPING &amp; SOURCE OF SUPPLY - 910

CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
95,911 - <u>SALARIES</u>	32,090	42,442	42,926	51,607	
95,912 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				5,439	
.02 Group Insurance				2,243	
.03 Workman's Compensation				3,725	
Total Benefits	6,380	5,678	8,517	11,407	
Total Salaries & Benefits	38,470	48,120	51,443	63,014	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
95,913.01 - <u>UTILITIES</u>					
Pumping plant & wells	31,000	36,000	44,000	50,000	
95,913.02 - <u>RADIO &amp; TELEPHONE</u>					
Control & alarm circuit	750	900	1,000	1,950	
95,913.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u>					
Operation (3352), insurance (798) & depreciation (3550)	3,340	4,567	3,500	7,700	
95,913.07 - <u>DEPARTMENTAL EQUIPMENT</u>					
Repairs to pump controls	250	250	300	1,200	
95,913.09 - <u>BUILDING OPERATING SUPPLIES</u>					
Paper products & cleaning supplies	75	75	400	300	
95,913.10 - <u>RENT</u>	-	75	75	-	
95,913.11 - <u>SMALL TOOLS</u>					
Wrenches, hammers & various	100	100	300	300	
95,913.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Paint, chlorine, recording charts, buffer solution, diatomaceous earth & fluoride (2500)	20,000	30,000	34,000	40,000	
95,913.13 - <u>CONTRACTUAL SERVICES</u>					
2600 acre feet of water (39,000), repair to wells & controls, re-roofing, filters & fluoride testing	30,000	46,800	45,000	39,000	



## PUMPING &amp; SOURCE OF SUPPLY - 910 (Continued)

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
95,913.15 - <u>INSURANCE</u> General, liability, fire, boiler & machinery	3,705	4,075	8,960	11,827	
95,913.20 - <u>CONTINGENCY RESERVE</u> Water plant	2,500	2,500	2,500	2,500	
Total	91,720	125,342	140,035	154,777	
95,914 - <u>EQUIPMENT</u> 1 - Desk & chair 1 - 2 dr. file cabinet 1 - Hoist 1 - Recording ammeter 1 - Portable generator 1 - Hydraulic press 1 - 3/4-ton Pickup 1 - Overhead Platform	2,175	400	11,000	6,350	
95,915 - <u>INTERDEPARTMENTAL CHARGES</u>	8,634	10,177	13,263	1,526	



## CITY OF VACAVILLE

## BUDGET

19.76... - 1977....

FUND WATER MAINTENANCE &amp; OPERATION

ACTIVITY WATER DIVISION

FUNCTION MUNICIPALLY OWNED ENTERPRISES

SUB-ACTIVITY PUMPING &amp; SOURCE OF SUPPLY

ACTIVITY CODE 910

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	31,912	38,470	48,120	51,443	63,014	
MATERIAL, SUPPLIES & OTHER	94,609	91,720	125,342	140,035	154,777	
EQUIPMENT	-	2,175	400	11,000	6,350	
INTERDEPARTMENTAL CHARGES	8,444	8,634	10,177	13,263	1,526	
DEBT SERVICE	-	-	-	-	-	
TOTAL	134,965	140,999	184,039	215,741	225,667	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Utility Electrician	1/2	1	528	13,766			
Utility Plant Lab. Technician	1/5	-	-	-			
Utility Plant Operator II	1	1	502	13,098			
Utility Plant Operator I	1-4/5	1	456	11,888			
Utility Plant Operator Trainee	-	1	358/375	9,505			
Part Time	-	PT	-	600			
Overtime & standby	-	-	-	2,750			
	<u>3 1/2</u>	<u>4</u>		<u>51,607</u>			



## TRANSMISSION &amp; DISTRIBUTION - 920

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
95,921 - <u>SALARIES</u>	37,072	45,163	50,426	53,268	
95,922 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				5,710	
.02 Group Insurance				2,349	
.03 Workman's Compensation				3,916	
Total Benefits	7,518	6,642	9,852	11,975	
Total Salaries & Benefits	44,590	51,805	60,278	65,243	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
95,923.01 - <u>UTILITIES</u>					
Booster & pressure pumps	28,500	40,000	50,000	68,000	
95,923.02 - <u>RADIO &amp; TELEPHONE</u>					
Control, alarm circuits & vehicle radios	752	977	1,000	1,900	
95,923.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u>					
Operation (2300), insurance (1000) & depreciation (6500)	8,000	7,952	8,500	9,800	
95,923.07 - <u>DEPARTMENTAL EQUIPMENT</u>					
Equipment repair	450	450	500	900	
95,923.11 - <u>SMALL TOOLS</u>					
Shovels, hammers, picks & various	250	350	500	500	
95,923.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Pipe & meter box replacements, covers, curb stops, valves, paint, saddles, clamps, gate valves, yokes, charts & batteries & main replacement	12,000	22,000	30,000	30,000	
95,923.13 - <u>CONTRACTUAL SERVICES</u>					
Water cultures, tests & meter repairs	1,000	1,000	2,000	2,000	
95,923.15 - <u>INSURANCE</u>					
General & liability	674	741	1,630	2,152	
Total	51,626	73,470	94,130	115,252	



## TRANSMISSION &amp; DISTRIBUTION - 920 (Continued)

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
95,924 - <u>EQUIPMENT</u>					
1 - Portable Acetylene Welder & Cutting Torch				350	
1 - 1-ton Van				6,500	
1 - 1" Complete Drive Socket Set				40,000	
				350	
	49,335	35,400	40,425	47,200	
95,925 - <u>INTERDEPARTMENTAL CHARGES</u>					
Central Services	8,663	10,297	13,419	41,573	



## CITY OF VACAVILLE

## BUDGET

1976 - 1977

FUND WATER MAINTENANCE &amp; OPERATION

ACTIVITY WATER DIVISION

FUNCTION MUNICIPALLY OWNED ENTERPRISES

SUB-ACTIVITY TRANSMISSION &amp; DISTRIBUTION

ACTIVITY CODE 920

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	37,605	44,590	51,805	60,278	65,243	
MATERIAL, SUPPLIES & OTHER	51,490	51,626	73,470	94,130	115,252	
EQUIPMENT	40,520	49,335	35,400	40,425	47,200	
INTERDEPARTMENTAL CHARGES	8,444	8,663	10,297	13,419	41,573	
DEBT SERVICE	-	-	-	-	-	
TOTAL	138,059	154,214	170,972	208,252	269,268	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Water Foreman	1	1	623	16,247			
Maintenance Man III	1	1	490	12,785			
Maintenance Man II	1	1	375/456	11,548			
Maintenance Man I	1	1	349/385	10,032			
Overtime	-	-	-	2,500			
Management Incentive Program	-	-	-	156			
	<u>4</u>	<u>4</u>		<u>53,268</u>			



## WATER SYSTEM ADMINISTRATION - 930

CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
95,931 - <u>SALARIES</u>	42,297	46,993	52,002	38,917	
95,932 - <u>EMPLOYEE BENEFITS</u>					
.01 Retirement				4,161	
.02 Group Insurance				1,682	
.03 Workman's Compensation				2,850	
Total Benefits	7,977	6,970	9,543	8,693	
Total Salaries & Benefits	50,274	53,963	61,545	47,610	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
95,933.02 - <u>RADIO &amp; TELEPHONE</u> Vehicle radios, control stations & leased lines	1,284	1,604	3,500	2,500	
95,933.06 - <u>VEHICLE &amp; EQUIPMENT OPERATION</u> Operation (3339), insurance (661) & depreciation (2100)	2,140	4,573	5,000	6,100	
95,933.11 - <u>SMALL TOOLS</u> Meter repair tools	-	150	150	150	
95,933.12 - <u>DEPARTMENTAL SUPPLIES</u> Books	50	50	50	75	
95,933.15 - <u>INSURANCE</u> General & liability	53	58	130	172	
95,933.16 - <u>AUDIT FEES</u> Water System	1,500	1,500	1,700	2,000	
95,933.17 - <u>MEMBERSHIPS &amp; MEETINGS</u> American Water Works Assn.	500	500	550	700	
95,933.18 - <u>TAXES &amp; IN LIEU CHARGES</u> Taxes (2500) & in lieu charges (29,000)	28,000	29,500	30,500	31,500	
95,933.19 - <u>FISCAL AGENT FEES</u> Water revenue bonds	700	750	1,100	1,200	
95,933.20 - <u>CONTINGENCY RESERVE</u> Water System	5,000	5,000	5,000	5,000	
Total	39,227	43,685	47,680	49,397	
95,935 - <u>INTERDEPARTMENTAL CHARGES</u> Finance Dept. Services	35,642	41,213	48,361	68,919	



## CITY OF VACAVILLE

## BUDGET

19 76 - 1977

FUND WATER MAINTENANCE &amp; OPERATION

ACTIVITY WATER DIVISION

FUNCTION MUNICIPALLY OWNED ENTERPRISES

SUB-ACTIVITY WATER SYSTEM ADMINISTRATION

ACTIVITY CODE 930

CLASSIFICATION	19 72 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	19 75 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	32,252	50,274	53,963	61,545	47,610	
MATERIAL, SUPPLIES & OTHER	30,937	39,227	43,685	47,680	49,397	
EQUIPMENT	-	-	-	-	-	
INTERDEPARTMENTAL CHARGES	31,194	35,642	41,213	48,361	68,919	
DEBT SERVICE	-	-	-	-	-	
TOTAL	94,383	125,143	138,861	157,586	165,926	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Street Superintendent	1/3	-	-	-			
Utility Plant Superintendent	1/2	-	-	-			
Water Serviceman II	1	1	515	13,432			
Water Serviceman I	1	1	456	11,888			
Meter Reader	1	1	445	11,597			
Overtime & Standby	-	-	-	2,000			
	<u>3-5/6</u>	<u>3</u>		<u>38,917</u>			



## DEBT SERVICE - WATER DIVISION - 940

CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>RETIREMENT</u>					
93,946.01 - Series A					
- Series B				60,000	
Total Retirement	55,000	55,000	60,000	60,000	
<u>INTEREST</u>					
93,946.02 - Series A					
- Series B				73,085	
Total Interest	78,525	77,725	75,535	73,085	
Total Retirement & Interest	133,525	132,725	135,535	133,085	

BOND PAYMENT SCHEDULE

FISCAL YEAR	SERIES A		SERIES B		
	BONDS	INTEREST	BONDS	INTEREST	TOTAL
1976-77	50,000.00	58,535.00	10,000.00	14,550.00	133,085.00
1977-78	55,000.00	56,460.00	10,000.00	14,200.00	135,660.00
1978-79	55,000.00	54,012.50	10,000.00	13,825.00	132,837.50
1979-80	60,000.00	51,690.00	10,000.00	13,450.00	135,140.00
1980-81	60,000.00	49,020.00	10,000.00	13,075.00	132,095.00
1981-82	65,000.00	46,450.00	10,000.00	12,700.00	134,150.00
1982-83	65,000.00	43,557.50	15,000.00	12,325.00	135,882.50
1983-84	70,000.00	40,740.00	15,000.00	11,762.50	137,502.50
1984-85	75,000.00	37,687.50	15,000.00	11,200.00	138,887.50
1985-86	75,000.00	34,350.00	15,000.00	10,630.00	134,980.00
1986-87	80,000.00	31,050.00	15,000.00	10,060.00	136,110.00
1987-88	85,000.00	27,515.00	15,000.00	9,490.00	137,005.00
1988-89	85,000.00	23,732.50	20,000.00	8,920.00	137,652.50
1989-90	90,000.00	19,950.00	20,000.00	8,140.00	138,090.00
1990-91	90,000.00	16,170.00	20,000.00	7,360.00	133,530.00
1991-92	95,000.00	12,390.00	20,000.00	6,580.00	133,970.00
1992-93	100,000.00	8,400.00	20,000.00	5,800.00	134,200.00
1993-94	100,000.00	4,200.00	25,000.00	5,000.00	134,200.00
1994-95			100,000.00	4,000.00	104,000.00
	1,355,000.00	615,910.00	375,000.00	193,067.50	2,538,977.50

Interest Rate	4.2% - 5.5%	3.2% - 4.12%
Date of Issue	1959	1962
Total Issue	\$1,950,000.00	\$500,000.00
Date of Maturity	1994	1995
Prior Redemption Date	1970	1972



## CITY OF VACAVILLE

## BUDGET

19 76 - 1977

WATER REVENUE BOND

FUND INTEREST &amp; RETIREMENT FUNDS

ACTIVITY WATER DIVISION

FUNCTION MUNICIPALLY OWNED ENTERPRISES

SUB-ACTIVITY WATER - DEBT SERVICE

ACTIVITY CODE 940

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	-	-	-	-	-	
MATERIAL, SUPPLIES & OTHER	-	-	-	-	-	
EQUIPMENT	-	-	-	-	-	
INTERDEPARTMENTAL CHARGES	-	-	-	-	-	
DEBT SERVICE	135,108	133,525	132,725	135,535	133,085	
TOTAL	135,108	133,525	132,725	135,535	133,085	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
<u>NONE</u>							



## CAPITAL IMPROVEMENTS

CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>PUBLIC BUILDINGS &amp; GROUNDS</u>					
1,76-1 Corporation Yard Improvements				6,000	
<u>STREET CONSTRUCTION &amp; LIGHTING</u>					
1,76-2 Overlays - Residential				40,000	
13,76-3 Overlays - Arterial				75,000	
1,76-4 Street Sealing				10,000	
1,76-5 Street Lights				2,500	
11,76-6 Traffic Signal - Merchant & Walnut				40,000	
11,76-7 Engineering - Mason Street Reconstruction				5,000	
11,76-8 Elmira Road Turn Lane - Corp. Yard				10,000	
11,76-9 Markham Ave. Roadway				12,000	
11,76-10 Alonzo Road Widening				10,000	
11,76-11 Engineering - Nut Tree Road Bridge				15,000	
11,76-12 Alamo Drive Reconstruction				60,000	
				279,500	
<u>PARKS &amp; RECREATION</u>					
15,76-13 Parking Lots - Andrews Park				10,000	
15,76-14 Community Center Improvements				1,000	
15,76-15 Senior Citizen's Center - Phase II				75,000	
15,76-16 Pena Adobe Renovation				2,500	
19,76-17 Markham Park Acquisition				40,000	
19,76-19 Asphalt Creek Bikeways				5,000	
20,76-19 Athletic Club Renovation				20,000	
				153,500	
<u>STORM DRAINAGE</u>					
16,76-20 Fairmont Payback				15,000	
16,76-21 Creek Maintenance Program				10,000	
				25,000	
<u>SEWER SYSTEM</u>					
76,76-22 Offsite & Oversize Payments				7,500	
76,76-23 Main Replacement - McKnight to Mason				15,000	
76,76-24 Lift Station Abandonment - North Orchard				5,000	
76,76-25 Easterly Plant Upgrading & Expansion				3,000,000	
				3,027,500	



## CAPITAL IMPROVEMENTS - (Continued)

CLASSIFICATION DETAIL	1973- 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>WATER SYSTEM</u>					
96,76-26 Offsite & Oversize Payments				45,000	
96,76-27 Engineering - Reservoirs				50,000	
96,76-28 Purchase Well & Equipment - Phase I				20,000	
				115,000	
TOTAL CAPITAL IMPROVEMENTS	1,046,425	1,079,420	1,082,500	3,606,500	
SALARIES AND BENEFITS					
MATERIAL SUPPLIES & OTHER					
EQUIPMENT					
INTEREST PAYMENTS					
DEBT SERVICE					
CAPITAL IMPROVEMENTS					
TOTAL					



## CITY OF VACAVILLE

## BUDGET

19 76 - 19 77

FUND VARIOUS

ACTIVITY CAPITAL IMPROVEMENTS

FUNCTION CAPITAL IMPROVEMENTS

SUB-ACTIVITY -

ACTIVITY CODE -

CLASSIFICATION	1972 - 1973 Actual Expenditures	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Adopted Budget	1976 - 1977 Manager Proposed	1976 - 1977 Council Adopted
SALARIES and BENEFITS	-	-	-	-	-	
MATERIAL, SUPPLIES & OTHER	-	-	-	-	-	
EQUIPMENT	-	-	-	-	-	
INTERDEPARTMENTAL CHARGES	-	-	-	-	-	
DEBT SERVICE	-	-	-	-	-	
CAPITAL IMPROVEMENTS	1,199,412	1,046,425	1,079,420	1,082,500	3,606,500	
TOTAL	1,199,412	1,046,425	1,079,420	1,082,500	3,606,500	

## DETAIL OF BI-WEEKLY SALARIES

POSITION	1975 - 1976 Budget	1976 - 1977 City Manager Proposed			1976 - 1977 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
<u>NONE</u>							



## RECAP BY FUND

CLASSIFICATION DETAIL	1973 - 1974	1974 - 1975	1975 - 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
GENERAL	2,168,580	2,530,261	3,110,101	3,551,332	
F.A.U. FUND	-	-	210,000	-	
TRANSPORTATION	102,000	102,000	144,000	140,000	
GAS TAX	191,445	169,375	82,000	75,000	
PARK & RECREATION	239,909	392,842	634,405	632,280	
STORM DRAIN	156,249	72,171	94,336	77,636	
REVENUE SHARING	173,650	115,250	-	-	
NEIGHBORHOOD PARKS	-	93,765	-	45,000	
COMMUNITY DEVELOPMENT	-	10,000	30,000	20,000	
1959 SEWER BOND	62,000	60,725	64,344	62,856	
CAPITAL OUTLAY	-	-	-	-	
SEWER BOND INTEREST	41,913	40,813	39,713	38,375	
SEWER BOND RETIREMENT	20,000	20,000	25,000	25,000	
SEWER MAINTENANCE & OPERATION	255,099	346,777	424,687	505,764	
SEWER SURPLUS REVENUE	147,100	125,000	278,000	3,027,500	
WATER BOND INTEREST	78,525	77,725	75,535	73,085	
WATER BOND RETIREMENT	55,000	55,000	60,000	60,000	
WATER MAINTENANCE & OPERATION	420,356	493,872	581,579	660,861	
WATER SURPLUS REVENUE	280,230	307,344	50,000	115,000	
<b>TOTAL</b>	<b>4,392,056</b>	<b>5,012,920</b>	<b>5,903,700</b>	<b>9,109,689</b>	



RECAP BY SUB-OBJECTIVE EXPENDITURE

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>SALARIES</u>	1,713,499	2,096,355	2,443,623	2,704,635	
<u>EMPLOYEE BENEFITS</u>					
Retirement				317,008	
Group Insurance				112,287	
Workman's Compensation				153,618	
Total Benefits	323,539	303,942	459,648	582,913	
Total Salaries & Benefits	2,037,038	2,400,297	2,903,271	3,287,548	
<u>MATERIALS, SUPPLIES &amp; OTHER</u>					
<u>UTILITIES</u>	213,504	296,854	365,756	461,056	
<u>RADIO &amp; TELEPHONE</u>	37,422	41,764	56,859	63,127	
<u>ADVERTISING &amp; PUBLICATIONS</u>	5,650	6,460	7,160	6,950	
<u>OFFICE SUPPLIES</u>	15,241	18,081	26,407	32,667	
<u>TRAVEL</u>	7,440	11,580	11,640	16,708	
<u>VEHICLE &amp; EQUIPMENT OPERATION</u>	192,594	208,071	275,764	330,122	
<u>DEPARTMENTAL EQUIPMENT</u>	25,502	27,215	48,503	42,243	
<u>OFFICE EQUIPMENT MAINTENANCE</u>	5,129	5,458	5,918	7,133	
<u>BUILDING OPERATING SUPPLIES</u>	1,750	1,730	3,052	5,128	
<u>RENT</u>	211	263	263	1,025	
<u>SMALL TOOLS</u>	1,625	2,275	3,025	3,225	
<u>DEPARTMENTAL SUPPLIES</u>	130,740	211,850	261,549	294,586	
<u>CONTRACTUAL SERVICES</u>	125,655	150,400	176,500	219,211	
<u>DEPARTMENTAL SERVICES</u>	17,046	42,371	53,453	45,371	
<u>INSURANCE</u>	29,143	32,060	68,402	90,003	
<u>AUDIT FEES</u>	2,100	2,100	2,350	2,750	
<u>MEMBERSHIPS &amp; MEETINGS</u>	21,610	27,237	27,686	31,894	
<u>TAXES &amp; IN LIEU CHARGES</u>	54,010	56,600	58,600	60,600	
<u>FISCAL AGENT FEES</u>	1,300	1,500	2,300	2,400	
<u>CONTINGENCY RESERVE</u>	13,000	13,000	17,000	19,000	



RECAP BY SUB-OBJECTIVE EXPENDITURE (Continued)

CLASSIFICATION DETAIL	1973- 1974	1974- 1975	1975- 1976	1976	1977
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>NON-DEPARTMENTAL</u>	49,577	40,372	72,187	76,690	
<u>Total</u>	950,249	1,197,241	1,564,374	1,811,889	
<u>DEBT SERVICE</u>	257,438	254,263	264,592	259,316	
<u>EQUIPMENT</u>	100,906	81,699	88,963	144,436	
<u>CAPITAL IMPROVEMENTS</u>	1,046,425	1,079,420	1,082,500	3,606,500	
<u>TOTAL BUDGET</u>	4,392,056	5,012,920	5,903,700	9,109,689	



